



Bases Conversion and Development Authority

**BIDS AND AWARDS COMMITTEE FOR GOODS
Resolution No. 2013-9**

**PROCUREMENT OF GROUP TERM INSURANCE POLICY
COVERAGE FOR BCDA**

WHEREAS, BCDA shall undertake the procurement of Group Term Insurance Policy covering the period 1 April 2013 to 31 March 2014;

WHEREAS, on 30 January 2013, Management approved the procurement of said group term insurance which will cover 160 employees of BCDA for the period starting 1 April 2013 to 31 March 2014;

WHEREAS, in its memorandum dated 28 February 2013, the Organizational Development and Management Department (ODMD) submitted the list of employees for coverage under the group term insurance with a total projected premium amounting to **Php247,500.00**, inclusive of all applicable taxes and fees;


WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of R. A. 9184, otherwise known as the Government Procurement Reform Act of 2003, allows the procuring entity to resort to negotiated procurement under Small Value Procurement where the amount involved does not exceed the threshold prescribed in Annex H of the same IRR, which amount is Php500,000.00 for GOCCs, GFIs, etc.;


NOW, THEREFORE, foregoing premises considered, we, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby resolved, to recommend the procurement of Group Term Insurance Policy through Small Value Procurement under the Negotiated Procurement in compliance with Section 53.9 of R.A. 9184, with a total projected premium of **TWO HUNDRED FORTY SEVEN THOUSAND FIVE HUNDRED PESOS & 00/100 (P247,500.00)**, inclusive of all applicable taxes and fees.


RESOLVED, at the BCDA Corporate Office, this 28th day of February 2013.

BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS


ELEANOR L. ATIENZA
Chairperson



BLAISE MARIE E. ALARAS
Vice Chairperson


ELVIRA V. ESTANISLAO
Member


HEDDA LOURDES Y. RULONA
Member

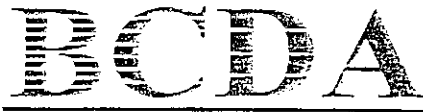

PATRICK ROEHL C. FRANCISCO
Member

Approved by:


AILEEN ANUNCIACION R. ZOSA
Executive Vice President

BCDA

BAC for Goods
BACG2013-0040



Bases Conversion and Development Authority

19 March 2013

MS. NORMA SANTOS
Head, Distributor Care
AXA Philippines
Philippine AXA Life Centre
Sen. Gil Puyat Ave. corner Tindalo St.
Makati City

Subject : NOTICE OF AWARD
2013 Contract Award for Group Term Insurance Policy

Dear Ms. Santos:

We are pleased to notify you that the Contract for the Group Term Insurance covering all bona fide employees of the Bases Conversion and Development Authority (BCDA) and BCDA Management and Holdings, Inc. (BMHI) is hereby awarded to the Philippine AXA Life Insurance Corporation as the Bidder with the Lowest Calculated and Responsive Bid at a premium rate of P2.14 per P1,000.00 sum insured or a total Contract Price equivalent to Pesos: Three Hundred Twenty Thousand Thirty (P 320,030.00). The contract period shall commence on 01 April 2013 and end on 31 March 2014.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to:

1. Issue the group insurance policy or any proof of coverage consistent with the terms and conditions in the Terms of Reference (TOR); and
2. Submit the Performance Security denominated in Philippine Pesos based on the following schedule, which shall be posted in favor of BCDA and with validity until the issuance of the final Certificate of Acceptance:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
1. Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
2. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Five percent (5%)
3. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

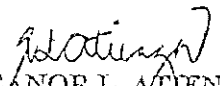
Bases Conversion and Development Authority

Failure to provide both proof of coverage and Performance Security within the stipulated period shall constitute a sufficient ground for cancellation of this award.

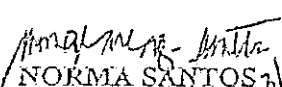
Please indicate your concurrence by signing the Notice of Award on the space below "Conforme" and return the same within (3) calendar days from receipt hereof.

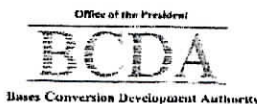
For any inquiry, you may coordinate with Mr. Patrick Roehl C. Francisco at tel. no. (02)575-1794 or Mr. Michael A. Vivas at tel. No. (02)575-1797 of the Organization Development and Management Department (ODMD).

Very truly yours,


ELEANOR L. ATIENZA
Vice President for Corporate Services

Conforme:


NORMA SANTOS
Head, Distributor Care
AXA Philippines



For : ARNEL PACIANO D. CASANOVA, Esq.
 President and CEO

Thru : AILEEN ANUNCIACION R. ZOSA *ok*
 Executive Vice President *Amo*
 ELEANOR L. ATIENZA *01-30-13*
 Vice President for Corporate Services *01-30-13*

From : PATRICK ROEHL C. FRANCISCO *Patrick R. Francisco*
 Department Manager III, ODMD

Date : 29 January 2013

Subject : Procurement of Group Term Insurance Policy Coverage for
 BCDA from 01 April 2013 to 31 March 2014

Background:

In compliance with the provisions of Republic Act No. 9184 or the Government Procurement Reform Act, BCDA shall undertake procurement of Group Term Insurance Policy covering the period starting 01 April 2013. The current group insurance policy under AXA Philippines, which also includes employees of BMHI, will expire on 31 March 2013.

For the current coverage, the rate of insurance premium is as follows:

Company	Level	Sum Insured	Number of Insured	Rate/1000	Premium	Total Premium
BCDA	1	2,000,000	5	2.25	4,500.00	22,500.00
	2	1,000,000	24		2,250.00	54,000.00
	3	500,000	134		1,125.00	150,750.00
Total			163	Total		227,250.00
BMHI	1	2,000,000	3	2.25	4,500.00	13,500.00
	2	1,000,000	10		2,250.00	22,500.00
	3	500,000	75		1,125.00	84,375.00
Total			88	Total		120,375.00
Grand Total			251	Grand Total		347,625.00 + 100.00 (DST)

where: Level 1 – PCEO, EVP and VPs/JL 13 & up
 Level 2 – SGs 25 – 28/JL 10-12
 Level 3 – All Rank and File/JL 9 & below

The ABC for last year's procurement activity for the group insurance coverage for BCDA employees was P2.50/P1,000 sum insured, equivalent to P253,750.00. This ABC does not yet take into account BMHI employees, although BMHI has already signified its intention to join BCDA in the coverage.

Hence, in view of the "favorable claims experience" to date, we are proposing an Approved Budget for the Contract (ABC) for the procurement of the Group Term



Insurance in the amount of P247,500.00 at the same premium rate as last year's of P2.50/P1,000 sum insured, broken down as follows:

Company	Level	Sum Insured	Number of Insured	Rate/1000	Premium	Total Premium
BCDA	1	2,000,000	5	2.50	5,000.00	25,000.00
	2	1,000,000	23		2,500.00	57,500.00
	3	500,000	132		1,250.00	165,000.00
Total			160	Total		247,500.00
BMHI	1	2,000,000	2	2.50	5,000.00	10,000.00
	2	1,000,000	12		2,500.00	30,000.00
	3	500,000	70		1,250.00	87,500.00
Total			84	Total		127,500.00
Grand Total			244	Grand Total		375,000.00

* List of BCDA employees for coverage herewith attached as Annexes A and B.

The benefit components of the group policy shall remain the same, to wit:

- a. Life/Group Term
- b. Total and Permanent Disability Income
- c. Accidental Death, Dismemberment and Disability
- d. Living Benefit Coverage

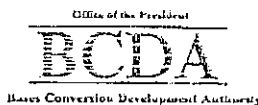
The premium for BMHI employees shall be for BMHI's account and a separate Certification of Funds Availability (CFA) shall be requested from BMHI.

Recommendation:

In view of the foregoing, may we request for the approval of the President and CEO of the following:

1. Commencement of procurement activities for the Group Term Insurance for the period 01 April 2013 to 31 March 2014 in accordance with Section 53.9 of the Revised Rules and Regulations (IRR) of RA 9184.
2. Approved Budget for the Contract (ABC) for the procurement in the amount of P375,000.00 (at P2.50/P1,000), out of which P247,500.00 accounts for BCDA employees; the rest to be shouldered by BMHI corresponding to the coverage of its employees.

For your consideration.



For : **NANCY J. PAJE** *Chapman* → *Malon file.*
 Department Manager III, PPMD

Thru : **ELEANOR L. ATIENZA** *Atienza*
 Vice President for Corporate Services

From : **PATRICK ROEHL C. FRANCISCO** *Patrick*
 Department Manager III, ODMD

Date : 19 March 2013

Subject : **Recommendation on the procurement for BCDA's Group Term Insurance Policy for the period April 1, 2013 to March 31, 2014**

With reference to your memo dated 18 March 2013, we have carefully evaluated the proposals submitted for the Group Term Insurance Policy coverage for the period April 1, 2013 to March 31, 2014 and we are pleased to submit for your consideration the selection of **AXA Philippines** as the Group Term Insurance Policy provider for BCDA for the period April 1, 2013 to March 31, 2014, at a premium rate of P2.14 per P1,000 sum insured or a total price quotation of **Pesos: Three Hundred Twenty Thousand Thirty (P320,030.00)** broken down as follows:

Level	BCDA	BMHI	Premium Cost	Total
1	5	2	4,280.00	29,960.00
2	23	12	2,140.00	74,900.00
3	132	69	1,070.00	215,070.00
Total	160	83		319,930.00 + 100 (DST) = 320,030.00

Please see matrix of comparison for the following proponents which submitted proposals, herewith attached as Annex A:

1. AsianLife & General Assurance Corp.
2. AXA Philippines

Also attached is the draft Notice of Award for the signature of the Vice President for Corporate Services (Annex B).

For your consideration.

RECEIVED
Johnson.com
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