

Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:

DBP MAY-20-2019 09:50 AM

Date:

20-May-19

[Signature]
FRANCIS JOSE L. FRANCISCO
Assistant Vice President, ODMD

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Place of Assignment		
					Education	Training	Experience			
1	Business Development Officer V / Management Officer V	61, 62	24	60270	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention, training in business development, project management, technical writing, policy research, preparation of terms of reference, financial modelling or real estate management undertaken within the last 5 years	4 years in position involving management and supervision, with exposure in financial modelling and real estate management	Career Service Professional (Second Level eligibility)	Competency (if applicable)	Business Development Department
2	Business Development Officer II / Management Officer II	69	15	21633	Bachelor's Degree in business administration, finance economics, accounting, real estate management, development studies, social sciences, behavioural sciences or any business-related course	4 hours of training in business development, project management, technical writing or other relevant trainings	4 years in position involving management and supervision, with exposure in financial modelling and real estate management	Career Service Professional (Second Level eligibility)		Business Development Department

CERTIFIED TRUE COPY

ARISTOTLE QUINTERO
SOPA PROPOSAL MANAGEMENT

MAY 24 2019

BCDA
Bases Conversion
Development Authority

In replying, please refer to this number
FB2019-0656

3	Land Management Officer III	80	18	28709	Bachelor's Degree in Geography, Urban and Regional Planning, Engineering, Architecture, or courses related to urban planning and masterplanning	8 hours of training in autoCAD and other relevant trainings	2 years of relevant experience, preferably in the field of survey and title and/or other related fields; experience in land asset management; with working knowledge on land survey	Career Service Professional (Second Level Eligibility)		Land and Assets Development Department
4	Finance Officer V / Budget Officer V	104	24	60270	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention, training in capital budgeting, project financing and management, technical writing, or financial analysis undertaken within the last 5 years	4 years of supervisory/management experience in the field of capital budgeting, project financing and management, and financial analysis	Career Service Professional (Second Level Eligibility)		Budget and Comptrollership Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 30, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIVENCIO B. DIZON

President and CEO

BCDA 2/F Bonifacio Technology Center, 31st Street cor. 2nd Avenue, Bonifacio Global City, Taguig City
odnd_recruitment@bdcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

