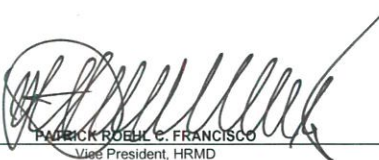


Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:



PATRICK ROEL C. FRANCISCO
Vice President, HRMD

Date: 07-Nov-24

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Assistant II	35	JG 7	24,247	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First level Eligibility		Investment Promotions and Marketing Department - BGC, Taguig City
2	Budget Officer III	75	JG 11	50,935	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second level Eligibility		Budget and Revenue Allocation Department/Budget Division - BGC, Taguig City
3	Budget Officer III	79	JG 11	50,935	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second level Eligibility		Budget and Revenue Allocation Department/Revenue Allocation Division - BGC, Taguig City
4	Financial Analyst IV	85	JG 12	83,173	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second level Eligibility		Treasury and Project Finance Department - BGC, Taguig City
5	Project Assistant II	248	JG 7	24,247	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First level Eligibility		Strategic Projects Management Department - Clark, Pampanga
6	Assistant Vice President	249	JG 12	83,173	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) Second level Eligibility		Strategic Projects Management Department/Estate Management Division - Clark, Pampanga
7	Development Management Officer V	255	JG 12	83,173	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) Second level Eligibility		Strategic Projects Management Department/Transport Development Division - Clark, Pampanga

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 17, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email* their application to:

JOSHUA M. BINGCANG
President and CEO
31st Street cor 2nd Avenue, Bonifacio Global City, Taguig

hrmd_recruitment@bccda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.
* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line