

BIDS AND AWARDS COMMITTEE FOR INFRASTRUCTURE (BAC-I)

PRE-BID CONFERENCE

Bidding for the San Fernando City La Union Port Expansion Project – Construction of Ferry Port Terminal

BCDA Lobby Hall

BCDA Corporate Center, 2/F, Bonifacio Technology Center, BGC, Taguig City

22 October 2020

Minutes of Meeting

Present:

Bids & Awards Committee:

Chairperson
Vice Chairperson
Members

EVP Aileen Anunciacion R. Zosa
Arrey A. Perez (via google meet)
Atty. Gisela Z. Kalalo (via google meet)
Eng. Richard Brian M. Cepe
Eng. Ryan Paul S. Galura (via google meet)

Technical Working Group (TWG):

Coheads

Eng. Mark P. Torres (via google meet)
Aristotle E. Guerrero

Members

Atty. Angelo Cunanan (via google meet)
Eng. Jules O. Aficial (via google meet)
Eng. Daniel Carlo M. Fabila (via google meet)

Provisional

Eng. Marevic E. Esmalla (via google meet)
Arch. Ranilo V. Liwanag (via google meet)

Provisional, PPMC

Arch. Marc Lawrence P. Aquino (via google meet)
Dr. Josefa Catherine T. Bada (via google meet)

Secretariat:

Head
Members

Melinda M. Docallos
Lohren D. Cabellon
Maniya Manille C. Reyes
Franz F. Cimeni

Other attendees from BCDA

Victor C. Luna
Rommel C. Coronacion

Consultant
ICTD staff

Samuel D. Breboneria
Samuel Luke M. Galivo

ICTD staff
PAD staff

Department of Transportation

Eng. Julius C. Carlos

Representative (via google meet)

Observers

JP Valdez
Margie O. Padre

Commission on Audit
Internal Audit Service Office, BCDA (via google meet)

Bidders' Representatives

Attendees at BTC Lobby Hall

1. Diego R. De Guzman - Aquino-Delacruz Construction Corporation

Attendees via google meet

1. Darwin Chan - Donut 168 Ads, Inc.
2. John Lester Valmores - J.D. Madrid Construction
3. Nadine Laguerta - Konstruktura Centro Incorporated
4. Earel Gardiola - Lourel Development Corporation
5. Jojo Limin - Lourel Development Corporation
6. John Paul "Joseph" Manalo - Lourel Development Corporation
7. Beverly Joy C. Maylas - Marlon Andal Construction Corporation (MACC)
8. Carlo Vincent Galang - PERRC Construction and Development Corp.
9. Beth Ponelas - R.M. Mangubat Construction

The Pre-Bid Conference for the Bidding for the San Fernando City La Union Port Expansion Project – Construction of Ferry Port Terminal was presided over by BAC-I Chairperson Aileen Anunciacion R. Zosa.

1. Call to Order

There being a quorum, Chairperson Zosa called the Pre-Bid Conference to order at 10:11AM. Chairperson Zosa mentioned that the project being bidded out is a Ferry Port Terminal. It is a project of the Department of Transportation (DOTr). The DOTr downloaded the funds to BCDA through a Memorandum of Agreement (MOA) for BCDA to administer the Bidding, through its Bids and Awards Committee (BAC-I), as well as to implement and execute the project. Chairperson Zosa explained that the project is located in a BCDA property in Poro Point, La Union and thus, the rationale behind the BCDA administering the Bidding as well as the one to implement and execute the project. However, the project will be under the supervision of DOTr.

Chairperson Zosa likewise mentioned that, Poro Point Management Corporation (PPMC), a wholly-owned subsidiary of BCDA in Poro Point Freeport Zone, will also be looking over the

project during the implementation and execution that's why the BAC has additional provisional TWG members from PPMC.

Chairperson Zosa then introduced the BAC, TWG, BAC Secretariat, observers from COA and IASO, Consultant and other attendees from BCDA.

Chairperson Zosa mentioned that the Pre-Bid Conference is a blended event as some are attending in person at BCDA-BTC Office and some are attending via google meet. She likewise mentioned that the Pre-Bid Conference is recorded and live on facebook.

Chairperson welcomed and acknowledged the representatives of the prospective bidders, and advised those who attended via google meet to unmute themselves so their attendance in the Pre-Bid Conference shall be recorded accordingly.

2. Highlights of the Meeting

- 2.1. Prior to the presentation, Chairperson Zosa mentioned that the Invitation to Bid, with the entire bidding documents for the project, was posted on BCDA and PhilGEPS websites last October 13, 2020. She likewise mentioned that the Approved Budget for the Contract (ABC) is Php 39,762,429.09. Chairperson Zosa emphasized that all bids received in excess of the ABC shall be automatically rejected.

Chairperson Zosa mentioned that Engineer Mark P. Torres, who has been in-charge from planning to design of the project, and who is also the co-head of the Technical Working Group will do the presentation on the salient points about the project and the bidding process.

Chairperson Zosa stressed, however, that the bidders should refer to the official documents of BAC, i.e. Bid Data Sheet, TOR, Bid Documents, Forms, Instruction to Bidders, Special Conditions to the Contract, General Conditions, and the Bid Bulletins/Supplemental Bid in the preparation of their bids. She further stressed that the official BAC documents shall prevail over the matters presented, any contentions or arguments, or verbal conversation during the Pre-Bid Conference.

Eng. Mark P. Torres presented a brief introduction and background about BCDA, its function, and projects. In his presentation, he briefly discussed salient points and features of the project and some of the bidding requirements, to wit:

- Approved budget for the contract;
- Requirements/Qualifications for bidders to be eligible to bid for the project;
- Eligibility requirements;
- Minimum requirements for key personnel;
- Minimum requirements for equipment;
- Terms of payment;
- First envelope (Technical);
- Second envelope (Financial);
- Sealing and marking of bids;
- Process of preliminary bid evaluation;
- Process of detailed bid evaluation;
- Process of post-qualification;
- Causes of failure of bidding;

- Important dates to remember in the calendar of bidding activities for the project; and
- Requirements and instructions for the site visit.

For legibility on the presentation of sealing and marking of envelopes, Chairperson Zosa requested Engineer Mark P. Torres to edit/increase the font size and background color on that presentation slides.

2.2 Questions from the Bidders

- a. Mr. Diego R. De Guzman of Aquino-Delacruz Construction Corporation asked if it's possible for them to request a copy of the presentation during the Pre-Bid Conference.

Chairperson Zosa replied in affirmative and advised the representatives of prospective bidders to provide their respective email addresses. She, however, emphasized that they will be provided with the presentation slides in order for them to have the details of the site visit. She added that the BAC shall issue an official Bid Bulletin and the Minutes of the Pre-Bid Conference which shall also be emailed to the prospective bidders who purchased the Bidding Documents for the project.

- b. Mr. De Guzman remarked that he noticed there are three (3) government agencies involved on the project --- BCDA, DOTr, and PPMC. He then inquired what agency of the mentioned agencies shall be working with the winning bidder as the project management team for the project?

Engr. Mark Torres replied that the lead implementer of the project during the construction shall be the BCDA, and shall be assisted by the PPMC. He added that the BCDA shall also be coordinating with the DOTr. He emphasized, however, that the Contractor shall directly coordinate with BCDA during project implementation/construction.

Mr. De Guzman further asked on whether BCDA will be the focal agency from the award up to the handing-over of the project.

Chairperson Zosa replied in affirmative, and added that the BCDA shall report to DOTr regarding the project but the BCDA shall supervise the implementation of the project, thus the winning bidder shall coordinate with BCDA. She also announced that as far as the budget for the project is concerned, the funds are already downloaded to BCDA, which is affirmed by Eng. Mark Torres.

2.3. Clarifications from BAC-I Chairperson

- The bidder must have completed a 2-Storey Building for the Single Largest and Completed Contract (SLCC) requirement.
- Any queries, questions or clarifications on the project shall be addressed to the BAC but emailed to Melinda Docallos at mmdocallos@bcda.gov.ph, or through phone call at telephone number 8575-1789 for clarifications on administrative matters pertaining to the bidding for the project.

2.4. Site Visit

- The site visit is scheduled on October 26, 2020 at 1:00PM, with the meeting place at the Poro Point Management Corporation office, in Poro Point, San Fernando, La Union.
- In part of the contract tracing efforts in La Union, bidders coming outside the region are required to pre-register online at <https://napanam.launion.gov.ph/> in order to be able to participate in the site visit.
- In addition on entry to San Fernando city, bidders are also required to access the BCMS website at <https://bcms.sanfernandocity.gov.ph/> of the city of San Fernando, and upload the following documents:
 - o Copy of Travel Authority, and;
 - o Medical Certificate

The said guidelines were based from the official post of the city government of San Fernando, La Union facebook page.

- Chairperson Zosa announced that a Bid Bulletin on the details of site visit/inspection shall be issued immediately.

2.5. Clarifications on the procurement schedule

- The Issuance and Availability of Bid Documents started last October 13, 2020, and shall end until 12:00PM on November 18, 2020
- The Deadline for Request for Clarification shall be on November 6, 2020
- The Deadline of Issuance of Last Supplemental/Bid Bulletin shall be on Wednesday, November 11, 2020.
- The Deadline of Submission and Receipt of Bids shall be on 12:00PM, November 18, 2020.
- The Opening of Bids shall follow at 1:00PM, November 18, 2020.
- Chairperson Zosa announced that the correct schedules shall be clarified in a Bid Bulletin to be issued.

3. Closing

There being no other matter to discuss relative to the Bidding for the San Fernando City La Union Port Expansion Project – Construction of Ferry Port Terminal, Chairperson Aileen Anunciacion R. Zosa thanked the prospective bidders and other attendees of the Pre-bid Conference, and adjourned the meeting at 11:25 AM.


Prepared by:


FRANZ F. CIMANI

Secretariat, BAC for Infrastructure

BIDS AND AWARDS COMMITTEE FOR INFRASTRUCTURE


EVP AILEEN ANUNCIACION R. ZOSA
Chairperson


ARREY A. PEREZ
Vice Chairperson


ATTY. GISELA Z. KALALO
Member


ENGR. RICHARD BRIAN M. CEPE
Member


ENGR. RYAN PAUL S. GALURA
Member

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