

BASES CONVERSION AND DEVELOPMENT AUTHORITY
 SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
 As of November 15, 2016

OFFICE OF THE AUDITOR
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ACCOUNTABLE OFFICER/AGENCY (A)	POSITION/ DESIGNATION (B)	PURPOSE (C)	DATE GRANTED (D)	REFERENCES CHECKNO./JV# (E)	AMOUNT GRANTED (F)	BEGINNING BALANCE AS OF NOV 01 (G)	AMOUNT LIQUIDATED/ REFUNDED NOV 2016 (H)	ENDING BALANCE AS OF NOV 15 (I=F+G-H)	REMARKS
Quita, BGen, Carlos F.	PM IV - SSD	Petty cash fund for SSU - SO# 333	01/07/2016	CK# 2706020	20,000.00	20,000.00		20,000.00	
China, John G.	SAPMD	Petty Cash Fund for SAPMD - SO# 06	01/07/2016	CK# 2706012	40,000.00	40,000.00		40,000.00	
Ruiloma, Hedda Lourdes	DM III - BD	Petty cash fund for BD - SO# 13	01/12/2016	CK# 2706100	50,000.00	50,000.00		50,000.00	
Zosa, Aileen	EVP	Petty cash fund for O EVP - SO# 04	01/12/2016	CK# 2706114	10,000.00	10,000.00		10,000.00	
Francisco, Patrick Roehl	DM III - ODMD	Petty cash fund for CSG - SO# 009	01/13/2016	CK# 2706123	60,000.00	60,000.00		60,000.00	
Flores, Peter Paul Andrew T.	GC	Petty cash fund for LSD, Expropriation Cases and CJH Devco cases - SO# 23.	01/15/2016	CK# 2706175	130,000.00	130,000.00		130,000.00	
Macasaet, Lellani	DM III - PAD	Petty cash fund for PAD - SO# 12	01/15/2016	CK# 2706158	25,000.00	25,000.00		25,000.00	
Quillamor, Christian Paolo	OIC - PSD	Petty cash fund for PSD - SO# 14	01/18/2016	CK# 2706177	10,000.00	10,000.00		10,000.00	
Pabustan, Norma S.	DM III - TID	Petty cash fund for TID, OVP Finance, FMSD, COA and renovation/repair of Staffhouses - SO# 28	01/19/2016	CK# 2706191	50,000.00	50,000.00		50,000.00	
Alvarez, Virgil M.	DM III - ICTD	Petty cash fund for ICTD - SO# 40	01/25/2016	CK# 2706233	20,000.00	20,000.00		20,000.00	
Pacilbar, Marneil	PPMD	Petty cash fund for PPMD and the different Bids & Awards Committees - SO# 10.	01/27/2016	CK# 2706252	100,000.00	100,000.00		100,000.00	
Oyzon, Guaberto J. Jr.	Atty LSD	Cash advance to defray legal & filing fees, transportation, travel and miscellaneous expenses to be incurred as B1PI liquidator Trustee - SO# 047	01/29/2016	CK# 2706291	88,000.00	88,000.00		88,000.00	
Eresmas, Gerber S.	Marketing Officer	Petty cash fund for SSD & CGC - SO# 59	02/02/2016	CK# 2706497	95,000.00	95,000.00		95,000.00	
Buensalida, Raul G.	PATSD	Petty cash fund for Marketing Unit - SO# 35	02/11/2016	CK# 2706374	40,000.00	40,000.00		40,000.00	
Rosquera, Eduardo	EA V - OPCEO	Petty cash fund for GSD Clark, B1PI/Amanda - SO# 62	02/16/2016	CK# 2706492	110,000.00	110,000.00		110,000.00	
Zabal, Marlou Arleen		Petty cash fund for the Office of the President - SO# 50	02/23/2016	CK# 2706410	40,000.00	40,000.00		40,000.00	
Francisco, Patrick Roehl	DM III - ODMD	Additional Cash advance, amendment of SO#009 to include payment of expenses to be incurred related to in-house training - SO#095	03/16/2016	CK# 2724681	80,000.00	80,000.00		80,000.00	
Estanislao, Eivira	PM LADD	Cash advance for emergency, miscellaneous, acquisition, segregation and filing -expense of LADD & RROW - SO#202.	08/25/2016	CK# 2750642	140,000.00	140,000.00		140,000.00	
Gando, Milgion	Board Sec	Petty cash fund for the Office of the Board Secretary - SO#194	08/05/2016	CK# 2750456	40,000.00	40,000.00		40,000.00	
Ayo, Reino Stephen	PMD	Petty cash fund for the filing expenses, payment of real estate taxes and other related expenses of various BCDA Housing and Relocation Sites & Emergency/Miscellaneous expenses of PMD & Special Projects PMO - SO#196	09/14/2016	CK# 2750789	60,000.00	60,000.00		60,000.00	
Villa, Trina Rose	RO IV	Cash advance for messengerial services, emergency and miscellaneous expenses of RMOSD.	07/12/2016	CK# 2750242	20,000.00	20,000.00		20,000.00	
Monroyo, Hoamer A.	BDD	Petty cash fund for BDD - SO# 234	10/11/2016	CK# 2750999	50,000.00	50,000.00		50,000.00	
Quita, BGen, Carlos F.	PM IV - SSD	Cash advance for the Subsistence Allowance of SCAA - CGC for the period October 16-31, 2016.	11/07/2016	CK# 2765886	161,000.00	161,000.00		161,000.00	
Montalban, Dean	OIC - IASO	Cash advance for emergency/ miscellaneous expenses to be incurred for Internal Audit Service Office (IASO) SO#236	11/10/2016	CK# 2765732	5,000.00	5,000.00		5,000.00	
Sub-total					166,000.00	1,278,000.00	161,000.00	1,283,000.00	

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ADVANCES TO OFFICERS AND EMPLOYEES

ACCOUNTABLE OFFICER/AGENCY (A)	POSITION/ DESIGNATION (B)	PURPOSE (C)	DATE GRANTED (D)	REFERENCES CHECK/O/R/JV# (E)	AMOUNT GRANTED (F)	BEGINNING BALANCE AS OF NOV 01 (G)	AMOUNT LIQUIDATED/ REFUNDED NOV 2016 (H)	ENDING BALANCE AS OF NOV 15 (I=F+G-H)	REMARKS
Bingcang, Joshua	VP - BDOG	Cash advance for the construction of CGC Field Office per SO#314	01/29/2016	CK# 2706296		400,000.00		400,000.00	Liquidated - Nov 21, 2016
Bingcang, Joshua	VP - BDOG	Cash advance re: official travel to Singapore as part of the fourth batch that who attended the two-week training program entitled "Temasek Foundation - NTU Executive Training Programme in Urban Policy, Governance and Green City Development" on April 10-23, 2016	03/30/2016	JV# 2300005021		9,266.64		9,266.64	Refunded - Nov 23, 2016 OR#863226
Cepe, Richard Brian	LADD	Cash advance for Real Property Tax & Segregation of SCTEX Titles.	08/31/2016	CK# 2750701		292,335.60	292,335.60	-	
Bingcang, Joshua	VP - BDOG	Cash advance re: official travel to China to attend the business meeting with China Fortune Land Development Co., Ltd (CFLD) and site visit to China for Clark Green City Development on September 11-15, 2016.	09/08/2016	JV# 2300006060		64,244.52	64,244.52	-	
Garcia, Gregorio III	Chairman	Cash advance to defray expenses related to Corporate Social Responsibility and Gender and Development (GAD) activity to be conducted in Capas, Tarlac in support of RA 9482 or the "Anti abuses Act of 2007" SO#238	09/08/2016	JV# 2300006060		64,244.52	64,244.52	-	
Dizon, Vivencio III	PCEO	Cash advance to defray expenses related to Corporate Social Responsibility and Gender and Development (GAD) activity to be conducted in Capas, Tarlac in support of RA 9482 or the "Anti abuses Act of 2007" SO#238	09/08/2016	JV# 2300006060		64,244.52	64,244.52	-	
Vivas, Michael	ODMD	Cash advance re: official travel to Beijing, China on Oct 16-21, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to China.	10/17/2016	CK# 2765542		89,500.00	89,500.00	-	
Bingcang, Joshua	VP - BDOG	Cash advance re: official travel to Beijing, China on Oct 16-21, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to China.	10/12/2016	JV# 2300005205		27,061.33	27,061.33	-	
Zamora, Francis	Consultant	Cash advance re: official travel to Beijing, China on Oct 16-21, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to China.	10/12/2016	JV# 2300005205		27,061.33	27,061.33	-	
Bingcang, Joshua	VP - BDOG	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/12/2016	JV# 2300005205		31,135.07	31,135.07	-	
Zamora, Francis	Consultant	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/12/2016	JV# 2300005205		30,650.10	30,650.10	-	
Bingcang, Joshua	VP - BDOG	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/12/2016	JV# 2300005205		25,848.90	25,848.90	-	
Paragas, Pocholo	Consultant	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/12/2016	JV# 2300005205		25,848.90	25,848.90	-	
Bingcang, Joshua	VP - BDOG	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/12/2016	JV# 2300005205		36,324.25	36,324.25	-	
Paragas, Pocholo	Consultant	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/12/2016	JV# 2300005205		36,760.73	36,760.73	-	
Batulan, Aristotele	Consultant	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/13/2016	JV# 2300006105		62,766.65	62,766.65	62,766.65	Due date - Dec 28, 2016
Dizon, Vivencio III	PCEO	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/13/2016	JV# 2300006101		62,766.65	62,766.65	62,766.65	Due date - Dec 28, 2016
Garcia, Gregorio III	Chairman	Cash advance re: official travel to Tokyo, Japan on Oct 24-28, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to Japan.	10/13/2016	JV# 2300006101		62,766.65	62,766.65	62,766.65	Due date - Dec 28, 2016
Dizon, Vivencio III	PCEO	Cash advance re: official travel to Beijing, China on Oct 16-21, 2016 to join the official delegation of Pres Rodrigo Duterte during State Visit to China.	10/13/2016	JV# 2300006101		57,859.97		57,859.97	Due date - Dec 21, 2016
Polcarpio, Eduardo	PM IV - PAD	Cash advance - 2016 North Phil. Expo on Nov 11-13, 2016 SO#243	11/09/2016	CK# 2765710	12,950.00		9,269.00	3,681.00	Refunded - Nov 16, 2016 OR#863035

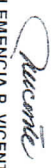
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Polcarpio, Eduardo	PM IV - PAD	Cash advance for Clark Development Projects Stakeholders roadshow for Local Government Units (LGUs) on Nov 25, 2016 SO#248	11/15/2016	CK# 2765785	40,000.00			40,000.00	Due date - Dec 25, 2016
Vivas, Michael	OCMD	Cash advance for 18-day campaign to End Violence Against Women (VAW) SO#264	11/15/2016	CK# 2765800	29,000.00			29,000.00	On-going activity
Sub-total					81,950.00	1,470,686.33	824,528.77	728,107.56	
TOTAL					247,950.00	2,748,686.33	985,528.77	2,011,107.56	

PETTY CASH ADVANCES TO
 OFFICERS AND EMPLOYEES
 FUND
 Per Books 1,283,000.00 728,107.56
 Per Schedule 1,283,000.00 728,107.56
 Difference _____

Prepared by:

Verified by:

Noted by:


 CLEMENCIA P. VICENTE
 OIC - FMSD


 CECILIA N. CHAN
 Audit Team Leader


 LOURDEZ D. BENITEZ
 Supervising Auditor

SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of November 15, 2016

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Agency Name: **BCDA MANAGEMENT AND HOLDINGS, INC.**
Agency Code:

Book Title:
Account Title: **Cash Advance**
Account Code: **1019**

Name	Particulars	Reference		Total Amount	Amount Due Less than 30 days	31-60 days	Over 1 Year	Remarks (Date Liquidated)
		Check No.	Date					
Advances for Travel and Special Purposes								
1. Local Travel	None	-	-	-	-	-	-	-
2. Foreign Travel	None	-	-	-	-	-	-	-
3. Special Activities/Projects	None	-	-	-	-	-	-	-
Totals				-	-	-	-	-

Certified Correct by:
Clemencia P. Vicente
CLEMENCIA P. VICENTE
Accountant

Verified by:
Lourdes D. Benitez
LOURDES D. BENITEZ
Supervising Auditor

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BCDA MANAGEMENT & HOLDINGS, INC
CASH ADVANCES
As of November 30, 2016

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CASH ADVANCE DATE	PAYEE	Particulars	CHECK#	AMOUNT OF CASH ADVANCE	DATE LIQUIDATED	ACTUAL AMOUNT OF EXPENSES	CASH RETURNED	AR#	BALANCE
1/6/2016	MA PERPETUA SOCORRO VILLAPANDO	Issuance of cash advance for the processing of BMHI business permit for CY 2016	52201	30,000.00	02/09/2016	11,630.00	18,370.00	7100	-
1/22/2016	SHERWIN SOLANO	Issuance of cash advance for the purchases of call cards for Jan & Feb 2016	53009	15,000.00	01/29/2016	14,600.00	400.00	7098	-
1/28/2016	MA PERPETUA SOCORRO VILLAPANDO	Issuance of cash advance for feh consultant of 2017 Genderand Development Planning on Feb 3, 2016	53033	20,000.00	02/04/2016	13,481.10	6,518.90	7099	-
2/11/2016	SHERWIN SOLANO	Issuance of cash advance for the purchases of call cards	53084	15,000.00	02/15/2016	14,560.00	440.00	17050	-
2/26/2016	JEFFREY LIM	Issuance of cash advance for the 2016 Womens Month cele	52321	120,000.00	03/09/2016	47,580.76	72,419.24	17282	(0.00)
3/31/2016	MA PERPETUA SOCORRO VILLAPANDO	Issuance of cash advance for the film showing of Barber's (GAD activity)	52409	20,000.00	04/15/2016	9,607.00	10,393.00	17584	-
4/25/2016	MA PERPETUA SOCORRO VILLAPANDO	Issuance of cash advance for the film showing of DEkada 70of the BMHI employees assigned at BTP on Apr 28-29, 2016	52491	7,000.00	05/02/2016	3,097.55	3,902.45	17757	-
4/27/2016	SHERWIN SOLANO	Issuance of cash advance for the purchases of call cards forthe month of May and June 2016	52496	15,000.00	05/10/2016	14,600.00	400.00	17805	-
6/20/2016	GISELA KALALO	Issuance of cash advance for the filing fees for Napolcomeviction cases to be filed in court	52657	48,000.00	07/15/2016	20,358.00	27,642.00	18629	-
6/30/2016	SHERWIN SOLANO	Issuance of cash advance for the purchases of call cards for the month of Jul 2016	52686	7,500.00	07/07/2016	7,320.00	180.00	18507	-
7/13/2016	SHERWIN SOLANO	Issuance of cash advance for the purchases of storage box	52738	10,000.00	07/25/2016	9,918.00	82.00	18760	-
				307,500.00		166,752.41	140,747.59		(0.00)

Prepared by:


Maria C. Beltran
Accounting Analyst

Certified Correct by:

CLEMENCIA P. VICENTE
Accountant