



BASES CONVERSION AND DEVELOPMENT AUTHORITY

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: samateo@bcda.gov.ph

REQUEST FOR QUOTATION

Company Name: _____

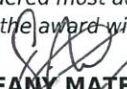
Date : **26 November 2024**

PR #: **PR0001000**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **29 November 2024**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


STEFANY MATEO
 Canvasser


ALMIRA CLARIANES
 Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
50	ITEM	CORPORATE GIVEAWAYS for VVIPs Specifications: Capiz Lamp Premium Table 200g Manila Cookie Story Hand Poured Soy Candle 120ml Inabel (double blanket) (ABC Php3,200.00)				
35	ITEM	CORPORATE GIVEAWAYS for VIPs Specifications: Capiz Lamp Premium Tablea 200g Manila Cookie Story 70g Hand Poured Soy Candle 120ml Inabel (2pcs. hand towel) (ABC Php2,700.00)				
25	ITEM	CORPORATE GIVEAWAYS for Staff Specifications: 1pc. Multi-purpose Throw/Towel Notepad Personalized Bamboo Tumbler -in a native box packaging with ribbons, gift tags, and dried flower (ABC Php1,780.00)				
				TOTAL AMOUNT		P

For the CPD Legis Corporate Tokens/Giveaways

Delivery Address: BCDA Office, 2F Bonifacio Technology Center (BTC) Bldg., 31st St., corner 2nd Ave. BGC, Taguig City

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
 - 2) PhilGEPS Registration No.
 - 3) BIR Certificate of Registration (BIR Form 2303)
 - 4) Omnibus Sworn Statement and Proof of Authorization
- (Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)



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Chief Administrative Officer

Terms and conditions:

- Price : **(Inclusive of all applicable taxes)**
- Payment : **NET Thirty (30) working days or C.O.D.**
- Delivery : **15 day/s (upon conforme of P.O.)**
- Validity of price : **one month**
- Warranty : **at least one (1) year**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/Date

Immediate Supervisor

Telephone / Fax Number