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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11663921
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement of Supply and Delivery of Catering Services for BCDA Board Meetings, Committee Meeting and BCDA Board Related Activities under PR0001091
Area of Delivery Metro Manila

Solicitation Number:	BG2025-077-1607	Status	Awarded
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Catering Services	Document Request List	7
Approved Budget for the Contract:	PHP 997,500.00	Date Published	16/01/2025
Delivery Period:	11 Month/s	Last Updated / Time	05/03/2025 14:28 PM
Client Agency:		Closing Date / Time	21/01/2025 17:00 PM
Contact Person:	Monica Lorraine R Viernes Administrative Officer V BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., Crescent Park West, Taguig City Metro Manila Philippines 1634 63-2-85751784 mrviernes@bcda.gov.ph		

Description

Date : 16 January 2025
PR #: PR0001091

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than 21 January 2025.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/

1 LOT - SUPPLY AND DELIVERY OF CATERING SERVICES (BUFFET SETUP) FOR BCDA BOARD MEETINGS, COMMITTEE MEETINGS AND BOARD-RELATED ACTIVITIES

THE CONTRACT SHALL BE FOR A PERIOD COVERING FEBRUARY 2025 TO DECEMBER 2025 COMMENCING UPON THE RECEIPT OF CONTRACT AND NOTICE TO PROCEED

SEE ATTACHED TERMS OF REFERENCE

ABC: PHP 997,500.00

Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement and Proof of Authorization (e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)
- 4) Business/Income Tax Return (If the ABC is above 500k)
- 5) BIR Certificate of Registration (BIR Form 2303)

Note: A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the duly notarized Omnibus Sworn Statement (OSS) and Proof of Authorization within 5 working days upon notification of the Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.

Delivery Address: 31st St. Cor. 2nd Avenue, 2/F Bonifacio Technology Center, Bonifacio Global City, Taguig.

Terms and conditions:

Price : (Inclusive of all applicable taxes)

Payment : 30 days

Delivery : Covering Period February 2025 to December 2025

Validity of price : one month

Warranty : N/A

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Catering Services	For BCDA Board Meetings, Committee Meetings, and BCDA Board Related Activities for Feb to Dec 2025	1	Lot	997,500.00

Other Information

Please submit your quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit and Omnibus Sworn Statement to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. Cor. 2nd Avenue, Bonifacio Global City, Taguig or email to mrviernes@bcdagov.ph

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated Bid during the evaluation procedure.

(You may use the attached pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days

Delivery: Covering Period February 2025 to December 2025

Validity of price: One (1) month

Look for Ms. Monica Lorraine Viernes at tel. no. 575-1784/1700 or 09273972641

Created by Monica Lorraine R Viernes

Date Created 15/01/2025

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