

19 December 2024

RUFFA A. MIGUEL

Authorized Representative
Kollab Guru Group, Inc.
G/F 18 BSA Twin Towers,
Bank Drive, Ortigas Center,
Mandaluyong City

Subject: **NOTICE OF AWARD**

*Procurement of the Annual Subscription of Cloud Document Services Platform
(AODocs) for the Knowledge Management System*

Dear **MS. MIGUEL**:

The Bases Conversion and Development Authority (BCDA) hereby awards the contract to **Kollab Guru Group, Inc.** for the **Annual Subscription of Cloud Document Services Platform (AODocs) for the Knowledge Management System**, in the amount of Pesos: **Two Million Twenty Thousand and 00/100 Pesos Only (Php2,020,000.00)**, inclusive of VAT and all applicable taxes and fees.

You are hereby required within ten (10) calendar days from receipt of this Notice of Award (NOA) to formally enter into a contract with BCDA through a Purchase Order/Agreement. Failure to enter into the said contract shall constitute a sufficient ground for cancellation of this Award.

Please indicate your "Conforme" by signing in the space hereunder and return this NOA to BCDA immediately upon signing.


Thank you.

Very truly yours,


GISELA Z. KALALO
Executive Vice President

Date: _____

Conforme:


RUFFA A. MIGUEL
Authorized Representative
Kollab Guru Group Inc.

Date: December 20, 2024



*Notice of Award to Kollab Guru Group Inc. for the Procurement of the Annual Subscription of Cloud Document Services Platform (AODocs) for the Knowledge Management System
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