

**BASES CONVERSION AND DEVELOPMENT AUTHORITY**  
**Status of Unliquidated Cash Advances**  
**As of December 31, 2023**

No.	Account Used	Name of Accountable Officer (AO)/Employee	Purpose	Date	Receivable Amount	Due Date for Liquidation	Age of Receivable	Status of AO/Employee	Availability of Documents		Action Taken		Status of Request for Write Off and/or Narrative Report (NR)	Amount Written Off/ Subject of NB	Remarks
									with	without	Agency Officials	Auditor			
									(v)	(v)					
1	Advances to Officers and Employees	Benjamin Abella III	Cash Advance: Pre-Departure Allowance/ Japan Nov 14-18, 2023	13-Oct-23	3,500.00	17-Jan-24	-0-	Still connected with BCDA	✓				N/A	N/A	Liquidated per JV008672 dated 1/17/2024.
2	Advances to Officers and Employees	Maria Josefina Pe	Cash Advance: DSA/Japan Nov 14-18, 2023	07-Nov-23	62,134.33	17-Jan-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 63,350.76 Adjustment 1,216.43 Forex adjustment of P47.78 with JV006862 dated 11/7/23 and P1,168.65 with JV008030 dated 12/28/23. <b>Balance</b> P 62,134.33 Liquidated the amount of P61,877.21 and adjustment of P1.04 per JV008032 dated 1/17/24. Refunded the amount of P258.17 per JV 008963 dated 1/16/24.
3	Advances to Officers and Employees	Maria Josefina Pe	Cash Advance: Pre-Departure Allowance/ Japan Nov 14-18, 2023	13-Oct-23	3,500.00	17-Jan-24	-0-	Still connected with BCDA	✓				N/A	N/A	Liquidated per JV008043 dated 1/17/24.
4	Advances to Officers and Employees	Gisela Z. Kalalo	Cash Advance: DSA/Japan Nov 14-18, 2023	07-Nov-23	278.09	17-Jan-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 63,350.76 Adjustment 63,072.67 Forex adjustment of P47.78 per JV006862 dated 11/7/23 and P1,168.65 per JV008030 dated 12/28/23. Liquidated the amount of P61,877.21 and adjustment of P20.97 per JV008031 dated 12/28/23. <b>Balance</b> P 278.09 Refunded the amount of P278.10 per JV008115 dated 1/8/24.
5	Advances to Officers and Employees	Benjamin Abella III	Cash Advance: DSA/Japan Nov 14-18, 2023	07-Nov-23	62,134.33	17-Jan-24	-0-	Still connected with BCDA	✓		No Request for Write-off submitted	Verified the Status of Cash Advances, DVs and liquidation reports submitted by Management	N/A	N/A	Amount granted P 63,350.76 Adjustment 1,216.43 Forex adjustment of P47.78 per JV006862 dated 11/7/23 and P1,168.65 per JV008030 dated 12/28/23. <b>Balance</b> P 62,134.33 Liquidated the amount of P61,876.15 and adjustment of P0.60 per JV008671 dated 1/17/24. Refunded the amount of P258.79 per JV 008734 dated 1/18/24.
6	Advances to Officers and Employees	Benjamin Abella III	Cash advance: Osaka Outbound Mission Nov 13-18, 2023	09-Nov-23	1,922.17	17-Jan-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount Granted P 207,383.62 Adjustment 205,461.45 Forex adjustment of P12.89 per JV007222 dated 11/09/2023, refund of P27,150.00 per JV07222 dated 12/21/23 and liquidation of P178,307.54 and adjustment of P8.98 per JV008112 dated 12/28/23. <b>Balance</b> P 1,922.17 Liquidated the amount of P1,922.17 JV008913 dated 1/11/24.
7	Advances to Officers and Employees	Gerber Eresmas	Cash Advance: DSA/Japan Nov 14-18,2023	10-Nov-23	61,958.25	17-Jan-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 61,979.50 Adjustment 21.25 Forex adjustment per JV006864 dated 11/10/23. <b>Balance</b> P 61,958.25 Liquidated per JV008492 dated 1/15/24.
8	Advances to Officers and Employees	Ryan P. Pineda	Cash Advance: DSA/Switzerland Nov 29-Dec 8, 2023	29-Nov-23	78,476.70	07-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	For liquidation.
9	Advances to Officers and Employees	Ryan P. Pineda	Cash Advance: Pre-departure Allowance/ Switzerland Nov 29-Dec 8, 2023	29-Nov-23	3,500.00	07-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	For liquidation.



**OFFICE OF THE SUPERVISING AUDITOR**  
**Bases Conversion and Development Authority**

Received by: [Signature]  
 Date/Time: 01/30/2024 4:43PM

19

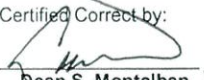
**BASES CONVERSION AND DEVELOPMENT AUTHORITY**  
**Status of Unliquidated Cash Advances**  
**As of December 31, 2023**

No.	Account Used	Name of Accountable Officer (AO)/Employee	Purpose	Date	Receivable Amount	Due Date for Liquidation	Age of Receivable	Status of AO/Employee	Availability of Documents		Action Taken		Status of Request for Write Off and/or Narrative Report (NR)	Amount Written Off/ Subject of NB	Remarks
									with	without	Agency Officials	Auditor			
									(y)	(v)					
10	Advances to Officers and Employees	Bernadeth Palo	Cash Advance: DSA/Japan Dec 15-19, 2023	14-Dec-23	67,421.82	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 67,435.78 Adjustment 13.96 Forex adjustment per JV008499 dated 12/14/23. <b>Balance</b> For liquidation. <b>P 67,421.82</b>
11	Advances to Officers and Employees	Bernadeth Palo	Cash Advance: Pre-departure Allowance /Japan Dec 15-19, 2023	14-Dec-23	3,500.00	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	For liquidation.
12	Advances to Officers and Employees	Gerber Eresmas	Cash Advance: DSA/Japan Dec 15-19, 2023	14-Dec-23	67,421.82	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 67,435.78 Adjustment 13.96 Forex adjustment per JV008499 dated 12/14/23. <b>Balance</b> For liquidation. <b>P 67,421.82</b>
13	Advances to Officers and Employees	Gerber Eresmas	Cash Advance: Pre-departure Allowance /Japan Dec 15-19, 2023	14-Dec-23	3,500.00	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	For liquidation.
14	Advances to Officers and Employees	Randy Siasat Viacrusis	Cash Advance: DSA/Japan Dec 15-19, 2023	14-Dec-23	67,421.82	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 67,435.78 Adjustment 13.96 Forex adjustment per JV008499 dated 12/14/23. <b>Balance</b> Liquidated per JV008900 dated 1/23/24. <b>P 67,421.82</b>
15	Advances to Officers and Employees	Randy Siasat Viacrusis	Cash Advance: Pre-departure Allowance /Japan Dec 15-19, 2023	14-Dec-23	3,500.00	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	Liquidated per JV008969 dated 1/23/24.
16	Advances to Officers and Employees	Joshua Bingcang	Cash Advance: DSA/Japan Dec 15-19, 2023	14-Dec-23	52,060.59	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 52,074.55 Adjustment 13.96 Forex adjustment per JV008499 dated 12/14/23. <b>Balance</b> Liquidated per JV008899 dated 1/23/24. <b>P 52,060.59</b>
17	Advances to Officers and Employees	Joshua Bingcang	Cash Advance: Pre-departure Allowance /Japan Dec 15-19, 2023	14-Dec-23	3,500.00	17-Feb-24	-0-	Still connected with BCDA	✓				N/A	N/A	Liquidated per JV008967 dated 1/23/24.
18	Advances to Officers and Employees	Erwin Kenneth Peralta	Cash Advance for the 2023 Yuletide Celebration on December 7, 2023	09-Nov-23	5,410.00	31-Dec-23	-0-	Still connected with BCDA	✓				N/A	N/A	Amount granted P 480,000.00 Partial liquidation 474,590.00 Refunded P11,858.85 per JV007505 dated 12/27/23 and 818.40 per JV007582 dated 12/29/23 and liquidated the amount of P461,912.75 per JV008393 dated 12/28/23. <b>Balance</b> Refunded per JV008907 dated 1/22/24. <b>P 5,410.00</b>
<b>Grand Total</b>					<b>551,139.92</b>										

No Request for Write-off submitted

Verified the Status of Cash Advances, DVs and liquidation reports submitted by the Management

Note: \*Indicate if the AO/Employee is still connected with the Agency, retired, resigned, dead or can no longer be traced, etc.  
 \*\* For Agency Official, indicate if the agency requested for write off.  
 For Auditor, indicate if a Narrative Report was prepared.  
 Column Nos. 1-9 to be filled up by responsible Agency Official/Accountant  
 Column Nos. 10-16 to be filled up by the concerned ATL

Certified Correct by:  
  
**Dean S. Montalban**  
 VP-ACD, BCDA

Verified by:  
 \_\_\_\_\_  
**Rajeinder Jain D. Lumilan**  
 Audit Member, COA

Reviewed by:  
 \_\_\_\_\_  
**John Paul C. Valdez**  
 Acting Audit Team Leader, COA

Noted by:  
 \_\_\_\_\_  
**Cherry D. Collado-Tabag**  
 OIC- Supervising Auditor, COA