



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12703152
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement of Various IT Software Annual Subscription 2025 under PR-0001876
Area of Delivery Metro Manila

Solicitation Number:	BG2025-023/028/163/164/320-1851	Status	Awarded
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	10
Category:	Information Technology	Date Published	20/12/2025
Approved Budget for the Contract:	PHP 1,494,200.00	Last Updated / Time	26/02/2026 08:53 AM
Delivery Period:	30 Day/s	Closing Date / Time	23/12/2025 17:00 PM
Client Agency:			
Contact Person:	Ursula N Arandela Procurement Clerk BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., 2nd Ave. Bonifacio Global City, Taguig City Metro Manila Philippines 1634 63-2-5751784 63-2-5751785 unarandela@bcda.gov.ph		

Description

Date: December 20, 2025
PR #: 0001876

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than December 23, 2025
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

- 1.) 1 Item - Photogrammetry Software Covering Period: January 24, 2026 to January 23, 2027
ABC: PHP200,000.00

2.) 2 Item - Lumion 3D Rendering Software Covering Period: January 23, 2026 to January 22, 2027

ABC per Item: PhP130,000.00

Total ABC: PhP260,000.00

3.) 8 Item - Adobe Acrobat Software Renewal (Latest Version)

Covering Period: January 20, 2026 to January 19, 2027)

ABC per Item: PhP20,500.00

Toal ABC: PhP164,000.00

4.) 4 Item - Adobe Acrobat Software Renewal (Latest Version)

Covering Period: January 20, 2026 to January 19, 2027

ABC per Item: PhP12,800.00

Toal ABC: PhP51,200.00

5.) 1 Item - Adobe Photoshop Renewal (Latest Version)

Covering Period: January 20, 2026 to January 19, 2027

ABC: PhP35,000.00

6.) 54 License - Microsoft Perpetual Subscription (Latest Version)

ABC per License: PhP14,000.00

Total ABC: PhP756,000.00

7.) 2 License - Microsoft Perpetual Subscription (Latest Version for Mac)

ABC per License: PhP14,000.00

Total ABC: PhP28,000.00

See attached Terms of Reference (TOR)

Warranty Security is Required which is 1% of the Total Contract Price

Total ABC: PhP1,494,200.00

Prospective Suppliers who will bid above the ABC will be DISQUALIFIED

Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement and Proof of Authorization (e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)
- 4) Business/Income Tax Return (If the ABC is above 500k)
- 5) BIR Certificate of Registration (BIR Form 2303)

Note:

A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the duly notarized Omnibus Sworn Statement (OSS) and Proof of Authorization within 5 working days upon notification of the Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.

WARRANTY SECURITY DETAILS

NOTE: Section 90.1 of R.A 12009 – The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but not to exceed five percent (5%) of the total contract price. The said amounts shall be automatically released by the Procuring Entity after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof; Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met. In the absence of a specified retention money or special bank guarantee percentage within the Bidding Documents or Technical Requirements, a default warranty rate of one percent (1%) of the total contract price shall be applied.

Terms and conditions:

Price: Inclusive of all applicable taxes

Payment: NET Thirty (30) calendar days

Delivery: 30 Calendar day/s (upon conforme of P.O.)

Validity of price: one (1) month

WARRANTY: at least one (1) year

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
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1	Information Technology	Photogrammetry Software, Adobe Acrobat Software, & Adobe Photoshop	1	Lot	494,200.00
2	Information Technology	Lumion 3D, Microsoft Perpetual Latest Version for Mac, Microsoft Perpetual	1	Lot	1,000,000.00

Other Information

Please submit your quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit and Omnibus Sworn Statement to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. Cor. 2nd Avenue, Bonifacio Global City, Taguig or email to uatabion@bcda.gov.ph

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated Bid during the evaluation procedure.

(You may use the attached pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) calendar days

Delivery: Calendar days (please specify)

Validity of price: One (1) month

Look for Ms. Ursula Arandela at tel. no. 575-1784/1700 or 09276687350

Created by Ursula N Arandela

Date Created 19/12/2025

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