



BASES CONVERSION and DEVELOPMENT AUTHORITY

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Fax No. : 8575-1785

Email: samateo@bcda.gov.ph

REQUEST FOR QUOTATION

(Company Name):

Date: 29 November 2024

PR #: 24-138

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **05 December 2024**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

STEFANY A. MATEO
Canvasser

ALMIRA S. CLARIANES
Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (A x D)
5,200	GAL	<p>SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER for BCDA Offices in Clark, Pampanga CY 2025 <i>Approved Budget for the Contract (ABC) Php312,000.00</i></p> <p><i>Details: (See Attached Terms of Reference)</i> Type of Water: Purified, at least 16 stages Reverse Osmosis System Content: 5-gallon per container Covering Period: One (1) year supply from Jan.1, 2025 to Dec.31, 2025 Quantity: One Hundred (100) Containers per week and may vary depending on the actual consumption Water dispenser: Ten (10) units of Hot and Cold Price: Unit Cost per Five (5) gallon (inclusive of all applicable taxes) Validity of Price: Thirty (30) Calendar days Payment: Progress billing (Monthly)</p> <p><i>Delivery Place:</i> BCDA-PMO Office, Bldg. 7458, J. Topacio Street, corner C.M. Recto Highway, Clark Freeport Zone, Clark, Pampanga</p> <p><i>Documents Needed:</i> 1. Letter of Intent; 2. Photocopy of valid Mayor's Permit; 3. Company Profile, List of Clients for the past 2 years; 4. Two (2) photocopies of similar contracts with project cost atleast equal to the Approval Budget of the Contract (ABC); 5. Certified True copy of DTI Registration for sole proprietorship and partnership and SEC Registration and Article of Incorporation and its amendments; 6. Copy of latest Income Tax Return and Business Tax Return (VAT and/or Expanded, if any) filed with authorized agent bank or thru Electronic Filing & Payment System; 7. 2024 Tax Clearance issued by BIR-Collection Enforcement Div. 8. Updated Certificate of Registration to DBM-PS PhilGEPS 9. Sample of bottled water in 500mL 10. Updated Laboratory Analysis Result: (Physical/Chemical Analysis and Bacteriological Analysis); and 11. Sanitary Permit from City Health Office 12. List of handling staff and photocopy of Health Certificate (each)</p>				
TOTAL AMOUNT					₱	



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Additional Documentary Requirements upon submission of quotation:

- 1) Omnibus Sworn Statement (winning bidder must submit the NOTARIZED OSS upon notification of Notice of Award)
- 2) BIR 2303

Terms and conditions:

- Price:** Inclusive of all applicable taxes
- Payment:** NET Thirty (30) working days
- Delivery:** one (1) year (upon conforme of P.O.)
- Validity of price:** one (1) month
- WARRANTY:** at least one (1) year

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/DATE

Immediate Supervisor

Telephone / Fax Number