

INVITATION TO BID

PROCUREMENT OF MANPOWER SERVICES FOR THE BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA) UNDER A TWO (2)-YEAR SERVICE CONTRACT

1. The Bases Conversion and Development Authority (BCDA), through its CY2021 Corporate Operating Budget intends to apply the following sums in Philippine Pesos, inclusive of all applicable taxes, charges, duties and fees, being the Approved Budget for the Contract (ABC) **for the first year only**, to payments under the contract for the following lots:

Lot No.	Name of Contract	ABC (in Php)
Lot 1	Manpower Services for General Support and Janitorial Services for BCDA	27,490,652.04
Lot 2	Manpower Services for Technical and Administrative Support Services for BCDA	78,448,712.28

Bids received in excess of the respective ABC shall be automatically rejected at bid opening.

2. BCDA now invites bids for the services of a Manpower Service Provider/s for the aforementioned contracts, consisting of **92 personnel** who shall perform janitorial, general support and driving services for Lot 1, and **159 personnel** who shall perform technical and administrative support services for Lot 2.
3. Delivery of the services is required for two (2) years effective **01 January 2021 to 31 December 2022** which may be extended on a periodic month-to-month basis not to exceed an aggregate period of one (1) year. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC, or two similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
5. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock

belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

6. Interested bidders may obtain further information from the BCDA Bids and Awards Committee (BAC) for Goods Secretariat and inspect the Bidding Documents at the address given below from Monday to Friday, from 8:00 a.m. to 5:00 p.m.
7. A complete set of Bidding Documents may be acquired by interested Bidders starting **24 November 2020 up to 15 December 2020 from 8:00AM to 3:00PM**, except Saturdays, Sundays and Holidays, and **until 9:00 AM on 16 December 2020**, upon payment of the following non-refundable fee/s for the bidding documents, in compliance with the RIRR of RA 9184:

Lot	Cost of Bidding Documents (in Php)
1	25,000
2	50,000
1 and 2	50,000

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of BCDA (www.bcd.gov.ph). provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

8. BCDA will hold a Pre-Bid Conference (with online coverage) on **01 December 2020 at 3:00 PM** at the 2/F Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City **and via video conferencing thru Google Meet** which shall be open to prospective bidders. To be able to **join the online pre-bid conference**, a scanned written request shall be made/emailed to the BAC Secretariat.
9. Bids must be duly submitted at the BCDA Central Receiving and Releasing Area (CRRA) or BAC Secretariat at 2/F Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City on or before **9:00 AM on 16 December 2020**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.
10. Bid opening shall be on **16 December 2020 at 10:00 AM** at the **2/F Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the Bid Opening at the address mentioned above and at the same time, via video conferencing through Google Meet. An email invitation will be sent to bidders who purchased the bid documents.

Late bids shall not be accepted.

11. BCDA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its RIRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Mr. Raul G. Buensalida, BAC for Goods Secretariat Head, at rgbuensalida@bcda.gov.ph

BIDS AND AWARDS COMMITTEE FOR GOODS

By:



BGEN CARLOS F QUITA (Ret)

Chairperson 