

Bids and Awards Committee for Consulting Services (BAC-C)

PROCUREMENT FOR THE CONSULTING SERVICES FOR THE CONSTRUCTION MANAGEMENT AND SUPERVISION FOR THE CONSTRUCTION OF ROADS, UTILITIES AND PREPARATORY WORKS AT MORONG DISCOVERY PARK

Bid Bulletin No. 02

This Bid Bulletin clarifies queries/questions raised during the Pre-eligibility Conference held on 30 January 2023 and written clarifications received through email pertaining to the above cited Consulting Services.

I. QUERIES/QUESTIONS BY THE BIDDERS

a. Queries/Questions raised during the Pre-Eligibility Conference

Queries/Questions	Clarifications/Responses
1. Would you consider the substantially completed projects as completed projects?	No. Contracts where works have been completed but not yet accepted shall still be considered as ongoing projects and should be reflected in EF 3B. Summary Of Ongoing Projects For The Past Five Years (All Ongoing Government And Private Contracts, Including Contracts Awarded But Not Yet Started As Well As Contracts Where Works Have Been Completed But Not Yet Accepted).
2. Is e-signature of key staff allowed on the CV?	No. The Curriculum Vitae of the Nominated Key Personnel must bear the wet signature of the key staff and the authorized representative of the firm / entity / Joint Venture / Consortium in case of JV / Consortium.
3. Do you have any format of Secretary's Certificate for partnerships?	The template for the Partnership Resolution Certificate may be downloaded using the link below: https://tinyurl.com/BACC008-PartnershipSecCert

<p>4. For EF 7, what "ALL SUPPORTING DOCUMENTS" are you referring to if the supporting docs of key personnel are to be included in EF 6?</p>	<p>Yes. The supporting documents attached to EF 6 - Format Of Curriculum Vitae For Proposed Professional Staff will be referred to during the review and evaluation of EF 7 - Statement Of Consultant Specifying Its Nationality And Confirming That Those Who Will Actually Perform The Services Are Registered Professionals.</p>
<p>5. We would like to inquire if purchase of bid documents is required during pre-eligibility stage or is it only for those that will be shortlisted?</p>	<p>Only the Eligible and Shortlisted Bidder/s are required to purchase the bidding documents prior to its submission of bids.</p>
<p>6. Our nominated Chemical Engineer would like to inquire about the dimension of the 2 STPs to be constructed?</p>	<p>The space allocations for the proposed STP 1 and STP 2 are approximately 480 sq. m. and 1,000 sq. m., respectively. STP 1 has a design capacity of 560 CMD while STP 2 has a design capacity of 620 CMD. The parameter specifications may be viewed using the link below: https://tinyurl.com/BACC008-STPPa rameterSpecs</p>
<p>7. For technical support staff, do we need to provide their CVs already?</p>	<p>No. The Curriculum Vitae of the technical support staff are not yet required to be submitted at this stage of the procurement.</p>

b. Queries/Questions sent physically and via email

Queries/Questions	Clarifications/Responses
<p>1. It was mentioned during the question and answer portion of the Pre-Eligibility Conference that "completed projects not yet accepted are considered ongoing," please clarify the following :</p> <p>a. Why is it still treated as ongoing when it is already completed?</p> <p>b. Does this mean that we could not nominate key personnel because it was not yet accepted?</p>	<p>a. Completed projects that have yet to be issued with a Certificate of Completion or Certificate of Final Acceptance, whichever is applicable, shall still be considered ongoing.</p> <p>b. The prospective bidder shall nominate a professional staff that meets the required minimum experience and qualification stated in the Eligibility Data Sheet and Terms of Reference (TOR). The nominated key personnel shall not be deployed in any of the ongoing projects of BCDA as provided in Section 9. Manning Requirements of the TOR which states that, <i>"The Consultant shall not nominate any key personnel and support staff deployed in the ongoing projects of BCDA. Failure to meet this requirement shall be a ground for disqualification."</i></p>
<p>2. If Mr. Cruz was nominated as Project Manager in Pre-qualification/shortlisting, could we change Mr. Cruz to Mr. Devera in the preparation of the Technical proposal?</p>	<p>BCDA shall not consider substitutions of key personnel during contract negotiation, except for justifiable reasons as provided in Section 27.3 of the Invitation to Bid, to wit:</p> <p><i>The Procuring Entity shall not consider substitutions during contract negotiations except for justifiable reason as may be determined by the Procuring Entity, such as illness, death, or resignation, unless both parties agree that undue delay in the selection process makes such substitution unavoidable or that such changes are critical to meet the objectives of the Project. If this is not the case and if it is established that key staff were offered in the bid without confirming their</i></p>

	<p><i>availability, the Consultant may be disqualified.</i></p>
<p>3. In the position of Geotechnical Engineer, may we inquire if this is as a part-time or full time member of the CM team onsite to be deployed?</p> <p>As per normal and standard practice in the industry and experience in construction, this discipline may only be needed during the start and seldomly for the duration of the project if there are soil concerns for soil testing and analysis during the requirements for site development. They will not be needed for a 15-month period duration of the project. Do we consider them as needed for the (entire duration of the) project or will they be made available if the project needs their presence?</p>	<p>Section 7.5 - Physical Deployment of the Key Personnel On-site of the TOR states that, <i>“The Consultant shall ensure the deployment of the Key Personnel physically on-site in accordance with the Time Schedule. The Consultant shall maintain daily time records (DTR) on-site through a biometrics attendance system which shall be submitted to and validated by BCDA, on a weekly basis.”</i></p> <p>In addition, Section 9 - Manning Requirements of the TOR also states that, <i>“xxx. Each key personnel and support staff shall report physically on-site and follow the approved deployment schedules. The Consultant shall require the key personnel and support staff to log in on site using biometrics to ensure that everyone is physically present on-site for the duration of their deployment.”</i></p>
<p>4. Same concern with the Geodetic Engineer: if they will not be needed full time for the 15-month duration of the project.</p> <p>Do we simply consider this Engineer as needed for the (entire duration of the) project or do we ensure their availability only when the project requires them to be there for their service?</p>	<p>Same response to Item I.b.3</p>

<p>5. On the Registered Chemical Engineer, this position may not be needed for the whole duration of the 15 months.</p> <p>In fact, there are project engineers in different disciplines/ trades who are also experienced to work and supervise the STP construction as it is now a basic requirement for most of the construction of buildings, commercial and residential projects, schools, hospitals and other institutions. Can we possibly consider other engineers like CE, EE or ME? This is only if this proposal will be given consideration.</p>	<p>For the first question: Same response to Item I.b.3.</p> <p>For the second question: As provided under EDS Clause 1.2 and Section 9 - Manning Requirement of the TOR, the project requires a Sr. Chemical Engineer who must have the following qualifications:</p> <ul style="list-style-type: none"> ● Licensed Chemical Engineer for at least 5 years ● At least 3 years of experience as Chemical Engineer and experience as Chemical Engineer in at least one STP Project
<p>6. Regarding the requirement on the original or wet signature to be affixed on the CV copy to be submitted, will the BAC still consider their e-signature for the first stage of Pre-Eligibility Requirements? There may be a lot of valid reasons why the top candidate engineers cannot physically sign the CV in the office.</p> <p>a. They are assigned in far locations thus the submission of the eligibility documents on the set deadline of submission is quite tight for them while on travel.</p> <p>b. The submission of many documents, such as PRC, Diploma, and CVs with e-signature, certificates and many other supporting documents that serve as proof that they are part of the company's CM team and they are top candidates for the position.</p>	<p>Same response to Item I.a.2</p>

7.	Based on our previous projects for inspection, monitoring, and construction of STPs, we normally employ “STP Experts” that are not chemical engineers, and most often they are sanitary engineers. Referring to Eligibility Data Sheet, pages 18 and 164, under Role of Chemical Engineers, we would like to clarify the need of a chemical engineer for this work.	As indicated in Section 9 - Manning Requirement of the TOR, the Sr. Chemical Engineer shall be responsible for the following:	<ul style="list-style-type: none"> • "Inspection, monitoring, and construction supervision of Chemical works* relative to the Project, especially the construction of the STP, and to ensure proper execution thereof; and • Any other task required to complete the Consulting Services. 										
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 15%;">Sr. Chemical Engineer</th> <th style="width: 15%;">Years of Experience</th> <th style="width: 30%;">Minimums Experience</th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">7</td> <td style="text-align: center;">Sr. Chemical Engineer</td> <td style="text-align: center;">Licensed Chemical Engineer for at least 5 years</td> <td style="text-align: center;">At least 3 years of experience as Chemical Engineer, and experience as Chemical Engineer in at least one STP Project</td> <td style="text-align: center;">1</td> </tr> </tbody> </table>		Sr. Chemical Engineer	Years of Experience	Minimums Experience		7	Sr. Chemical Engineer	Licensed Chemical Engineer for at least 5 years	At least 3 years of experience as Chemical Engineer, and experience as Chemical Engineer in at least one STP Project	1		
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	<p>g. Sr. Chemical Engineer Should be a licensed Chemical Engineer for at least five (5) years with at least three (3) years of experience as a Chemical Engineer and experience as Chemical Engineer in at least one STP Project</p>	<p>The Sr. Chemical Engineer shall be responsible for the following:</p> <ul style="list-style-type: none"> • Inspection, monitoring, and construction supervision of Chemical works relative to the Project, especially the construction of the STP, and to ensure proper execution thereof; and • Any other task required to complete the Consulting Services. 	<p>*emphasis supplied</p>										

II. PRESENTATION FOR THE PRE-BID CONFERENCE

The presentation discussed during the Pre-eligibility Conference held on 30 January 2023 can be accessed using the link below:

<https://tinyurl.com/BACC008-PreEligibilityPres>

As mentioned during the Pre-Eligibility Conference, the Consultant shall endeavor to avoid any additive variations on the project as much as possible during the Construction Phase.

This presentation is for discussion purposes only. Should there be any inconsistencies, the bidding documents (i.e., Request for Expression of Interest, Eligibility Documents, Terms of Reference, and Bidding Forms) shall prevail over the presentation.

III. SCHEDULE OF PROCUREMENT ACTIVITIES*

Activities		Time	Date	
1	Advertisement/Posting of Request for Expression of Interest		January 21, 2023	
2	Issuance of Eligibility Documents		January 21, 2023	February 13, 2023
3	Pre-Eligibility Conference	3:00 PM	January 30, 2023	
4	Deadline for Requests for Clarification	5:00 PM	February 03, 2023	
5	Issuance of Bid Bulletin for Additional Clarifications		February 06, 2023	
6	Deadline for Submission of Eligibility Documents	12:00 PM	February 13, 2023	
7	Opening of Eligibility Documents and Eligibility Check	1:00 PM	February 13, 2023	
8	Eligibility Check and Shortlisting		February 14, 2023	February 20, 2023
9	Notification on the results of Eligibility Check and Shortlisting		February 24, 2023	

* subject to change

IV. REMINDERS

a. General Notes/Reminders

1. All data on the forms shall be correct and consistent.
2. All forms shall be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
3. The CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of trainings attended, diplomas, work experiences and other supporting documents relative to the credentials of the proposed Professional staff.

For expired licenses, copy of the expired license, proof of application and payment for renewal shall be included.

4. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:

- Certificate of Completion or Acceptance or valid proof of final payment issued by the client, in case of completed contracts.
 - Notice of Award, Notice to Proceed or signed contracts issued by the client for ongoing contracts and for contracts awarded but not yet started
5. Only training supported with proofs shall be considered for evaluation.
6. For the Eligibility Forms:

Eligibility Form	Duly signed by the Authorized Representative	Duly Notarized
• EF 1 - Eligibility Documents Submission Form	✓	
• EF 2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but not Yet Started as Well as Contracts Where Works Have Been Completed but not Yet Accepted for the Past 5 Years	✓	
• EF 3A - Summary of Completed Projects for the Past 5 Years (All completed government and private contracts)	✓	
• EF 3B - Summary of Ongoing Projects for the Past 5 Years (All ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works have been completed but not yet accepted)	✓	
• EF 4 - Consultant's References: Relevant Services Carried Out for the Past 5 Years That Best Illustrate Qualifications	✓	
• EF 5 - Summary of Curriculum Vitae (CV)	✓	
• EF6A to 6L - Format of CV for Proposed Professional Staff	✓ (should also be duly signed by the nominated Key Personnel)	

• EF 7 - Statement of Consultant Specifying its Nationality and Confirming that those who will Actually Perform the Services are Registered Professionals	✓	
• EF 8 - Format of CV of the Firm/Entity	✓	
• EF 9 - Statement of Project With at Least PhP 25,000,000.00 Contract For The Past 5 Years	✓	
• EF 10 - Certificate of Availability of Key Personnel	✓	
• Secretary's Certificate Format (where applicable)	✓	✓
• Special Power of Attorney Format (where applicable)	✓	✓
• Partnership Resolution Certificate Format (where applicable)	✓	✓

7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the duly authorized representative of the prospective bidder.

- b. **Deadline for Submission of Eligibility Documents.** The Eligibility Documents must be duly received by the BAC-C Secretariat through manual/physical submission at the BCDA Central Receiving and Releasing Area (CRRA), BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, **on or before 12:00 PM of 13 February 2023, Monday**. Late submission of Eligibility Documents shall not be accepted. The prospective bidders may submit their Eligibility Documents before the deadline for submission of bids to avoid late submission. The editable eligibility forms may be downloaded using the link below:

<https://bit.ly/BACC008-Eligibility-Forms>

Please be reminded that the reference time that will be followed shall be the computer system clock at the **BCDA-CRRA**, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City. All bidders are advised to synchronize their timepieces therewith.

- c. **Opening of Eligibility Documents and Eligibility Check.** Opening of Eligibility Documents and Eligibility Check shall be on **13 February 2023, 1:00 PM** at the

Bid Bulletin No. 2: Procurement of Consulting Services for the Construction Management and Supervision (CMS) for the Construction of Roads, Utilities and Preparatory Works at Morong Discovery Park February 2023/ Version 1

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BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center,
31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, and/or through:

Zoom link

<https://tinyurl.com/BACC008-EligibilityOpening>

The proceeding may also be viewed via the official Facebook page of BCDA:

<https://www.facebook.com/TheBCDAGroup>

For Online Participants:

1. Online participants will be requested to register to be admitted on the call.
2. The online platform will be opened 15 minutes prior to official start at 1:00 P.M. and participants are required to log in no later than five minutes prior to the said official start time.
3. The BAC-C Secretariat is the host of the meeting. We may mute/unmute audio inputs of any or all participants. Mute your mic whenever you're not speaking.
4. All participants shall use the following name format for easy identification:
<Company Acronym>_<Full Name of participant>
5. The camera should be turned off by default to preserve your Internet connection bandwidth and assure better audio. However, during the roll call, kindly turn on your camera, state the complete name of your company and your full name, so that you can be properly identified and acknowledged. The camera should again be turned off after the roll call.
6. Please refrain from asking questions during the presentation but rather type these in the chat box provided. The Secretariat shall then read each of the questions during the Q&A portion, and these will be answered by the BAC-C one by one.
7. If a prospective bidder needs to further clarify or ask follow-up questions, they can do so by raising their hand. Please wait to be acknowledged before speaking. Only one (1) participant shall speak at a time.

For In-Person Participants:

All bidders must adhere to the following health and safety protocols:

1. A maximum of two (2) participants per bidder is allowed to join the conference.

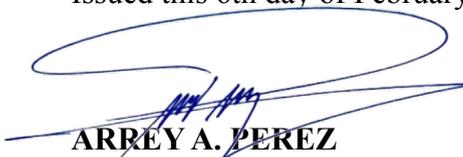
2. Participants must wear a face mask, and observe social distancing all throughout the conduct of the activity.
3. Bidders who show signs of COVID-19 related symptoms such as cough, flu, fever, high body temperature, and sneezing are advised not to proceed to the BCDA Office since they will not be allowed to enter the BCDA premises.

Eligibility Documents will be opened in the presence of the prospective bidder or its authorized representative who chooses to attend the activity. Attendance of the bidders during the opening of the Eligibility Documents is not mandatory, but merely discretionary or optional.

All prospective bidders are also reminded to regularly check the PhilGEPS and BCDA's website for updates, advisories and postings of Bid Bulletin in relation to this procurement activity.

This Bid Bulletin shall be considered as an integral part of the Bidding Documents for the afore-cited Consulting Services. All provisions and statements in the Bidding Documents for the Consulting Services inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued this 6th day of February 2023.


ARREY A. PEREZ

Chairman

Bids and Awards Committee for Consulting Services