

Bids and Awards Committee for Consulting Services (BAC-C)

**PROCUREMENT OF CONSULTING SERVICES OF A HIGHLY TECHNICAL
CONSULTANT UNDER THE OFFICE OF THE PRESIDENT AND CEO**

RESOLUTION NO. 2025-001

WHEREAS, on 18 December 2024, the President and Chief Executive Officer (PCEO), Head of Procuring Entity (HoPE), approved the 2025 Annual Procurement Plan (APP) for Consulting Services of the Bases Conversion and Development Authority (BCDA) upon recommendation of the Bids and Awards Committee for Consulting Services (BAC-C);

WHEREAS, the 2025 APP for Consulting Services includes an item entitled, "Technical Consultancy Services" by the Office of the President and CEO (OPCEO), to be undertaken through Section 53.7 (Highly Technical Consultants) of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184 with an Approved Budget for the Contract in the amount of Pesos: One Million Five Hundred Thousand and 00/100 (PhP1,500,000.00) annually, inclusive of applicable taxes and fees through BCDA's Corporate Budget;

WHEREAS, said engagement was through Negotiated Procurement for Highly Technical Consultant, pursuant to Section 53.7 of the 2016 Revised IRR of R.A. No. 9184 whose consulting services are primarily confidential and policy determining, where trust and confidence are the primary consideration;

WHEREAS, in a memorandum dated 03 December 2024, the OPCEO recommended the engagement of the services of Atty. Ma. Dolores M. Rigonan as a Highly Technical Consultant (HTC) under the OPCEO, through Negotiated Procurement for Highly Technical Consultant, pursuant to Section 53.7 of the 2016 Revised IRR of R.A. No. 9184, for a period of six (6) months, renewable at the option of the PCEO, but in no case shall exceed his term, in the amount of Pesos: Eighty Thousand and 00/100 (PhP 80,000.00) per month, inclusive of all applicable taxes and fees. The scope of the consulting services shall be subject to the Terms of Reference (TOR);

WHEREAS, Section 53.7 – Highly Technical Consultant of 2016 Revised IRR of R.A. No. 9184 provides that, "In the case of individual consultants hired to do work that is (i) highly technical or proprietary; or (ii) primarily confidential or policy determining, where trust and confidence are primary considerations for the hiring of the consultant: Provided, however, that the term of the individual consultant shall, at the most, be on a six-month basis, renewable at the option of the appointing Head of the Procuring Entity (HoPE), but in no case shall exceed the term of the latter;

WHEREAS, the following are the scope of services of the Consultant as provided under the TOR:

- Provide technical assistance and support to the BCDA President and CEO in handling, processing, and working on highly confidential and discretionary information, data and records, the access of which, owing to its highly sensitive and proprietary nature, must be

strictly limited only to authorized individuals bearing the trust and confidence of the President and CEO;

- Establish a network and act as a link between BCDA and the Office of the Government Corporate Counsel (OGCC), Office of the Solicitor General (OSG), House of Representatives (HoR), Senate of the Philippines, and other organizations, groups and departments for the effective implementation of BCDA's priority projects and initiatives, activities and other concerns;
- As may be mutually determined by the Parties, participate and attend with the President and CEO and other BCDA officials in meetings, consultations, conferences, and forums in all matters within the mandate of BCDA;
- Submit an accomplishment report on a monthly basis for approval by the President and CEO; and
- Perform other functions as may be directed by the BCDA President and CEO.

WHEREAS, on 23 December 2024, the BAC-C sent a letter of invitation to Atty. Ma. Dolores M. Rigonan inviting her to work with BCDA in a consulting capacity for the aforementioned services;

WHEREAS, on 27 December 2024, in response to BAC-C's Letter of Invitation, Atty. Ma. Dolores M. Rigonan submitted her Letter of Intention supported with an updated Curriculum Vitae (CV), BIR Certificate of Registration, and PhilGEPS registration number. Thereafter, the BAC-C TWG evaluated the qualifications of Atty. Ma. Dolores M. Rigonan based on the aforementioned documents;

WHEREAS, on 15 January 2025, the BAC-C TWG presented the results of the evaluation of the PhilGEPS Registration, BIR Certificate of Registration, and CV of Atty. Ma. Dolores M. Rigonan, together with the documents submitted by the end-user. The BAC-C deliberated the results and found Atty. Ma. Dolores M. Rigonan to be legally, technically, and financially capable to undertake and fulfill the consulting services, in compliance with Section V.D.7.b.ii of Annex H of the 2016 Revised IRR of R.A. No. 9184, to wit:

“ii. xxx Considering the nature of the consultancy work, the negotiations need not be elaborate, it is enough that the BAC has validated that the individual is legally, technically and financially capable to undertake and fulfill the consultancy work based on the Terms of Reference.”

WHEREAS, the said procurement process is also in accordance with BCDA Guidelines and Procedures on the Engagement and Renewal of Contract of a Highly Technical Consultant;

WHEREAS, the BAC-C reviewed and verified the findings of the BAC-C TWG and resolved to adopt and approve the aforesaid recommendations;

WHEREAS, on 16 January 2025, the BAC-C conducted the negotiation with Atty. Ma. Dolores M.

Rigonan pursuant to Section V.D.7.b.ii of Annex H of the 2016 Revised IRR of R.A. No. 9184, wherein the members of the BAC-C verified with Atty. Ma. Dolores M. Rigonan her agreement with the TOR required by the consultancy services;

WHEREAS, Section V.D.7.b.iii of Annex H of the 2016 Revised IRR of RA No. 9184 states that the BAC shall recommend to the HOPE the award of contract to the individual consultant;

NOW, THEREFORE, foregoing considered, We, the Members of the Bids and Awards Committee for Consulting Services, hereby RESOLVE as it is hereby RESOLVED, to:

- 1) Direct the end-user to furnish the BAC-C copies of the duly conformed Notice to Proceed (NTP), as well as the executed contract for the Procurement of Consulting Services of a Highly Technical Consultant under the Office of the President and CEO; and
- 2) Recommend to the Head of the Procuring Entity, through its duly authorized signatory, the award and issuance of Notice of Award (NOA) of the **Contract for the Consulting Services of a Highly Technical Consultant under the Office of the President and CEO** to Atty. Ma. Dolores M. Rigonan as she is legally, technically, and financially eligible and capable to undertake and fulfill the highly technical consultancy work, through Negotiated Procurement pursuant to Section 53.7 of the 2016 Revised IRR of RA No. 9184 for a period of six (6) months, renewable at the option of the PCEO, but in no case shall exceed the term of the PCEO, in the amount of monthly rate of **Pesos: Eighty Thousand and 00/100 (PhP 80,000.00)**, or a total of **Pesos: Four Hundred Eighty Thousand and 00/100 (PhP 480,000.00)**, inclusive of all applicable taxes and fees, which shall be chargeable against the CY 2025 approved OPCEO's MOOE budget.

RESOLVED, at the BCDA Corporate Center Office, this 16th day of January 2025.



BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)


ATTY. GISELA Z. KALALO
Chairperson

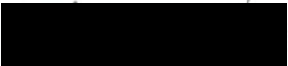

ENGR. RICHARD BRIAN M. CEPE
Vice Chairperson


MADONNA M. CINCO
Member


ERWIN KENNETH R. PERALTA
Member


ATTY. CHRISTIAN T. DULDULAO
Member

Approved by:


ENGR. JOSHUA M. BINGCANG
President and CEO 