

Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:


PATRICIA ROEHL C. FRANCISCO

Vice President, HRMD

Date: 31-Aug-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Officer I	54	20	36285	Bachelors Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service Professional / Second Level Eligibility		Office of the Executive Vice President - Taguig City
2	Development Management Officer III	212	18	28709	Bachelor's Degree relevant to the job	8 hours of training in management and supervision	2 years of relevant experience	Career Service Professional / Second Level Eligibility		Business Development Department - Clarkfield, Pampanga
3	Development Management Officer III	213	18	28709	Bachelor's Degree relevant to the job	8 hours of training in management and supervision	2 years of relevant experience	Career Service Professional / Second Level Eligibility		Business Development Department - Clarkfield, Pampanga

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 10, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email* their application to:

VIVENCIO B. DIZON
President and CEO
31st Street cor 2nd Avenue, Bonifacio
Global City, Taguig City
hrmd_recruitment@bcdca.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line