

Bids and Awards Committee for Consulting Services (BAC-C)

**PROCUREMENT OF CONSULTING SERVICES FOR THE NEW CLARK CITY (NCC)
WEBSITE HOSTING AND MAINTENANCE**

RESOLUTION NO. 025

(Delegation of Authority for Negotiated Procurement - Small Value Procurement)

WHEREAS, the Bases Conversion and Development Authority (BCDA), as part of its mandate to accelerate the sound and balanced conversion into alternative productive uses of the Clark and Subic military reservations and their extension, launched the New Clark City (NCC) Website, with the goal to promote NCC as Asia's next investment hub, lifestyle and outdoor destination;

WHEREAS, the NCC Website serves as a marketing and communications platform for interested parties who would want to locate/set up their business or hold events in NCC. Further, the website promotes ongoing as well as upcoming developments in the area, with the end goal of attracting investments to come to NCC, creating jobs for the Filipino people by generating economic activities in Central Luzon and boosting the Philippine economy;

WHEREAS, the hosting and maintenance of the NCC Website is currently being managed by the Investment Promotions and Marketing Department (IPMD) with the assistance of a third-party consultant with a Contract Agreement which will expire on 07 September 2021;

WHEREAS, there is a need to maintain and improve the current NCC Website considering the fast transition of technology. The maintenance of the website shall be required to keep the website framework up to date and reduce the potential security compromise. Thus, the IPMD intends to procure the Services of a Consultant for the purpose;

WHEREAS, the Terms of Reference (TOR) for the procurement of the said consulting services provides, among others, the following:

Objectives:

- a. Maintain and support the current NCC Website to help the organization achieve its primary objective of marketing and at the same time target a wider array of customers both locally and abroad.
- b. Provide hosting services to the NCC Website and keep it live and accessible for users to gather data on NCC at any time regardless of location and type of device used.
- c. Keep the NCC Website up to date with the latest software, features and functions while overall improving user experience to visitors.
- d. Ensure security to the NCC Website by fending off cyber attacks, securing sensitive information and ensuring smooth website operations thereby allowing its users, both internal and external, to access the website without incident.

Website Team Composition:

- a. One (1) Account Manager – dedicated to the BCDA account and on call by BCDA to ensure delivery of quality output and timely execution of the plan.
- b. One (1) Lead Programmer/Full Stack Developer - dedicated to managing the coding, backend programming and database development of the website including infrastructure, system design, business process logic and website security.
- c. One (1) User Interface/User Experience (UI/UX) Designer – visual thought leader skilled at leading the creative process and the creative team, from concept to execution and being able to provide structural design solutions.

WHEREAS, in a memorandum dated 12 August 2021, the President and CEO approved the procurement of Consulting Services for NCC Website Hosting and Maintenance with an approved budget of One Million Pesos (Php1,000,000.00), inclusive of all applicable taxes, fees and incidental charges, for the period of one (1) year;

WHEREAS, in a memorandum to BAC-C dated 17 August 2021, the IPMD requested that the said procurement be delegated to the end-user/IPMD through Small Value Procurement under Negotiated Procurement, specifically Section 53.9 of the 2016 RIRR of R.A. 9184;

WHEREAS, Section 53 of the RIRR of R.A. 9184 provides that the Negotiated Procurement is a method of procurement of Goods, Infrastructure Projects and Consulting Services, whereby the Procuring Entity directly negotiates a contract with a technically, legally and financially capable supplier, contractor or consultant in any of the following cases:

“xxx

53.9. Small Value Procurement. Procurement of Goods, Infrastructure Projects and Consulting Services, where the amount involved does not exceed the threshold prescribed in Annex “H” of this IRR: xxx.”

WHEREAS, Section V(D)(8)(a) of Annex H of RIRR of R.A. 9184 defines Small Value Procurement as the procurement of (a) goods not covered by Shopping under Section 52 of the IRR of RA 9184, (b) infrastructure projects, and (c) consulting services, where the amount involved does not exceed the following threshold:

“i. For NGAs, GOCCs, GFIs, SUCs, and Autonomous Regional Government, One Million Pesos (P1,000,000)”

Xxx

WHEREAS, Section IV (J) – Delegation of Authority under Annex H of RIRR of R.A. 9184 provides that, the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue may be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC through a Resolution approved by the HOPE;

NOW, THEREFORE, foregoing considered, we, the Members of the Bids and Awards Committee for Consulting Services (BAC-C), hereby RESOLVE as it is hereby RESOLVED to recommend the following:

1. Procurement of the Consulting Services for the New Clark City Website Hosting and Maintenance through Negotiated Procurement (Small Value Procurement) under Section 53 of the 2016 Revised IRR of RA 9184, specifically Section 53.9;
2. To delegate to the End-user unit/IPMD the authority to proceed with the Procurement of the Consulting Services for the New Clark City Website Hosting and Maintenance, pursuant to Section IV (J) – Delegation of Authority under Annex H of the 2016 Revised IRR of R.A. 9184;
3. To direct the End-user unit/IPMD to request for the issuance of the Certificate of Funds Availability (CFA) for the procurement prior to the award of the contract;
4. To direct the End-user unit/IPMD to submit its Report on the award of contract with all the supporting documents to the HOPE, through BAC-C, pursuant to Section IV (J) – Delegation of Authority under Annex H of the 2016 Revised IRR of R.A. 9184; and
5. To direct the End-user unit/IPMD to report to the BAC-C the result of the procurement process within ten (10) calendar days in the event that the procurement of said consulting services fails.

RESOLVED, at the BCDA Corporate Center Office, this 24th day of August 2021.

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)


AILEEN ANUNCIACION R. ZOSA
Chairperson

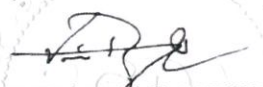

FERNANDO T. GALLARDO, JR.
Vice Chairperson


MADONNA M. CINCO
Member


ARISTOTLE E. GUERRERO
Member


VIRGIL M. ALVAREZ
Member

Approved by:


VIVENCIO B. DIZON
President and CEO
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