



BASES CONVERSION AND DEVELOPMENT AUTHORITY

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: uatabion@bcda.gov.ph

REQUEST FOR QUOTATION

Company Name: _____

Date : **4 February 2025**

PR #: **PR0001134**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **10 February 2025**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

URSULA ARANDELA -TABION
Canvasser

ALMIRA CLARIANES
Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
15	PIECE	MONITOR SEE ATTACHED TECHNICAL SPECIFICATION FOR REFERENCE ABC PER PIECE: PhP13,000.00				
1	UNIT	PRINTER SEE ATTACHED TECHNICAL SPECIFICATION FOR REFERENCE ABC PER PIECE: PhP49,000.00 TOTAL ABC: PhP244,000.00				
				TOTAL AMOUNT		P

Delivery Address: 2/F Bonifacio Technology Center (BTC), 31st Street corner 2nd Ave., Bonifacio Global City (BGC), Taguig City

Prospective Suppliers who will bid above the ABC will be DISQUALIFIED

Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement and Proof of Authorization (e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)
- 4) Business/Income Tax Return (If the ABC is above 500k)
- 5) BIR Certificate of Registration (BIR Form 2303)

Note: A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the duly notarized Omnibus Sworn Statement (OSS) and Proof of Authorization within 5 working days upon notification of the Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.



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Terms and conditions:

- Price : **(Inclusive of all applicable taxes)**
- Payment : **30 DAYS**
- Delivery : **15 CALENDAR DAYS**
- Validity of price : **one month**
- Warranty : **1 YEAR WARRANTY LABOR AND PARTS**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/Date

Immediate Supervisor

Telephone / Fax Number

TECHNICAL SPECIFICATION - HARDWARE

Item	Qty	SPECIFICATIONS
1.	15 units	<u>PC Monitor</u>
		• 23.8-inch FHD IPS panel with a wide color gamut of 99% sRGB;
		• With 3-side edgeless bezel design;
		• With the ergonomic stand (tilt, lift, swivel, and pivot);
		• Connections: VGA, DP 1.2, HDMI 1.4, four USB-A 3.2 ports, and Audio Out;
		• With the latest environmental regulations (TCO 9.0, EPEAT);
		• Branded (Globally Known Brand)
		• One (1) Year Warranty labor and parts
		• No warranty security is required.
2.	1 unit	<u>Portable Printer</u>
		• Functions: Print, scan, copy
		• Print Speed: Black: Up to 20ppm (draft) 10ppm (ISO); Color: Up to 10ppm (draft) 7ppm (ISO)
		• Print Quality: Up to 1200 x 1200 dpi (black); Up to 4800 x 1200 optimized dpi (color)
		• Print sizes: US Letter, US Legal, A4, A5, A6, B5, Envelopes, Custom size
		• Media types: Plain paper, Photo Inkjet papers, Matte Inkjet papers, Glossy Inkjet papers
		• Paper handling: Input tray, up to 50 sheets
		• Connectivity: USB, Bluetooth, Wireless
		• Duty cycle (monthly, A4): Up to 500 pages
		• Scan/Copy resolution: Up to 600 dpi
		• Mobile printing capability
		• Branded (Globally Known Brand)
		• One (1) Year Warranty labor and parts
		• No warranty security required


