

Tab I (Lot A - Forms)

A handwritten signature in black ink, consisting of a stylized, cursive letter 'S' followed by a horizontal line extending to the right.

[Letterhead]

[Date]

The Bids and Awards Committee for Goods
Bases Conversion and Development Authority
2/F Bonifacio Technology Center
31st Street, corner 2nd Avenue, Bonifacio Global City

Ladies/Gentlemen:

We, the undersigned, have at least five (5) years of direct experience on planning, engineering, supply and delivery, installation, testing and commissioning and experience in operations and maintenance of optical fiber transmission backbone projects/systems.

We remain,

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

[Letterhead]

Material specifications based on the Common Material and Equipment Specifications enumerated in Annex B and Framework List (brand name and model number)

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

[Letterhead]

Installation/Construction Practices

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

[Letterhead]

**Inspection and Acceptance Test Procedures for Outside Plant System and Optical
Fiber Cable Systems**

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

[Letterhead]

Restoration/Maintenance Procedures

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

[Letterhead]

Sample Reports/Documentation for Maintenance

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

[Letterhead]

**Project Requirement
(Project Implementation Organization Chart)**

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

[Letterhead]

List of key personnel with their Qualifications/CV/biodata

	Name	Position
1		Project Manager
2		Project Engineer/Coordinator
3		Warehouseman
Maintenance Team 1		
4		OSP Supervisor
5		Lineman 1
6		Lineman 2
7		Splicers/Commissioning personnel 1
8		Splicers/Commissioning personnel 2
9		Support personnel 1
10		Support personnel 2
Maintenance Team 2		
11		OSP Supervisor
12		Lineman 1
13		Lineman 2
14		Splicers/Commissioning personnel 1
15		Splicers/Commissioning personnel 2
16		Support personnel 1
17		Support personnel 2
Repair/Restoration Team 1		
18		OSP Supervisor
19		Lineman 1
20		Lineman 2
21		Splicers/Commissioning personnel 1
22		Splicers/Commissioning personnel 2
23		Support personnel 1
24		Support personnel 2
25		HDD Team
26		Fiber Blowing Team
Repair/Restoration Team 2		
27		OSP Supervisor
28		Lineman 1
29		Lineman 2
30		Splicers/Commissioning personnel 1
31		Splicers/Commissioning personnel 2
32		Support personnel 1
33		Support personnel 2

34		HDD Team
35		Fiber Blowing Team

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:

FORMAT OF CURRICULUM VITAE (CV) FOR KEY PERSONNEL

Proposed Position:

Name of Firm:

Name of Staff:

Profession:

Date of Birth:

Years with Firm/Entity:

Nationality:

Membership in Professional Societies:

Detailed Tasks Assigned:

Education:

[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]

College/University	Degree/Title Obtained	Inclusive Dates

Trainings/Seminars

[Summarize the trainings, seminars and workshops undertaken, including those conducted by the nominated key staff, using the matrix below]

Title/Description	Conducted by	Inclusive Dates	Venue	Involvement *

*Such as participant, speaker or trainer

Projects Undertaken related to detailed architectural and engineering design of buildings with land development

[Provide outline of projects undertaken using the matrix below]

Title/Description	Client	Position	Start Date	Completion Date

On-Going Projects

[Provide outline of on-going projects using the matrix below]

Title/Description	Client	Position	Start Date	End Date

Memberships in Professional Societies

[Give an outline of memberships in professional societies using the matrix below]

Name of Society/Commission	Date of Conferment/Registration	License/Professional Number	Validity Date

Languages

[Using the format below, indicate proficiency of languages familiar with proficiency whether excellent, good, fair, or poor in speaking, reading, and writing]

Language	Proficiency		
	Speaking	Reading	Writing

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

Commitment:

I also commit to work for the **Outside Plant (OSP) Maintenance and Repair Services with Framework for DICT's Luzon Bypass Infrastructure** in accordance with the time schedule as indicated in the contract once the firm is awarded the Project.

Date:

[Signature of staff member and authorized representative of the firm]

Day/Month/Year

Full name of staff member:

Full name of authorized representative:

SUBSCRIBED AND SWORN to before me this__day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. .

Witness my hand and seal this_day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission

Notary Public for until

Roll of Attorneys No.

PTR No., *[date issued], [place issued]*

IBP No., *[date issued], [place issued]*

Doc. No.

Page No.

Book No.

Series of.

Important Note: Provide applicable documents to substantiate professional registration, educational attainment and trainings undertaken. Only those attainments and undertakings with supporting documents will be considered for evaluation.

[Letterhead]

Implementation or work schedule to include work plan

Authorized
Signature: Name and
Title of Signatory:
Name of
Firm:
Address:

[Letterhead]

[Date]

The Bids and Awards Committee for Goods
Bases Conversion and Development Authority
2/F Bonifacio Technology Center
31st Street, corner 2nd Avenue, Bonifacio Global

City Ladies/Gentlemen:

We, the undersigned, have the necessary items that will be used in the maintenance and repair of the network mentioned in the Project Deliverables during the duration of the contract including but not limited to: Manpower, Tools and Equipment and Maintenance Vehicles.

We remain,

Yours sincerely,

Authorized
Signature: Name and
Title of Signatory:
Name of
Firm:
Address: