

BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)

**Procurement of the Annual Subscription of Cloud Document Services Platform (AODocs)
for the Knowledge Management System**

RESOLUTION NO. BG-CDSP-2022-01

WHEREAS, the Bases Conversion and Development Authority (BCDA), through its Information and Communications Technology Department (ICTD), intends to procure the **Annual Subscription of Cloud Document Services Platform (AODocs) for the Knowledge Management System** through Direct Contracting pursuant to Section 50 of Article XVI of Republic Act (RA) No. 9184 and Annex H, V (A) of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA 9184 ;

WHEREAS, BCDA has been using the AODocs Software since 2018 and ICTD is satisfied with the AODocs software performance including the services provided by its sole reseller in the Philippines, Kollab Guru Group, Inc.;

WHEREAS, Kollab Guru Group, Inc., is the sole authorized reseller of the AODocs Systems Software License within the Philippines and is authorized to demonstrate, promote, market, distribute, install, support and provide instruction for certain AODocs software and related materials;

WHEREAS, on 17 November 2022, ICTD requested the renewal of the Annual Subscription for Cloud Document Services Platform (AODocs) Software Licenses with an approved budget of **One Million Two Hundred Six Thousand Three Hundred Seventy-Four Pesos and 40/100 (Php1,206,374.40)**, inclusive of VAT and all applicable taxes and fees for 170 licenses;

WHEREAS, the AODocs was integrated to the Google Workspace platform, taking advantage of its built-in security, collaboration and other cloud functionality. It also maximizes the storage and file management component of Google Drive. With the AODocs platform, the ICTD was able to implement office automation systems such as Electronic Data Tracking System (eDTS), Vehicle Request, Board Materials Request, Acumatica Request, eMerchant Registry and TCT Management System, all through in-house development of ICTD;

WHEREAS, considering that BCDA needs to continue and maximize the use of the Cloud Document Services Platform (AODocs), the annual subscription needs to be procured based on the evaluation of the license usage and market sounding of ICTD. There are no similar products in the local market that are integrated to the Google Workspace platform that maximize the capabilities for collaboration and workflow approval with notifications, that are built in-house for BCDA;

WHEREAS, on 20 December 2022, the AODocs as the principal software company, issued a letter and email specifying that Kollab Guru Group, Inc. is its sole authorized reseller of **Cloud Document Services Platform (AODocs) for the Knowledge Management System** within the Philippines to demonstrate, promote, market, distribute, install, support and provide instruction for certain AODocs software;

WHEREAS, since the Kollab Guru Group, Inc. is the sole reseller of **Cloud Document Services Platform (AODocs) for the Knowledge Management System** in the Philippines, the renewal of the said license can be procured through Direct Contracting pursuant to Section 50 (b) and (c) of the

2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 and Annex H, V (A) of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA 9184, which states that:

“Sec. 50. Direct Contracting. - Direct Contracting may be resorted to only in any of the following conditions:

- (a) x x x
- (b) x x x
- (c) *Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous terms to the government.*

V. SPECIFIC GUIDELINES

A. DIRECT CONTRACTING

1. Definition. Direct Contracting or single source procurement is a method of procurement of goods that does not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the conditions of sale. The offer may be accepted immediately or after some negotiations. Direct Contracting may be resorted to under any of the following conditions:

- a) x x x
- b) x x x
- c) Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous terms to the government.

x x x”

NOW, THEREFORE, We, the Members of the Bids and Awards Committee for Goods, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the following:

1. To Procure the Annual Subscription of **Cloud Document Services Platform (AODocs) Licenses for the Knowledge Management System**, for one (1) year through Section 50, Article XVI of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184;
2. To Award the contract to Kollab Guru Group, Inc. in the amount of Pesos: **One Million Two Hundred Six Thousand Three Hundred Seventy-Four and 40/100 (Php1,206,374.40)**, inclusive of VAT and all applicable taxes and fees for 170 licenses;
3. To issue the corresponding Notice of Award to Kollab Guru Group, Inc.; and

- To direct the Information and Communications Technology Department (ICTD), as the end-user unit, to furnish the BAC-G with copies of the duly conformed Notice of Award, Notice to Proceed, and signed agreement/contract.

RESOLVED, at the BCDA Corporate Office on 21 December 2022.

BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS



JOSHUA M. BINGCANG
Chairperson



JOCELYN C. CANIONES
Vice Chairperson



SAMUEL JOHN D. VIDALLON
Member



CHRISTIAN T. DULDULAO
Member



MARICEL C. SANTOS
Member

Approved by:



12.27.2022
GISELA Z. KALALO
Officer-in-Charge, EVP