

Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:


PATRICK GOENIG C. FRANCISCO
Vice President, HRMD

Date: 10-Feb-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Internal Auditor IV	12	22	49584	Bachelor's Degree relevant to the job	16 hours relevant training	3 years relevant experience	Career Service (Professional) Second level Eligibility		Internal Audit Services Department - Operations Audit Division, Taguig City
1	Internal Auditor III	13	18	28709	Bachelor's Degree relevant to the job	8 hours relevant training	2 years relevant experience	Career Service (Professional) Second level Eligibility		Internal Audit Services Department - Operations Audit Division, Taguig City
1	Internal Auditor IV	15	22	49584	Bachelor's Degree relevant to the job	16 hours relevant training	3 years relevant experience	Career Service (Professional) Second level Eligibility		Internal Audit Services Department - Management Audit Division, Taguig City
1	Internal Auditor III	17	18	28709	Bachelor's Degree relevant to the job	8 hours relevant training	2 years relevant experience	Career Service (Professional) Second level Eligibility		Internal Audit Services Department - Management Audit Division, Taguig City

1	Planning Officer III	49	18	28709	Bachelor's Degree relevant to the job	16 hours relevant training	3 years relevant experience	Career Service (Professional) Second level Eligibility		Corporate Planning Department - Taguig City
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 20, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email* their application to:

ARISTOTLE B. BATUHAN

Officer-In-Charge

31st Street cor 2nd Avenue, Bonifacio
Global City, Taguig City

hrmd_recruitment@bcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line