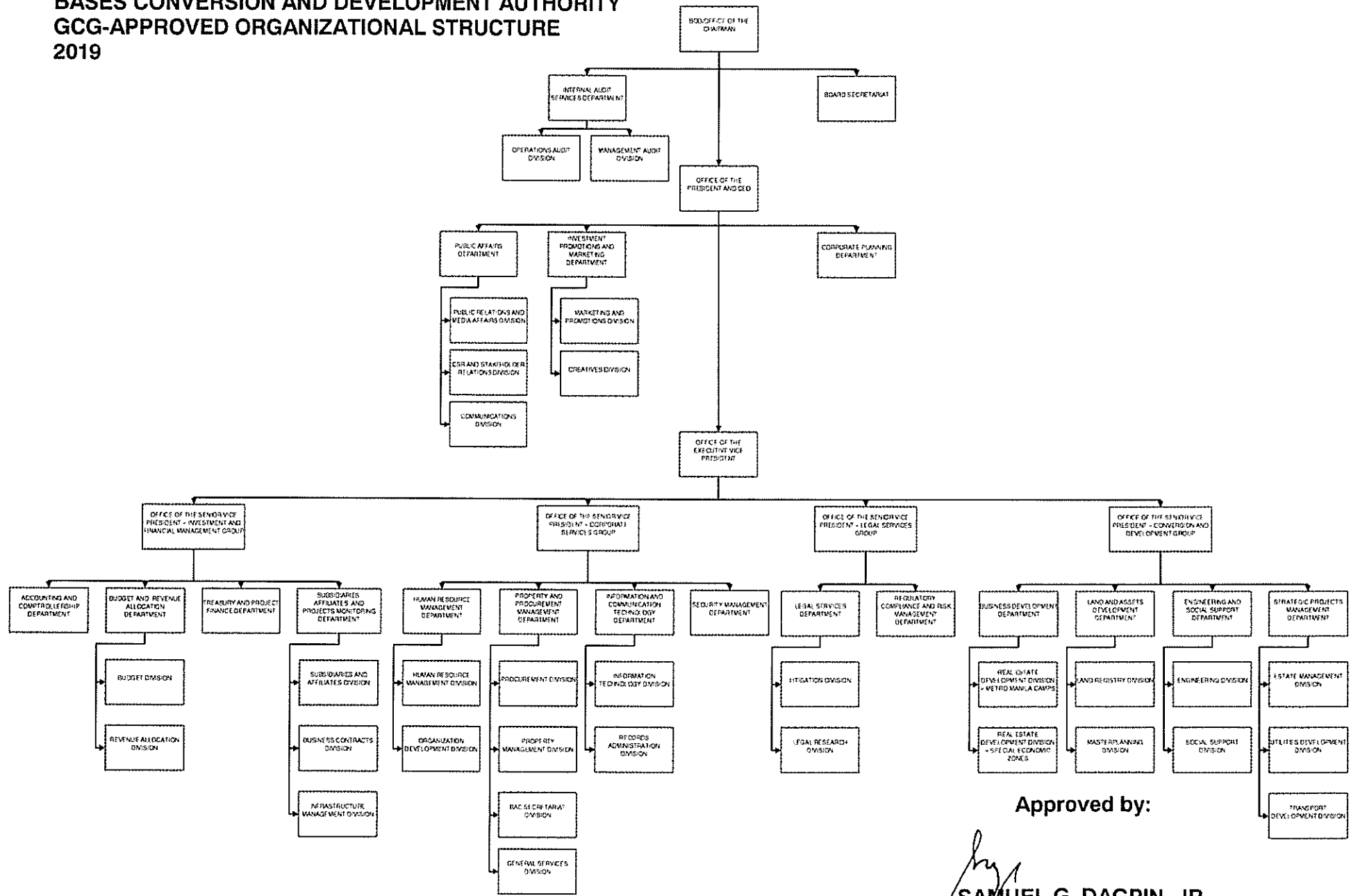


**BASES CONVERSION AND DEVELOPMENT AUTHORITY
GCG-APPROVED ORGANIZATIONAL STRUCTURE
2019**



Approved by:

SAMUEL G. DAGPIN, JR.
 Chairman

BASES CONVERSION AND DEVELOPMENT CORPORATION
GCG-APPROVED STAFFING PATTERN
2019

No.	POSITION	SG
Office of the Chairman		
1	Executive Assistant V (CT)	24
1	Chauffeur II (CT)	6
2	<i>Total, Office of the Chairman</i>	
Board Secretariat		
1	Board Secretary V	24
1	Board Secretary IV	22
2	Board Secretary III	20
1	Board Secretary I	14
5	<i>Total, Board Secretariat</i>	
Internal Audit Services Department		
1	Assistant Vice President	26
1	Project Evaluation Assistant II	10
Operations Audit Division		
1	Internal Auditor V	24
2	Internal Auditor IV	22
1	Internal Auditor III	18
Management Audit Division		
1	Internal Auditor V	24
2	Internal Auditor IV	22
1	Internal Auditor III	18
10	<i>Total, Internal Audit Services Department</i>	
Office of the President and CEO		
1	President and CEO	31
1	Head Executive Assistant (CT)	27
1	Executive Assistant V	24
1	Private Secretary I (CT)	11

No.	POSITION	SG
1	Chauffeur II (CT)	6
5	<i>Total, Office of the President and CEO</i>	
Public Affairs Department		
1	Vice President	28
1	Information Assistant II	10
Public Relations and Media Affairs Division		
1	Public Relations Officer V	24
1	Public Relations Officer IV	22
1	Public Relations Officer III	18
Corporate Social Responsibility and Stakeholder Relations Division		
1	PR Officer V	24
1	PR Officer IV	22
Communications Division		
1	Information Officer V	24
1	Information Officer IV	22
1	Information Officer III	18
1	Photographer III	10
11	<i>Total, Public Affairs Department</i>	
Investment Promotions and Marketing Department		
1	Vice President	28
1	Project Assistant II	10
Marketing and Promotions Division		
1	Project Development Officer V	24
1	Project Development Officer IV	22
1	Project Development Officer III	18
Creatives Division		
1	Creative Arts Specialist V	24
1	Creative Arts Specialist IV	22
2	Creative Arts Specialist III	18
9	<i>Total, Investment Promotion and Marketing Department</i>	

No.	POSITION	SG
Corporate Planning Department		
1	Vice President	28
1	Planning Assistant II	10
2	Planning Officer V	24
2	Planning Officer IV	22
2	Planning Officer III	18
1	Administrative Aide VI	6
9	<i>Total, Corporate Planning Department</i>	
Office of the Executive Vice President		
1	Executive Vice President	30
1	Executive Assistant V (CT)	24
1	Project Officer I	20
1	Chauffeur II (CT)	6
4	<i>Total, Office of the Executive Vice President</i>	
Office of the Senior Vice President - Investment and Financial Management Group		
1	Senior Vice President	29
1	Executive Assistant V (CT)	24
1	Associate Project Officer II	17
1	Chauffeur II (CT)	6
4	<i>Total, Office of the SVP - Investment and Financial Management Group</i>	
Accounting and Comptrollership Department		
1	Vice President	28
1	Chief Accountant	24
3	Accountant IV	22
3	Accountant III	18
1	Financial Analyst III	18
1	Project Assistant II	10
10	<i>Total, Accounting and Comptrollership Department</i>	
Budget and Revenue Allocation Department		
1	Vice President	28

No.	POSITION	SG
1	Budgeting Assistant II	10
Budget Division		
1	Budget Officer V	24
1	Budget Officer IV	22
2	Budget Officer III	18
Revenue Allocation Division		
1	Budget Officer V	24
1	Budget Officer IV	22
2	Budget Officer III	18
10	<i>Total, Budget and Revenue Allocation Department</i>	
Treasury and Project Finance Department		
1	Vice President	28
2	Financial Analyst V	24
3	Financial Analyst IV	22
1	Cashier IV	22
1	Cashier III	18
2	Financial Analyst II	15
10	<i>Total, Treasury and Project Finance Department</i>	
Subsidiaries, Affiliates, and Projects Monitoring Department		
1	Vice President	28
1	Senior Administrative Assistant II	14
Subsidiaries and Affiliates Division		
1	Development Management Officer V	24
2	Development Management Officer IV	22
1	Development Management Officer II	15
Business Contracts Division		
1	Development Management Officer V	24
3	Development Management Officer IV	22
1	Development Management Officer III	18

No.	POSITION	SG
Infrastructure Management Division		
1	Engineer V	24
2	Development Management Officer IV	22
1	Development Management Officer III	18
15	<i>Total, Subsidiaries, Affiliates and Projects Monitoring Department</i>	
Office of the Senior Vice President - Corporate Services Group		
1	Senior Vice President	29
1	Executive Assistant V (CT)	24
1	Associate Project Officer II	17
1	Chauffeur II (CT)	6
4	<i>Total, Office of the SVP - Corporate Services Group</i>	
Human Resource Management Department		
1	Vice President	28
1	HRM Assistant II	10
Human Resource Management Division		
1	Human Resource Management Officer V	24
1	Human Resource Management Officer IV	22
1	Human Resource Management Officer III	18
1	Human Resource Management Officer II	15
2	Project Assistant IV	14
Organization Development Division		
1	Human Resource Management Officer V	24
1	Human Resource Management Officer IV	22
1	Project Assistant IV	14
11	<i>Total, Human Resource Management Department</i>	
Property and Procurement Management Department		
1	Vice President	28
1	Property Assistant II	10
Procurement Division		
1	Chief Administrative Officer	24

No.	POSITION	SG
1	Supervising Administrative Officer	22
2	Administrative Officer V	18
2	Administrative Officer IV	15
1	Senior Administrative Assistant II	14
Property Management Division		
1	Chief Administrative Officer	24
1	Supervising Administrative Officer	22
1	Administrative Officer V	18
1	Administrative Officer IV	15
1	Administrative Aide VI	6
Bids and Awards Committee Secretariat Division		
1	Chief Administrative Officer	24
1	Supervising Administrative Officer	22
General Services Division		
1	Chief Administrative Officer	24
1	Supervising Administrative Officer	22
1	Administrative Officer V	18
1	Administrative Assistant IV	10
1	Motor Pool Supervisor II	9
9	Driver II	4
1	Administrative Aide VI	6
1	Mechanic II	6
1	Electrician II	6
1	Utility Foreman	6
1	Property Assistant II	10
1	Motor Pool Dispatcher	6
1	Administrative Aide VI	6
1	Mechanic II	6
1	Administrative Officer V	18
39	<i>Total, Property and Procurement Management Department</i>	

No.	POSITION	SG
Information and Communication Technology Department		
1	Vice President	28
1	Information Assistant II / Data Encoder - Controller	10
Information Technology Division		
1	Information Technology Officer III	24
3	Information Technology Officer II	22
2	Computer Programmer III	18
Records Administration Division		
1	Chief Administrative Officer	24
1	Records Officer IV	22
1	Administrative Officer V	18
1	Administrative Officer IV	15
1	Administrative Assistant III	9
1	Administrative Aide III	3
1	Reproduction Machine Operator I	2
1	Administrative Assistant III	9
16	<i>Total, Information and Communication Technology Department</i>	
Security Management Department		
1	Vice President	28
1	Project Assistant II	10
2	Security Officer IV	22
2	Security Officer III	18
6	<i>Total, Security Management Department</i>	
Office of the Senior Vice President - Legal Services Group		
1	Senior Vice President	29
1	Executive Assistant V (CT)	24
1	Executive Assistant II	17
1	Chauffeur II (CT)	6
4	<i>Total, Office of the SVP - Legal Services Group</i>	

1-

No.	POSITION	SG
Legal Services Department		
1	Vice President	28
1	Legal Assistant II	12
1	Legal Assistant I (Process Server)	10
Legal Research Division		
1	Assistant Vice President	26
2	Attorney V	25
1	Legal Officer V	24
Litigation Division		
1	Assistant Vice President	26
2	Attorney V	25
2	Legal Officer V	24
1	Legal Assistant II	12
13	<i>Total, Legal Services Department</i>	
Regulatory, Compliance and Risk Management Department		
1	Vice President	28
1	Development Management Officer V	24
2	Development Management Officer IV	22
4	<i>Total, Regulatory, Compliance and Risk Management Department</i>	
Office of the Senior Vice President - Conversion and Development Group		
1	Senior Vice President	29
1	Executive Assistant V (CT)	24
1	Associate Project Officer II	17
1	Chauffeur II (CT)	6
4	<i>Total, Office of the SVP - Conversion and Development Group</i>	
Business Development Department		
1	Vice President	28
1	Project Assistant II	10
Real Estate Development Division – Metro Manila Camps		
1	Development Management Officer V	24

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No.	POSITION	SG
2	Development Management Officer IV	22
2	Development Management Officer III	18
Real Estate Development Division – Special Economic Zones		
1	Development Management Officer V	24
2	Development Management Officer IV	22
2	Development Management Officer III	18
1	Development Management Officer II	15
13	<i>Total, Business Development Department</i>	
Land and Assets Development Department		
1	Vice President	28
1	Project Assistant II	10
Land Registry Division		
1	Land Management Officer V	24
4	Land Management Officer IV	22
3	Land Management Officer III	18
Masterplanning Division		
1	Land Management Officer V	24
2	Land Management Officer IV	22
1	Land Management Officer III	18
1	Land Management Officer II	15
15	<i>Total, Land and Assets Development Department</i>	
Engineering and Social Support Department		
1	Vice President	28
1	Project Development Assistant II	10
Engineering Division		
1	Engineer V	24
3	Engineer IV	22
1	Development Management Officer III	18
Social Support Division		
1	Development Management Officer V	24

No.	POSITION	SG
3	Development Management Officer IV	22
2	Development Management Officer III	18
13	<i>Total, Engineering and Social Support Department</i>	
Strategic Projects Management Department		
1	Vice President	28
1	Project Development Assistant II	10
Estate Management Division		
1	Assistant Vice President	26
1	Engineer IV	22
1	Development Management Officer IV	22
Utilities Development Division		
1	Engineer V	24
1	Engineer IV	22
1	Development Management Officer IV	22
Transport Development Division		
1	Development Management Officer V	24
2	Development Management Officer IV	22
11	<i>Total, Strategic Projects Management Department</i>	
257	GRAND TOTAL	

Approved by:


SAMUEL G. DAGPIN, JR.
Chairman