



**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: samateo@bcda.gov.ph

**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_

Date : **18 December 2024**

PR #: **PR0001049**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **23 December 2024**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

**STEFANY MATEO**  
Canvasser

**ALMIRA CLARIANES**  
Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
20	ITEM	PUSH-TO-TALK OVER CELLULAR (POC) RADIO SYSTEM SUBSCRIPTION  20-Months Subscription of 20-Units of POC-Type Radio  (See Attached Terms of Reference for complete details) (Approved Budget for the Contract PHP239,600.00)				
					<b>TOTAL AMOUNT</b>	<b>P</b>

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
  - 2) PhilGEPS Registration No.
  - 3) BIR Certificate of Registration (BIR Form 2303)
  - 4) Omnibus Sworn Statement and Proof of Authorization
- (Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

**Terms and conditions:**

- Price : **(Inclusive of all applicable taxes)**
- Payment : **NET Thirty (30) working days**
- Delivery : **3-day/s (upon conforme of P.O.)**
- Validity of price : **one month**
- Warranty : **at least one (1) year**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/Date

Immediate Supervisor

Telephone / Fax Number

## TERMS OF REFERENCE (TOR)

### PROCUREMENT OF 20 MONTHS SUBSCRIPTION OF POC-TYPE RADIO 20 Months Subscription Upon Issuance of NTP)

#### I. GENERAL INFORMATION:

The Bases Conversion and Development Authority (BCDA) has proposed the Procurement of the POC-Type Radio Communication System (Name of the Project) that requires a reliable, effective, and efficient radio communication system for the Security Management Department (SMD). The Push Over Cellular (POC) Type Radio Communication System has been tested by SMD and Urduja Security Services Inc. one of its current SSP in AOR IVB (New Clark City Project Areas) and AOR III (Bataan Technology Park) and found to be more reliable, effective and efficient under all conditions and situations as compared to the old and traditional Analog Radio (Repeater Type) Communication Systems.

The POC Type Radio Communication System will be used by the SMD in managing, directing, communicating, and coordinating its security operations and emergence response together with its subordinate units and supported BCDA Departments/Task Forces. The SMD, as the end-user for this Project has allocated the total amount of **Php239,600.00** including tax and other applicable fees for the 20-month Subscription of 20 Units of POC-Type Radios.

#### II. PROJECT REQUIREMENTS:

The Contractor for this Project shall provide 20 Units of IP Handheld POC Radios each complete with high capacity battery, belt clip, strap, antennae, 220V charger, and SIM card under a 20-month subscription effective upon the issuance of the Notice to Proceed. The Contractor shall also provide one (1) unit of laptop as Dispatcher/Controller. The proposed distribution of the POC Radios and the Dispatcher/Controller are as follows:

Office/AOR	Agency/SSPs	No. of Radios	Remarks
SMD/BCDA Corporate Center	<b>SMD</b>	<b>2</b>	
AOR I –BTC and PDS/BMHI	<b>Catalina</b>	<b>2</b>	Loan only
AOR II – Ft. Bonifacio Open Areas	<b>Bessang Pass</b>	<b>1</b>	-do-
NORTHRAIL	<b>Bessang Pass</b>	<b>1</b>	-do-
AOR III – Bataan Technology Park	<b>Urduja</b>	<b>None</b>	With POC-type radios
SMD/BCDA Clark PMO	<b>SMD</b>	<b>4</b>	With 1 Dispatcher
AOR IVA – BCDA Clark Facilities	<b>Bessang Pass</b>	<b>4</b>	Loan only
AOR IVB – NCC Project Areas	<b>Urduja</b>	<b>None</b>	With POC-type radios
AOR IVC – NGAC Sports Facilities	<b>Bestguards</b>	<b>4</b>	Loan only
AOR V – Camp John Hay	<b>TBDL</b>	<b>2</b>	-do-
<b>TOTAL</b>		<b>20</b>	

**Note:** POC radios loaned to Agency/SSPs shall be recovered after they shall have shifted from Analog-type to POC-type radios. SMD shall have the option to temporarily issue said POC radios to other BCDA units on case-to-case basis.

### III. SCOPE OF WORK:

The Contractor under this TOR shall be responsible for the following:

a. Ensure the supply and delivery of the following equipment/units and the necessary tools, materials and labor within 3 calendar days from the issuance of the Notice to Proceed (NTP) or Purchase Order:

Item No.	Quantity	Description/Technical Specifications	Monthly Subscription per Unit	Total Cost for 20 Months Subscription
1	20 Units	<b>VersaNet Edge Astro POC Two-Way Radio</b> (IP Handheld Two-way Radio complete with high-capacity battery, belt clip, strap, antennae, 220V charger and SIM card)	<b>P599.00</b>	<b>239,600.00</b>
2	1 Unit	<b>VersaNet Edge Dispatcher and/or Controller</b>	Waived	Waived
3	20 Units	One Time Access Fees	Waived	Waived
			<b>Total</b>	<b>Php239,600.00</b>

b. Ensure the functionality of the POC Type Radio Communication System 24/7 for the period covering 20 months. Update licenses and permits for the use and operations of the POC Radio Communication System

c. Provide ready replacements for defective or non-operational POC radios or dispatcher within 24-hour call or written notice or email.

d. Provide free and regular maintenance checks of the POC radios and dispatcher every month. Provide names and contact numbers of maintenance personnel, technicians and other service support personnel in case of query and other concerns.

e. Provide training for users and operators within 15 days from delivery of the equipment/units. Evaluate proficiency level of users/operators and submit result to the End-user.

f. Provide technical assistance on matters pertaining to system integration with other users, GPS feature and tracking, and recording.

### IV. IMPLEMENTATION:

a. The Contractor shall issue a Non-Disclosure Agreement with the BCDA upon the issuance of the Notice to Proceed (NTP),

b. The Contractor shall issue a Service-Level Agreement with BCDA upon the Issuance of the Notice to Proceed (NTP).

**V. QUALIFICATION:**

a. Contractor must be a duly registered business in the Philippines for the past five (5) years whose services/products are associated with information and communications technology including maintenance of radio communication systems.

b. Contractor must have a valid PHILGEPS Accreditation.

c. Contractor must have valid registration with the BIR.

**VI. PAYMENT TERMS:**

Payment for this Contract shall be one-time only within thirty (30) days upon the issuance of Certificate of Inspection and Acceptability, the Official Receipt and other BIR Documents.

**VII. RETENTION:**

No retention money shall be required to be posted.

