

24 June 2024

MR. PLACIDO Q. URBANES III

Proprietor
Catalina Security Agency (CSA)
626 G. Araneta Avenue, Quezon City


**SUBJECT: NOTICE TO PROCEED – Contract for Security Services for
AOR I – BCDA Corporate Center and BCDA Facilities
Pamayanang Diego Silang**

Dear Mr. Urbanes III:

1. With reference to the Notice of Award dated 30 May 2024, this Notice to Proceed (NTP) is issued to your Agency to assume the security operations of AOR I – BCDA Corporate Center and BCDA Facilities Pamayanang Diego Silang effective 6:00 AM of 16 July 2024 by deploying the following number of personnel and equipment in accordance with the BCDA-CSA Contract for Security Services:
 - a. (20) Security Officers/Security Guards – Annex A1: Security Guard Requirements and Annex A2: Location/Deployment of Security Guards);
 - b. Firearms, Communication, Transportation and other Special Equipment as specified under Standard Equipment and Requirements (Annex C1 & C2) and Standard First Aid Kit (Annex D1 & D2).
 - c. Installation of CCTV System to be completed on or before 31 July 2024 (Annex E1: Specifications of Special Requirements CCTV System).
2. You are further directed to submit to Security Management Department your Security Plan for AOR I (BCDA Corporate Center and BCDA Facilities Pamayanang Diego Silang) within seven (7) calendars days upon receipt of this NTP.
3. Please acknowledge receipt and acceptance of this Notice to Proceed by signing the two (2) copies in the space provided below and return to us one (1) copy within three (3) days upon the receipt hereof.

Please be guided accordingly.

Very truly yours,


JOSHUA M. BINGCANG
President and CEO

Letter to CSA re Notice to Proceed

CONFORME:


MR. PLACIDO Q. URBANES III

Date: JULY 02 2024

Letter to CSA re Notice to Proceed

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BCDA Security Management Department
EF2024 – 0315

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