

**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: camanzon@bcda.gov.ph

**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_


Date : **4 September 2024**

PR #: **PR0000771**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **11 September 2024**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

*BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.*

  
**CAMILO MANZON**  
Canvasser

  
**ALMIRA CLARIANES**  
Chief Administrative Officer

<b>TO: BCDA HEAD OF PROCUREMENT</b>						
<b>Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:</b>						
<b>QTY (A)</b>	<b>UNIT</b>	<b>DESCRIPTION/SPECIFICATIONS</b>	<b>UNIT COST (ex-VAT) (B)</b>	<b>VAT (C)</b>	<b>TOTAL UNIT COST (D = B + C)</b>	<b>TOTAL AMOUNT (AxD)</b>
2	ITEM	SICKLE, Heavy Duty, Long Handle Adjustable. ABC P 700.00/pc				
2	ITEM	PITCH FORK, Heavy Duty, Metal Handle ABC P 700.00/pc				
2	ITEM	RAKE, Made of Plastic leaf rake ABC P 600.00/pc				
2	ITEM	PRUNING SHEARS, Premium Quality, Heavy Duty, ABC P 500.00				
2	ITEM	HEDGE SHEAR, Heavy Duty, Metal Handle , ABC P 800.00/pc				
2	ITEM	LOPPER, Heavy Duty, Metal Handle ABC P 800.00/pc				
2	ITEM	BOLO, Heavy Duty, Wood Handle ABC P 800.00/pc				
2	ITEM	KNAPSACK SPRAYER, 20 liter capacity, Heavy duty ABC P 2,500.00/unit				
6	ITEM	PROTECTIVE GLOVES, Cotton with rubber coated palm P 150.00/pair				
3	ITEM	BOOTS, Rain Boots, # 7 ABC P 700.00/pair				
3	PIECE	RAINCOAT, Large size, Green Color ,Separate top and Bottom water proof , Heavy Duty, ABC P 700.00/pc				
8	LOT	ANAA ROOTING HORMONE, Organic , ABC P 500.00 /liter				
8	LOT	COMPOST ACTIVATOR, Organic, Labs, Effective Microorganisms ABC P 500.00/liter				
8	LOT	MOLASSES, Blackstrap, 8 gallons ABC P 500.00/gallon				
20	LOT	VERMICAST, 20 kls./SACK ABC P 800.00/sack				



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QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
20	LOT	MANURE, 20 kls. / SACK, ABC P 500.00/sack <b>* PLEASE QUOTE ONE (1) LOT SUPPLY AND DELIVERY OF ALL ITEMS ABOVE</b>				
				<b>TOTAL AMOUNT</b>		<b>P</b>

Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement and Proof of Authorization (e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)
- 4) Business/Income Tax Return (If the ABC is above 500k)
- 5) BIR Certificate of Registration (BIR Form 2303)

Note: A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the duly notarized Omnibus Sworn Statement (OSS) and Proof of Authorization within 5 working days upon notification of the Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.

Delivery Address: New Clark City, Capaz Tarlac

**Terms and conditions:**

- Price : **(Inclusive of all applicable taxes)**
- Payment : **30 days**
- Delivery : **7 working days upon receipt of Notice to Proceed**
- Validity of price : **one month**
- Warranty : **n/a**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.