

Bids and Awards Committee for Goods (BAC-G)

PROCUREMENT OF BCDA IT SOFTWARE ANNUAL SUBSCRIPTION FOR 2024

BID BULLETIN NO. 3

This Bid Bulletin clarifies the queries raised during the Pre-bid Conference on 29 October 2024 at 10:00 AM and other matters related to the above Project.

A. QUERIES/QUESTIONS FROM THE PROSPECTIVE BIDDERS

QUERY	CLARIFICATION
1. Clarification on how to fill out the price schedule - line item per lot?	The bidder must bid for all line items per lot in the price schedule and the bid for each line item shall not exceed the itemized Approved Budget for the Contract (ABC) as indicated in the Invitation to Bid. Bids received in excess of the ABC per line item and per lot shall be automatically rejected at bid opening.
2. Clarification For the Technical Specifications of Lot 1 Adobe Licenses Is this for a new subscription or renewal of existing licenses? Can we get the list of the existing licenses?	This is for renewal of an existing license. The Contract ID for the licenses is 4193D89B3F5F1FEAB23A.
3. On the Single Largest Completed Contract (SLCC) - can we include contracts of subscription Security software?	No, a Single Largest Completed Contract must refer to a contract involving the provision of Engineering and Architectural IT Software graphic design. A Subscription Security Software contract is not a similar contract referred to in the Bid Data Sheet, ITB Clause 21.2b: <i>"The bidder must have completed, within the period specified in the Invitation to Bid, a Single Contract that is similar to this Project, equivalent to at least fifty percent(50%) of the ABC. (For this purpose, "similar contracts" shall refer to contracts involving the provision of engineering and architectural IT Software graphic design)."</i>
4. Clarification on the bidder's SLCC, similar to the contract to be bid, should have been completed within five (5) years prior to the deadline for the submission and receipt of bids. Do we have to submit aggregate contracts on this?	No, the Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC per Lot within five (5) years prior to the date of submission and receipt of bids
5. Clarification on the Ongoing government and private contracts, do we have to include	No, the Bidder shall provide a statement of all ongoing government and private contracts among

all documents as a basis for ongoing contracts?	other required documents. Supporting documents of Statement of all ongoing government and private contracts will be validated during the Post-Qualification.
6. Clarification on the Single Largest Completed Contracts (SLCC) regarding the contract duration, can we state that the delivery date is the end of the contract? Date of delivery date of contract?	The delivery date must refer to what has been stipulated in the contract or bidding documents.
7. Statement of all ongoing Contracts - Can we not include the projects with a Non-Disclosure Agreement (NDA)?	No, the bidder is required to include in their statement of all ongoing contracts government and private contracts those contracts governed by non-disclosure agreements/confidentiality clauses. This has been pointed out by GPPB in its NPM 041-2014, viz: <i>"It is worthy to point out that the amended provision states a statement of "all" ongoing government and private contracts, including awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid within the relevant period as provided in the Bidding Documents. As such, even contracts that include non-disclosure agreements or confidentiality clauses are required to be disclosed. It is likewise good to clarify that the requirement refers to a "statement" to be made by the bidder relative to all its ongoing and private contracts, and not the actual submission of the physical contracts."</i>
8. Clarification regarding the Bid Securing Declaration, do we input the Lot (s) we want to bid?	Yes, the bidder is required to specify the Lot they opt to bid in the Bid Securing Declaration.
9. Clarification of the Details or Markings and Sealing, can you provide a photo?	Please refer to Annex A of this Bid Bulletin.

B. Please take note of the following schedule:

ACTIVITIES	DATE/SCHEDULE
Deadline for Submission of bid documents	9:00 AM, 12 November 2024
Opening of Bids	10:00 AM, 12 November 2024

The above changes further amend the bidding documents accordingly. **The Submission and Opening of Bids will be conducted face-to-face at the BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave, Bonifacio Global City, Taguig City.** Alternatively, bidders may opt to attend online via Zoom. The meeting link will be provided upon request by the prospective bidders to the BAC-G Secretariat through the email address bacgsecretariat@bcda.gov.ph.

For those attending in person, please consider the following guidelines:

- Attendees to the Pre-bid Conference and Opening of Bids are expected to follow the BCDA Health protocols; and
- Observers/representatives who show signs of COVID-19 related symptoms are not allowed to enter the BCDA premises.

This Bid Bulletin is being issued pursuant to Sections 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Issued on **05 November 2024 (Tuesday)** in **Taguig City**.

BIDS AND AWARDS COMMITTEE FOR GOODS

By:



RICHARD BRIAN M. CEPE
Chairperson

ANNEX A

MARKING AND SEALING

MARKING AND SEALING

The bidders are requested to **USE TABS** in compiling their bid documents for quick and easy identification and verification.



MARKING AND SEALING

Sample Envelopes

ALL Envelopes shall:

- a. contain the name of the contract to be bid in capital letters;
- b. bear the name and address of the Bidder in capital letters;
- c. be addressed to the Procuring Entity's BAC; and
- d. bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids, in accordance with ITB Clause 21.1.

ELIGIBILITY AND TECHNICAL COMPONENTS AND FINANCIAL PROPOSAL

**CENTRAL RECEIVING AND RELEASING AREA (CRRA)
BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA)**
BCDA CORPORATE CENTER
2ND FLOOR, BONIFACIO TECHNOLOGY CENTER
31ST STREET, CORNER 2ND AVENUE
BONIFACIO GLOBAL CITY, TAGUIG CITY

FOR:
PROCUREMENT OF _____

SUBMITTED BY:

**NAME AND SIGNATURE OF THE AUTHORIZED REPRESENTATIVE
COMPANY NAME AND COMPLETE ADDRESS**

ATTENTION TO:
RICHARD BRIAN M. CEPE
CHAIRPERSON
BCDA BIDS AND AWARDS COMMITTEE FOR GOODS

DO NOT OPEN BEFORE SPECIFY THE TIME AND DATE OF OPENING OF BIDS

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MARKING AND SEALING

Each Bidder shall submit the following (contained within the mother envelope):

FIRST ENVELOPE - ELIGIBILITY AND TECHNICAL COMPONENTS

SECOND ENVELOPE - FINANCIAL COMPONENTS

MOTHER ENVELOPE

ELIGIBILITY AND TECHNICAL COMPONENTS AND FINANCIAL PROPOSAL

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FIRST ENVELOPE

SECOND ENVELOPE

