Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines BASES CONVERSION DEVELOPMENT AUTHORITY

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

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We hereby request the publication of the	an following vacant positions	which are outherized to be filled	at the DARES CONVEDSION	NI DEWEL ODMENIT MITT	JOIDITY in the CCC website
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PATRICK/ROEHL C. FRANCISCO

Vice President, HRMD

Date: 04-Sep-20

	Position Title	Diantilla Itam	Salary/	,	Qualification Standards					
No.	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Supervising Administrative Officer	135	22		Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second level Eligibility		PPMD-General Services Division - Taguig City
2	Vice President	198	28		Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/ management learning and development intervention	5 years of supervisory/ management experience	Career Service (Professional) Second level Eligibility		Regulatory, Compliance and Risk Management Department - Taguig City
3	Development Management Officer V	208	24		Degree or Certificate in Leadership and	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	Career Service (Professional) Second level Eligibility		Business Development Department - Clarkfield, Pampanga

4	Development Management Officer V	213	24	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	Career Service (Professional) Second level Eligibility	Business Development Department - Clarkfield, Pampanga
5	Land Management Officer III	226	18	Bachelor's Degree relevant to the job		2 years of relevant experience	Career Service (Professional) Second level Eligibility	Land and Assets Development Department - Clarkfield, Pampanga
6	Land Management Officer III	227	18		8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second level Eligibility	Land and Assets Development Department - Clarkfield, Pampanga

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 13 September 2020.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIVENCIO B. DIZON						
President and CEO						
31st Street cor 2nd Avenue, Bonifacio Global City, Taguig City						
odmd_recruitment@bcda.gov.ph						

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.