

## TECHNICAL SPECIFICATION/ TERMS OF REFERENCE

<b>Google Workspace provider : Google Cloud Partner in the Philippines</b>	
<b>Platform: Cloud (can be accessed by any browser)</b>	
<b>BCDA DOMAIN (bcda.gov.ph)</b>	
<b>Additional Google Workspace Enterprise Starter - Fifty (50) Licenses</b>	
<b>Feature</b>	<b>Capability</b>
Core Services	Gmail, Calendar, Groups, Chat, Drive, Docs, Meet, Directory, Sites, additional Google services
Storage	1 TB per license
Usage and Support	99.9% uptime, 24/7 phone support, cross-device access
User Access	Offline access, Outlook compatibility, IMAP/POP, 2-step verification, security keys
Security	SSL, alert center, password controls, external domain collaboration
Reports and Audit Logs	App/user trends, user/admin logs
3rd-Party Integration	SSO (Google/3rd-party), preconfigured SAML apps (3), SAML app auto provisioning (3)
Device Management	Fundamental endpoint management (many features)
Email	Custom addresses, admin/user mailing lists, 25MB send/50MB receive limit, 2000 recipients/message, 3000 daily unique recipients
Email Security	Junk filtering, no Gmail ads, custom policies, retention policies, IP restrictions, denylists, compliance footers, optional IMAP/POP disable
Drive and Docs	Shared drives, advanced auditing, advanced sharing, document approvals, metadata management, Docs creation control
Google Meet	250 participants, external access, whiteboarding, secure meetings, screen sharing, mobile apps, dial-in, recording, 10k in-domain live stream, hand raising, breakout rooms, polls, Q&A, attendance tracking, noise cancellation
Groups	Email lists, content sharing groups, collaborative inboxes, user/admin groups, target groups
Calendar	Team calendars, resource booking, video conferencing, Exchange sync
Gemini Features	Gemini App, Gmail

**Implementation:**

The procurement of BCDA Corporate Email Additional License Subscription under this Agreement shall be compatible with, and capable of integration into the existing email system for BCDA domain.

**Scope of Work:**

The SUPPLIER shall follow the Scope of Work specified in the original contract.

**Service Level Agreement:**

The SUPPLIER shall follow the Service Level Agreement specified in the original contract.

**Term and Effectivity:**

The BCDA Corporate Email Additional License Subscription will cover the period from August 22, 2025 to January 22, 2026.

**Payment Terms:**

In consideration of the procurement of BCDA Corporate Email Additional Fifty (50) License Subscription, the BCDA agrees to pay the total contract amount inclusive of all applicable taxes and fees upon issuance of Certificate of Completion.

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