

**Procurement of BCDA Annual
Subscription of the BCDA Email System**

BID BULLETIN NO. BAC-G-ES-2022-01

This Bid Bulletin clarifies the queries that were raised during the Pre-bid Conference, with online coverage, on 16 September 2022 at 10:00 AM at the BCDA Corporate Center and queries sent through e-mail by prospective bidders, as well as other matters relative to the **PROCUREMENT OF BCDA ANNUAL SUBSCRIPTION OF THE BCDA EMAIL SYSTEM.**

QUERIES	CLARIFICATION/S
Whether the Google Workspace Training Sessions will be conducted online or on site?	The end-users, in coordination with the concerned departments may decide on conducting the Google Workspace Training Sessions either online or on site.
On the total number of participants during the conduct of Google Workspace Training Sessions.	There will be a total of 25 participants during the training. This will be composed of the representatives from various departments in BCDA and the ICTD.
Whether the end-users may accept any equivalent license for the Google Workspace Enterprise Starter.	The prospective bidders should comply with the required license based on the Terms of Reference (TOR).
On the schedule of the submission of the billing invoice by the winning bidder.	The winning bidder may submit their billing invoice to BCDA once the system is already activated.
Whether the current supplier of BCDA is a reseller.	Yes, the current supplier of BCDA is a reseller.
clarification on the submission of Product Brochures and/or other related documents containing the description and specifications	The bidders should submit product brochures and/ or equivalent document to support compliance to technical specifications requirement
Clarification on the cost of the Bidding Documents.	The bidders should pay the cost of the bidding documents in the amount of Php5,000.00.

Moreover, for clarification purposes, please take note of the following schedule:

Activities	Date/Schedule
Deadline for Request for Clarification, if any	19 September 2022 (Monday)
Issuance of Bid Bulletin, if any	21 September 2022 (Wednesday)
Deadline for Submission of the ff: <ul style="list-style-type: none"> • Eligibility Requirements • Financial Proposal 	9:00 AM, 28 September 2022 (Wednesday)
Opening of Bids	10:00 AM, 28 September 2022 (Wednesday)

The above changes further amend the bidding documents, accordingly. The Opening of Bids will be held face-to-face at the BCDA Board Room, 2/F Bonifacio Technology Center, 31st corner 2nd Avenue, Bonifacio Global City, Taguig City, with video coverage.

Bidders may choose to attend the Opening of Bids in person or online via zoom.

For those who are attending in person, the following guidelines must be followed:

- A maximum of two (2) persons per participating bidder are allowed to attend the Opening of Bids and will be required to follow the BCDA Health Protocol for Visitors;
- The representative is required to present his/her vaccination card before he/she can be allowed inside the BCDA office;
- Compliance to social distancing, wearing of face masks, and body temperature screening inside BCDA office must be observed; and
- Observers/representatives who show signs of COVID-19 related symptoms such as cough, flu, fever, high body temperature, and sneezing are advised not to proceed to the BCDA Office since they will not be allowed to enter the BCDA premises.

This Notice is being issued pursuant to Section 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184.

Issued on 21 September 2022 (Wednesday).

BIDS AND AWARDS COMMITTEE FOR GOODS

By:



JOSHUA M. BINGCANG
Chairperson