

**PROCUREMENT OF CONSULTING SERVICES FOR THE NEW CLARK CITY
WEBSITE HOSTING AND MAINTENANCE FOR C.Y. 2025**

Bid Bulletin No. 1

This Bid Bulletin clarifies queries/questions raised during the Pre-Bid Conference held on 25 November 2024 and written clarifications received through email pertaining to the above-cited Consulting Services.

QUERIES/QUESTIONS BY THE BIDDERS

Queries/Questions raised during the Pre-Bid Conference

Queries/Questions	Clarifications/Responses
Is there payment for the submission of bids?	There is no payment for the submission of bids.
How long is the duration of the contact?	The contract period is one (1) year as reckoned from the date of receipt of the Notice to Proceed issued by the BCDA.
Is the billing scheme by month or annually?	The billing for the consulting services is conducted every quarter.
We would like to clarify that the registration for the domain name of the New Clark City Website is for two (2) years while the contract duration is one (1) year.	The domain registration is for two (2) years while the contact is one (1) year. This is to ensure there will be no gap in the ownership of the www.newclark.ph domain name.
Will the electronic files be submitted by USB?	The electronic files will be submitted in the USB and will be part of the bids submitted.

Queries/Questions sent via email

Queries/Questions	Clarifications/Responses
Do you require wet signatures for all documents including CVs? Can we have the CVs submitted with e-sig instead?	For CVs that need to be notarized, they need to have a wet signature.
Regarding the mockup, do you have any specific goals for 2025 that we need to incorporate to the design?	No specific goals for 2025 have been determined yet.
Can we use our own template for the Secretary's Certificate?	You can use your own template of the Secretary's Certificate as long as it's notarized.
In regards to the Special Conditions of the Contract (Clause 35.1), could you please confirm if this clause pertains to the period after the turnover of the project?	The clause refers to the periods during and after the expiration of the contract agreement.
There are no details specified in Special Conditions of the Contract under Sections 42.1, 52.2, 53.2, and 53.4. Will the details be supplied later on?	The said sections are not required for this bidding activity.
Could you confirm whether Google Analytics is already installed or existing on the site?	There is already an existing Google Analytics that is linked to the New Clark City Website.
There are no specific working hours indicated in this clause. Could you confirm if this was intentional or if such details will be provided?	The specific working hours will be provided by the proponent and is part of their submission of the technical and financial proposal.

All prospective bidders are also reminded to regularly check the PhilGEPS and BCDA's website for updates, advisories, and postings of Bid Bulletin in relation to this procurement activity.

Issued this 26th day of November 2024.


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