

**BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)**

**REBIDDING OF THE CONSTRUCTION MANAGEMENT AND SUPERVISION (CMS) OF THE DESIGN AND BUILD PROJECT FOR THE NATIONAL ACADEMY OF SPORTS (NAS) - PHASE 1 AT NEW CLARK CITY**

**Bid Bulletin No. 1**

11 May 2021

This Bid Bulletin contains the Minutes of the Pre-Eligibility Conference held on 6 May 2021, 10:00 AM via Zoom. This Bid Bulletin also contains clarifications and modifications and shall form an integral part of the Eligibility Documents.

**PART I. MINUTES OF THE PRE-ELIGIBILITY CONFERENCE**

**I. Attendees**

BAC-C

Joshua M. Bingcang	Chairperson
Atty. Joanna Eileen M. Capones	Vice-Chairperson
Virgil M. Alvarez	Member
Jocelyn L. Caniones	Member
Madonna M. Cinco	Member

TWG

Vergel Paras  
Mark Rey DG. Batonghinog  
Jayvee L. Lanciola

Secretariat

Stevenson E. Tugas Jr.	Head-Secretariat
Cornelio Peter Yap	
Miriam Daniwan	

End-user

Marvin Carreon  
Eduardo R. Rosqueta  
Joan Grace N. Ortilla

Observers

Irene Jacob	IASD
Mark Anthony Ibañez	COA

Agency Partners

David Carter	NAS
Joseph Remollena	NAS
Cesar Abalon	Dep-Ed

Representative of Prospective Bidders

Leonora Temporal	Filipinas Dravo
Cristine Parco	Filipinas Dravo
James Casas	IA Campbell and Associates
Karla Cardones	TPM
Fernando Ballasio	Asyana and Coninco

**II. CALL TO ORDER:**

There being a quorum, Chairperson Bingcang called the pre-eligibility conference to order at 10:05 AM and welcomed the prospective bidders.

**III. PRE-ELIGIBILITY CONFERENCE PROPER**

A. Mr Marvin Carreon presented the details of the project to the prospective bidders. The salient points were as follows:

a. **Approved Budget for the Contract**

The approved budget for the contract (ABC) is Php 27,983,000.00, inclusive of all government taxes and fees

b. **Duration of the Project**

It shall take effect from the date stated in the Notice to Proceed (NTP) and shall remain in force and effect for 300 Calendar days starting from receipt of NTP

c. **Key Staff**

No	NOMINATED KEY STAFF	Minimum Required
1.	Team Leader/ Project Manager	Licensed Civil Engineer with at least 5 years of managerial experience in Construction Management and Supervision of Building and Site Development Projects
2.	Deputy Project Manager	Licensed Civil Engineer with at least 5 years of managerial experience in Construction Management and Supervision of Building and Site Development Projects
3.	Sr. Structural Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Structural Engineer in Construction Management and Supervision of Building and Site Development Projects
4	Sr. Geotechnical / Foundation Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Geotechnical / Foundation Engineer in Construction Management and Supervision of Building and Site Development Projects

5.	Sr. Geodetic Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Geodetic Engineer in Construction Management and Supervision of Building and Site Development Projects
6.	Sr. Mechanical Engineer	Licensed Mechanical Engineer with at least 5 years' experience as Sr. Mechanical Engineer in Construction Management and Supervision of Building and Site Development Projects
7.	Sr. Electrical Engineer	Licensed Electrical Engineer with at least 5 years' experience as Sr. Electrical Engineer in Construction Management and Supervision of Building and Site Development Projects
8.	Sr. Drainage / Sanitary Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Drainage / Sanitary Engineer in Construction Management and Supervision of Building and Site Development Projects
9.	Sr. Quantity Surveyor	Licensed Civil Engineer with at least 5 years' experience as Sr. Quantity Surveyor in Construction Management and Supervision of Building and Site Development Projects
10.	Sr. QA / QC Engineer / Materials Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. QA / QC Engineer/ Materials Engineer in Construction Management and Supervision of Building and Site Development Projects
11.	Sr. Landscape Architect	Licensed Landscape Architect with at least 5 years' experience as Sr. Landscape Architect in Construction Management and Supervision of Building and Site Development Projects

### Support Staff

1. Architect
2. Structural Engineer
3. Geodetic Engineer
4. Mechanical Engineer
5. Electrical/Electronics Engineer
6. Drainage/Sanitary Engineer
7. Asst QA/QC Engineer
8. Asst Quantity Surveyor
9. Field Engineer 1
10. Field Engineer 2
11. Cad Operator
12. Administrative Officer
13. I.T. Specialist
14. Document Specialist
15. Encoder/Document Specialist

16. Secretary
17. Utility Personnel
18. Messenger/Liaison Officer

**d. Minimum Qualifications of the Consultant**

- The Consultant should be a reputable firm with at least ten (10) years of business operation in Construction Management and Supervision. In case of Joint Venture (JV), at least one of the JV partners should be a reputable firm with at least ten (10) years of experience in Construction Management and Supervision (CMS)
- The Consultant should have undertaken at least one (1) Construction Management & Supervision of a multi-sports gym, stadium, arena or indoor sports facility for the last ten (10) years whose value should be at least fifty percent (50%) of the ABC. In case of JV, at least one (1) of the JV partners should have undertaken at least one (1) Construction Management & Supervision of a multi-sports gym, stadium, arena or indoor sports facility for the last ten (10) years whose value should be at least fifty percent (50%) of the ABC

**e. Obligations of the Consultant**

1. Ensure that all works are accomplished according to approved plans and specifications
2. Review, certify and recommend approval on the submitted designs in accordance with the Codes and Standards, MPSS, NCC DSG, among others
3. Supervise and inspect construction works and implementation schedule
4. Review and verify findings during the testing and commissioning
5. Recommend acceptance of works
6. Maintain all documents of the Project from pre-construction up to its completion and final acceptance and provide BCDA with weekly and monthly reports

**f. Eligibility Criteria**

Only the following shall be eligible to participate:

1. Duly licensed Filipino citizens/sole proprietorship;
2. Partnership (at least 60% of the interest belongs to Filipino citizens);
3. Corporations (at least 60% of the outstanding capital stock belongs to Filipino citizens);
4. Cooperatives (at least 60% of the interest belongs to Filipino citizens); or
5. Persons/entities forming a Joint Venture: Provided, however, that, Filipino Ownership or interest of the JV shall be at least 60%.

Filipino ownership or interest shall be based on contributions of each of the members of the JV as specified in the JVA

**g. Evaluation Criteria**

When the types and fields of Consulting Services involve the practice of professions regulated by law, those who will actually perform the services shall be Filipino citizens and

registered professionals authorized by the RE appropriate regulatory body to practice those professions and allied professions specified in the EDS.

**h. Shortlisting of Prospective Bidders**

The shortlist shall consist of at most five (5) prospective bidders who will be entitled to submit bids. The criteria and rating system for the shortlisting are as follows:

Criteria	Rating
Relevant Experience of the of the Consultant	30%
Qualifications of the Key Personnel to be assigned to the Project	50%
Current Workload of Key Personnel relative to capacity	20%
Total	100%

The Consultant/s must pass the required minimum score of 70% to be shortlisted

**i. Determination of Highest Rated Bid**

The shortlisted bidders shall be subjected to evaluation to determine the bidder with HRB, wherein the criteria are as follows:

Criteria	Rating
Relevant Experience of the of the Consultant	30%
Qualifications of the Key Personnel to be assigned to the Project	50%
Plan approach and Methodology	20%
Total	100%

**j. Evaluation Procedure**

BCDA shall conduct an evaluation of bids using the **Quality-Cost Based Evaluation Procedure (QCBE)** procedure with the following weight correspondence:

Criteria	Rating
Technical Proposal	75%
Financial Proposal	25%
Total	100%

B. Mr. Vergel Paras presented the Checklist and Tabbing Requirements, Eligibility Forms, Signing, Sealing and Marking of Eligibility Documents including the Procurement Schedule. The following are the highlights of the presentation:

**a. Checklist and Tabbing Requirements**

Tab #	Description	Description
1	EF 1	Eligibility Submission Form
2		PhilGEPS Certificate of Registration under Platinum Membership Per GPPB Resolution No. 26-2017, during bid submission, prospective bidders may still submit their Class "A" Eligibility Documents pursuant to Section 8.5.2 of the 2016 revised AIRR (i.e. Registration Certificate from SEC, DTI, or CDA; Mayor's Permit; Tax Clearance; Philippine Contractors Accreditation Board (PCAB) license and registration; and Audited Financial Statements), or if already registered in the PhilGEPS under Platinum category, their Certificate of Registration and Membership in lieu of their uploaded file of Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 revised IRR of RA 9184.
3	EF 2	Statement of all on-going and completed government and private contracts, including contracts awarded but not yet started.
4	EF 3	Summary of all on-going and completed government and private contracts, including contracts awarded but not yet started.
5	EF 4	Consultant's References
6	EF 5	Summary of CVs
7	EF 6	Curriculum Vitae for each of the following nominated key staff:
7.a		Team Leader/Project Manager
7.b		Deputy Project Manager
7.c		Sr. Structural Engineer
7.d		Sr. Geotechnical/Foundation Engineer
7.e		Sr. Geodetic Engineer
7.f		Sr. Mechanical Engineer
7.g		Sr. Electrical Engineer
7.h		Sr. Drainage/Sanitary Engineer



7.i		Sr. Quantity Surveyor
7.j		Sr. QA/QC Engineer/Materials Engineer II
7.k		Sr. Landscape Architect
8	EF7	Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions.
9		Format of CV of the firm
10		Valid joint venture agreement, in case a joint venture is in existence. (In the absence of JVA, duly notarized statement that all potential partners shall enter into and abide by the provisions of the JVA in the instance that the bid is successful)

**Note: BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the Bidder out of the data furnished by BCDA in relation to this bidding. The Bidder shall take the responsibility to ensure the completeness of its submission after taking the steps to carefully examine all the Bidding Documents and its amendments**

**b. Format and Signing of Eligibility Documents**

- i. Prospective bidders shall prepare an original and copy of the eligibility documents.
- ii. The Eligibility Documents Submission Form shall be signed by the duly representative of the bidder. Failure to do so shall be a ground for rejection of the eligibility documents.
- iii. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the duly authorized representative of the prospective bidder.

**c. Sealing and Marking of Eligibility Documents**

- i. Bidders shall enclose their Original Eligibility Documents in a sealed envelope marked "ORIGINAL – ELIGIBILITY DOCUMENTS". The copy of the Eligibility Documents shall be similarly sealed duly marking the envelope as "COPY - ELIGIBILITY DOCUMENTS". These envelopes containing the Original and the Copy shall then be enclosed in One Single Envelope.
- ii. The Original and the Copy of the Eligibility Documents shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative.
- iii. All envelopes shall:
  - (a) contain the name of the contract to be bid in capital letters;
  - (b) bear the name and address of the prospective bidder in capital letters;
  - (c) be addressed to BCDA's BAC specified in the EDS;
  - (d) bear the specific identification of this Project indicated in the EDS; and
  - (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of eligibility documents, in accordance with Clause 5.
- iv. Please use Tabs for quick reference of the documents.

**d. Reminders**

- i. Bidders may submit their Eligibility Documents a day before the deadline for submission to avoid the possibility of being late for submission.
- ii. The BAC expects the bidders to exercise due diligence in going through the Eligibility Documents to be able to prepare it intelligently.

**e. Procurement Schedule**

	ACTIVITY	TIME	DATE
1	Advertisement/Posting of Request for Expression of Interest		30 April 2021
2	Issuance of Eligibility Documents		30 April 2021 - 17 May 2021
3	Pre-Eligibility Conference	10:00 AM	06 May 2021
4	Request for Clarification (last day)	Until 5:00 PM	07 May 2021
5	Issuance of Supplemental Bid Bulletin		11 May 2021
6	Deadline for Submission of Eligibility Documents	12:00 NN	17 May 2021
7	Opening of Eligibility Documents and Eligibility Check	1:30 PM	17 May 2021

C. The following questions/clarifications were raised during the Question and Answer portion of the Pre-Eligibility Conference and received via email:

Questions	Answer/ Clarification
In case the company has not completed any project with regard to sports facilities and the likes, does that mean automatic failure?	No, the bidder will only be rated zero (0) for that particular requirement.
With regard to the Key Personnel, especially the geodetic engineers who are just doing analysis and inspections, are they required to be full time?	Not necessarily. Bidders will propose a time schedule for each of the nominated key personnel using the prescribed technical proposal form which will be submitted on the second stage of the bidding during the submission of the Technical Proposal.



<p>Is it permissible to subcontract the works of geodetic engineers since they have their own firms?</p>	<p>No, bidders must hire and nominate their own Geodetic Engineer which is one of the positions being required in the Contract.</p>
<p>Is the budget for the 7 months construction and 3 months post construction?</p>	<p><b>Yes.</b></p>
<p>Involving a JV with a foreign firm, will you require at this stage the foreign firm to have a PhilGEPS Certificate of Registration under Platinum Membership?</p>	<p>Not necessarily. The foreign firm may still submit the PhilGEPS Certificate of Registration under Platinum Membership during the post-qualification period.</p> <p>For clarity, Joint venture with a foreign consultant may be allowed based on Section 24.3.1. of the Revised IRR of RA 9184 which provides that, "The following persons/entities shall be allowed to participate in the bidding for Consulting Services:</p> <p>xxx</p> <p>e. Persons/entities forming themselves into a joint venture, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.</p> <p>On the required documents to be submitted, Section 8.5.2 of the Revised IRR of RA 9184 provides that:</p> <p>"All bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class "A" eligibility documents under Sections 23.1(a) and 24.1(a):</p> <ul style="list-style-type: none"> <li>a. Registration Certificate;</li> <li>b. Mayor's/Business Permit or its Equivalent Document;</li> <li>c. Tax Clearance;</li> <li>d. Philippine Contractors Accreditation Board (PCAB) license and registration (for infrastructure project, only); and</li> </ul>

	<p>e. Audited Financial Statements.</p> <p><b>For Foreign Bidders, the foregoing documents may be substituted by the appropriate equivalent documents in English, if any, issued by the country of the bidder concerned.</b> Otherwise, it must be accompanied by a translation of the documents in English issued by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder’s country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder’s affairs in the Philippines.</p> <p>However, for Contracting Parties to the Apostille Convention, the documents shall be authenticated through an apostille by the Competent Authority, as defined in Section 8.5.2 paragraph 4 of the 2016 revised IRR of RA No. 9184, except for countries identified by the DFA that will still require legalization (red ribbon) by the relevant Embassy or Consulate”</p> <p>This means that Public documents executed in Apostille-contracting countries and territories to be used in the Philippines no longer have to be authenticated by the Philippine Embassy or Consulate General once Apostillized.</p> <p>Further, in case there is no appropriate equivalent document from their country of origin, foreign bidders may indicate “No Appropriate Equivalent Document”. The foregoing statement will be subject to validation with their respective embassies/consulate or equivalent offices in the Philippines during the post-qualification process.</p>
<p>Will you require key staff to have experience in sports facilities related projects?</p>	<p>Not necessarily. Experience in CMS of buildings and site development projects is acceptable.</p>
<p>With regard to the budget, does it include office and equipment for the staff or is it already provided for?</p>	<p>BCDA, through its Winning Contractor for the Design and Build Component of NAS shall provide the office space for the CMS Consultants. The furniture, equipment, supplies and other utilities shall be shouldered by the Winning Bidder.</p>

#### **IV. CLOSING OF THE PRE-ELIGIBILITY CONFERENCE**

The BAC Vice Chairperson thanked the bidders for attending the pre-eligibility conference and reminded them of the deadline of submission of clarification on May 7, 2020 at 5:00PM. There being no other matters to discuss, the conference was adjourned.

**For Your Information.**

#### **BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES**



**JOSHUA M. BINGCANG**

Chairperson

Bids and Awards Committee for Consulting Services