

NOTICE TO PROCEED

04 September 2019

JARHENS TRADING

Blk 6 Lot 2 Sitio Balor, Dela Paz
Antipolo City

Dear Madam:


With the approval Purchase Order (PO) No. 001002 (attached) notice is hereby given to **JARHENS TRADING** to proceed with the supply and delivery of various Bedclothes, Linens, Towels, etc. for BTP Cottages, according to the terms and conditions of the said PO, within seven (7) working days from the date of receipt of this PO.

Please indicate your concurrence by signing the Notice to Proceed on the space below "Conforme" and return the same upon signing.

Very truly yours,


PATRICK ROEHL C. FRANCISCO
Officer-in-Charge
OVP Corporate Services Group

Conforme:


RHEN JOY A. NUEVAESPAÑA
Authorized Representative

Date: 9/6/19