

NOTICE TO PROCEED

18 December 2024

**MR. LOUIE ALBERT E. SERRANO**  
Authorized Representative  
**L. SERRANO CONSUMER GOODS TRADING**  
19 Cotabato St. Ramon Magsaysay DI 1105  
Quezon City


Dear Mr. Serrano:

With the approval of the attached Purchase Order (PO) No. 000873, notice is hereby given to **L. SERRANO CONSUMER GOODS TRADING**, to proceed with the supply and delivery of SMD Jacket and Safety Vest for Official Use, according to the terms and conditions of the said PO, within fifteen (15) calendar days from the receipt of this notice.


Please indicate your concurrence by signing the Notice to Proceed on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

Thank you.

Very truly yours,

  
**VIRGIL M. ALVAREZ**  
Officer-In-Charge, OSVP/CSG

Conforme:

  
**LOUIE ALBERT E. SERRANO**  
Authorized Representative  
**L. SERRANO CONSUMER GOODS TRADING**  
Date: 12-27-24