

Bids and Awards Committee for Goods (BAC-G)

PROCUREMENT OF ADDITIONAL 50 SECURITY GUARDS AT CAMP JOHN HAY

BID BULLETIN NO. 1

This Bid Bulletin clarifies the queries raised during the Pre-bid Conference on 07 November 2024 at 1:00 PM and other matters related to the above Project.

A. QUERIES/QUESTIONS FROM THE PROSPECTIVE BIDDERS

QUERY	CLARIFICATION
1. Clarification on the 20% administration fee: Can we bid below 20%?	No, per DOLE Order No. 150-16, the standard administrative fee shall not be less than 20% of the total contract cost.
2. Clarification regarding the ongoing contract: Do we need to attach supporting documents?	No, the Bidder must submit only a Statement of All its Ongoing and completed Government and Private Contracts during the bid submission, subject to validation during the post-qualification process.
3. Clarification on the number of copies of bidding documents the bidders should submit.	Only one (1) copy is required.
4. Are we mandated to do the ocular visit?	Yes, this is an eligibility requirement. BCDA will issue a Certificate of Attendance after the site inspection.
5. Clarification on the components (of K9 Services deployment, as the K9 only renders a maximum of 2-hours of duty per day.	Deployment of K9 will be on an "As Needed" basis only. As stated, the mobilization of K9 is defined in the Terms of Reference.
6. Clarification on the number of CCTV units required to be installed in the location.	The number of CCTV Cameras can be determined only once the actual turnover of AOR V is done. Certain areas are still under CJHDEVCO control and cannot be accessed to conduct inspection.
7. With the Approved Budget for the Contract of 11,837,550.00, can we clarify if we can re-negotiate after the bidding since the number of cameras, installation, and total cost is yet to be determined?	No. The amount provided in the bid shall be the final amount to be applied in the contract.
8. On the number of raised factors in a year: Are we observing 395 days including weekends and holidays observation?	As per PADPAO rates, it is 396 days. (refer to "Annex A")

9. Are we observing the existing labor laws and standards?	Yes.
10. Are we observing the existing labor laws of DOLE 150-16 paragraph (r) with the manner of retirement benefit?	Yes, as mandated by law.

B. OTHER CLARIFICATIONS

Please see the attached Bid Form, Price Schedule, & Cost Distribution (“*Annex B*”)

C. SCHEDULE OF ACTIVITIES

Please take note of the following schedule:

ACTIVITIES	DATE/SCHEDULE
Deadline for Request for Clarification, if any	5:00 PM, 09 November 2024
Issuance of Bid Bulletin, if any	12 November 2024
Deadline for Submission of bid documents	9:00 AM, 19 November 2024
Opening of Bids	10:00 AM, 19 November 2024

The above changes further amend the bidding documents accordingly. **The Submission and Opening of Bids will be conducted face-to-face** at the **BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave, Bonifacio Global City, Taguig City**. Alternatively, bidders may opt to attend online via Zoom. The meeting link will be provided upon request by the prospective bidders to the BAC-G Secretariat through the email address bacgsecretariat@bcda.gov.ph.

For those attending in person, please consider the following guidelines:

- Attendees to the Opening of Bids are expected to follow the BCDA Health protocols and
- Observers/representatives who show signs of COVID-19-related symptoms are not allowed to enter the BCDA premises.

This Bid Bulletin is being issued pursuant to Sections 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Issued on **12 November 2024 (Tuesday)** in **Taguig City**.

BIDS AND AWARDS COMMITTEE FOR GOODS

By:



RICHARD BRIAN M. CEPE
Chairperson



PHILIPPINE ASSOCIATION OF DETECTIVE AND PROTECTIVE AGENCY OPERATORS (PADPAO), INC.

12-H, 18th Avenue, Brgy. San Roque, Murphy, Quezon City

Tel. Nos.: (02) 7-753-7688

E-mail Address: padpao_inc@yahoo.com.ph

Cost Distribution Per Month

Wage Order No. RBCAR - 22 - Cordillera Administrative Region (CAR)

Effective February 01, 2024

Days worked per week No. of days/year	7 days	
	8 hrs work/day	12 hrs work/day
	396.00	396.00
Amount to Guard		
New Daily Wage (DW)	P 430.00	P 430.00
Ave. Pay/ Month (DW x no. of days per yr/12)	14,190.00	14,190.00
Night Differential Pay (Ave. Pay/mo. X 10% x1/3)(x1/2)	473.00	709.50
13th Month pay (DW x 365 /12/12)	1,092.92	1,092.92
5 Days Incentive Pay (DW x 5/12)	179.17	179.17
Uniform Allowance (R.A 5487)	100.00	100.00
Overtime Pay	-	8,997.39
	P 16,035.09	P 25,288.98
Amount to Gov't. In Favor of Guard		
Retirement Benefit (R.A. 7641)(DW X 22.5 / 12)	P 806.25	P 806.25
SSS Premium (January 2023)	* 1,425.00	* 1,900.00
SSS - WISP (Workers' Investment Savings Program)	-	380.00
Philhealth Contribution (January 2024)	* 354.75	* 354.75
State Insurance fund	30.00	30.00
Pag-Ibig Fund	200.00	200.00
	P 2,816.00	P 3,671.00
A. TOTAL AMOUNT TO GUARD & GOV'T.	18,851.09	28,939.98
B. AGENCY FEE		
Administrative Overhead	4,524.92	6,534.39
C. VALUE ADDED TAX (Agency fee x 12%VAT-RMC-039-2007)	542.99	784.13

MINIMUM CONTRACT RATE P 23,919.00 P 36,258.50

Areas Covered: Baguio & La Trinidad, Benguet, Tabuk City, Kalinga

Overtime Computation

Overtime 7 Days		
Rate per hour (430/8)	53.75	
Regular Days (53.75 X 125% X 294 X 4)		79,012.50
Regular Holidays (53.75 X 280% X 12 X 4)		6,708.00
Sundays / Rest Days (53.75 X 169% X 52 X 4)		18,894.20
Special Days, Rest Days (53.75 X 195% X 8 X 4)		3,354.00
		107,968.70
Divided by:		12
Overtime Pay (4) hours/day		8,997.39

NOTE:

- In compliance to the new salary bracket coverage of SSS in accordance to their Memorandum Circular No. 2022-033 effective January 1, 2023. (SSS contribution plus WISP)
- Effective January 1, 2024, Philhealth shall implement the new premium schedule for all Direct Contributors as stipulated in Section 10 of the RA No. 11223 or the Universal Health Care (UHC) Act of 2019.

3. Total 10% Night differential pay should be paid to night shift guards amounting to P 1,419.00

8 hrs at 473.00 x 3 = P 1,419.00
12 hrs at 709.50 x 2 = P 1,419.00

4. For Those Using Separate Cost Breakdown for Day & Night Shift Breakdown the total amount of the 10% ND Pay (P 1,419.00) should be included only in the NIGHT SHIFT Cost Breakdown

COMMITTEE ON PADPAO RATE COMPUTATION

RAMON D. BERGADO
President

MANUEL P. ESPEJO
Executive Vice-President

ROGER M. FEDEREZO
Treasurer

SUSAN S. GERVASIO
Secretary

HELEN C. AQUINO
Auditor

Section IX.
Bidding Forms

Bid Form

Date: _____

Invitation to Bid No.(reference no.): _____

To: BASES CONVERSION AND DEVELOPMENT AUTHORITY
2nd Floor Bonifacio Technology Center
31st St., Cor. 2nd Ave., Bonifacio Global City
Taguig City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform] [description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you

may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit <small>(col 5+6+7+8)</small>	Total Price delivered Final Destination <small>(col 9) x (col 4)</small>

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

DETAILED COST DISTRIBUTION

NAME OF BIDDER : _____
BID COMPUTATION FOR : AOR V (Camp John Hay)
PADPAO WAGE ORDER NO. RB CAR - 22; Effective 01 February 2024

Days worked per week **7 Days**
No. of Days Per Year **396**
12 Hrs work/day

Amount to Guard

New Daily Wage (DW)	430.00
Ave. Pay Month (DW x no. of days per yr/12)	14,190.00
Night Deffirential Pay (Ave. Pay/mo. X 10% x1/3) (x1/2)	709.50
13th Month Pay (DW x 365/12/12)	1,092.92
5-day Incentive Pay (DWx5/12)	179.17
Uniform Allowance (RA 5487)	100.00
Overtime Pay	8,997.39
Sub Total	25,268.98

Amount to Government in Favor of Guards

Retirement Benefit (RA 7641)(DWx22.5/12)	806.25
SSS Premium (January 2023)	1,900.00
SSS-WISP (Workers Investment Savings Program)	380.00
PhilHealth Contribution (January 2024)	354.75
State Insurance Fund	30.00
Pag-Ibig Fund	200.00
Sub Total	3,671.00

A. TOTAL AMOUNT TO GUARD AND GOVERNMENT **28,939.98**

B. AGENCY FEE

Administrative Overhead and Margin

C. VALUE ADDED TAX (Agency fee x 12%)

MINIMUM CONTRACT RATE FOR 12 HOURS

No. of Guards

CONTRACT RATE PER MONTH

CONTRACT RATE FOR ONE (6) MONTHS