



# PURCHASE ORDER

PO Number

PO 001025

(Please quote this number on all related correspondence, delivery/shipping papers and invoice)

**TO:**

**CONVERGE INFORMATION & COMMUNICATION  
TECHNOLOGY SOLUTIONS INC.**  
New Street Bldg. McArthur Highway  
Balibago, Angeles City, Pampanga

Contact Name: MARIA OLIVIA L. AUSAN  
Tel No.: 09399052336  
Email Address: maria.ausan@convergeict.com  
TIN: 006895049000

**DELIVER/SHIP TO:**

**Bases Conversion and Development Authority**  
2F Bonifacio Technology Center  
31st Street corner 2nd Avenue BGC  
TAGUIG CITY, NCR 1634  
Attn: Procurement Unit

Contact Name: Christina B. Ferreras  
Tel No.: 8575-1700 Loc 1752  
Fax No.: 8816-0978  
TIN: 002-219-694-000

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Delivery Term	Payment Term
3/12/2025	0003890	SCRP	NP-SVP	FIFTEEN (15) DAYS AFTER DATE OF RECEIPT OF PO	CREDIT 30
Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	12.00	MONTH	INTERNET, ONE YEAR SUBSCRIPTION	21,504.00	258,048.00

65 MBPS, DEDICATED INTERNET ACCESS (DIA)

Includes:

- At least 14 usable Public IP Addresses
- Not less than 99.5% link uptime in a month
- Single point of contact for customer support
- Provides not less than 7 days proactive notice of schedules downtimes or service interruption
- 24x7 customer service support

**Coverage:** March 28, 2025 to March 27, 2026

**Area:** BCDA PMO Clark Bldg. 7548-1 J. Topacio St. Claro M. Recto,  
Clark Economic Zone, Clark Pampanga

NOTE: FOR SCRPP PMO IN CLARK PAMPANGA  
REFERENCE PR NO. 0001176

**PESOS: TWO HUNDRED FIFTY EIGHT THOUSAND FORTY-EIGHT AND 00/100 PESOS ONLY**

**258,048.00**

**TERMS AND CONDITIONS:**

This Purchase Order (PO) shall be governed by the General Terms and Conditions printed at the back hereof

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

**FUNDS AVAILABLE:**

Approved by:

**SHERRYL T. CORPUZ**

Officer-In-Charge  
Budget and Revenue Allocation Department

**VP MARK P. TORRES**

Officer-In-Charge  
Conversion and Development Group

Recommended by:

**VP JOCELYN L. CANIONES**

Project Director, Subic-Clark Railway Project

I hereby certify that I am authorized representative of the company and that by affixing my signature, it shall bind the company I am representing to the terms and conditions of the PO and all applicable provisions of RA 9184 and its revised IRR and other applicable government rules.

I further certify that the above prices, which were quoted in the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery.

CONFORME:

Date Received: **March 19, 2025**

**Maria Olivia L. Ausan**

Printed Name and Signature of Authorized Representative

(The supplier shall sign and return the acknowledgement copy to BCDA-Procurement within five (5) working days after issuance)

## General Terms and Conditions of the Purchase Order

### 1. Obligations of Supplier (Awardee)

- a. Cause the signing of the approved Purchase Order (PO) by the authorized representative of the company.
- b. Deliver the Goods within the agreed date of delivery, reckoned from the date the PO was signed in "Conforme" by the authorized representative of the supplier.
- c. Submit the original copy of the PO supported by Delivery Receipt and Sales Invoice (in triplicate) for the processing of payment.

### 2. Obligations of BCDA

- a. Acknowledge receipt of Goods delivered, if found in accordance with the technical specifications.
- b. Pay the supplier according to the terms of payment indicated in the PO.
- c. Facilitate the issuance of gate pass, if necessary.

### 3. Penalty Clause

- a. A liquidated damage in the amount of one tenth (1/10) of one percent (1%) of the total value of the contract shall be deducted for each day of delay for failure of the contractor/supplier to make the delivery within the specified date of delivery.
- b. In case of partial delivery, a liquidated damage in the amount of one tenth (1/10) of one percent (1%) of the total value of the undelivered portion of the contract shall be deducted for each day of delay for failure of the contractor/supplier to make the delivery within the specified date of delivery.

### 4. Contract Termination

The BCDA shall terminate the contract for reason of default in any of the following conditions:

- a. Failure by the supplier to return the PO within the specified time (failure to accept), in such case, the PO shall be re-awarded to the second lowest and responsive bidder.
- b. Outside of force majeure, failure of the Supplier to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the BCDA pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price (Section IIIa, Appendix 4 of the revised IRR).
- c. As a result of force majeure, failure of the Supplier to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the BCDA stating that the circumstance of force majeure is deemed to have ceased (Section IIIb, Appendix 4 of the revised IRR).
- d. Failure of the Supplier to perform any other obligation under the Contract (Appendix 4, Section IIIA.1.C, Appendix 4 of the revised IRR).

### 5. Blacklisting of Supplier

For refusal to accept an award, or enter into contract or perform the obligation as agreed, without justifiable cause after it has been adjudged as having the Lowest Calculated and Responsive Bid (LCRB), BCDA shall include the winning supplier in the list of BCDA Blacklisted Suppliers for a period of one (1) year.

Conforme:



March 19, 2025 **Maria Olivia L. Ausan**

Signature over printer name/Date

## NOTICE TO PROCEED

12 March 2025

**MARIA OLIVIA L. AUSAN**  
CONVERGE INFORMATION AND COMMUNICATIONS  
TECHNOLOGY SOLUTIONS, INC.  
New Street Building  
MacArthur Highway, Balibago  
Angeles, Pampanga

Dear **Ms. Ausan**,

With the approval of Purchase Order (PO) No. 001025 (attached), notice is hereby given to **CONVERGE INFORMATION AND COMMUNICATIONS TECHNOLOGY SOLUTIONS, INC.**, to proceed with the One Year Subscription of Internet Connection for SCRP PMO, according to the terms and conditions of the said PO and technical specifications, within fifteen (15) calendar days after receipt of this notice.

Please indicate your concurrence by signing the Notice to Proceed on the space below "Conforme" and return the same upon signing.

Very truly yours,

  
**VP MARK P. TORRES**  
Officer-In-Charge  
Conversion and Development Group

Conforme:

  
**MARIA OLIVIA L. AUSAN**  
Key Account Manager  
Date: March 19, 2025