



BASES CONVERSION AND DEVELOPMENT AUTHORITY

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: mrviernes@bcda.gov.ph

REQUEST FOR QUOTATION

Company Name: _____

Date : **27 January 2025**

PR #: **PR0001128**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **31 January 2025**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

MONICA LORRAINE VIERNES
Canvasser

ALMIRA CLARIANES
Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
1	ITEM	CATERING SERVICES FOR PHILIPPINE INVESTMENT PROMOTION PLAN - TECHNICAL WORKING GROUP (PIPP-TWG) MEETING INCLUSIONS: COMPLETE BUFFET SETUP AM SNACKS BUFFET LUNCH OVERFLOWING COFFEE WATER LOCATION: ROOM 7227 (AUDITORIUM) 9F ONE WEST AEROPARK, CLARK GLOBAL CITY, CLARK FREEPORT ZONE, ANGELES, PAMPANGA WHEN: FEBRUARY 12, 2025 (8AM-1PM) COST PER PAX: PHP 1,200 PAX: 55 APPROVE BUDGET FOR THE CONTRACT: PHP 66,000.00				
				TOTAL AMOUNT		P

Bidders/Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement

Terms and conditions:

Price : **(Inclusive of all applicable taxes)**
 Payment : **30 days**
 Delivery : **February 12, 2025**
 Validity of price : **one month**
 Warranty : **N/A**



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MONICA LORRAINE VIERNES
Canvasser


ALMIRA CLARIANES
Chief Administrative Officer

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/Date

Immediate Supervisor

Telephone / Fax Number