



**NOTICE TO PROCEED**

26 September 2024

**MR. ALVIN T. CLAVITE**  
Authorized Representative  
**TOYOSCO PARTS CENTER, INC.**  
815 corner P.Santos St., EDSA,  
Pasay City

Dear **Mr. Clavite:**

With the approval of the attached Purchase Order (PO) No. 000718, notice is hereby given to **TOYOSCO PARTS CENTER, INC.**, to proceed with the supply and delivery of Various Spare Parts for Toyota Hi Ace Grandia 2019 with plate no. A9Z 267 under PR No. 0000761, according to the terms and conditions of the said PO, within fifteen (15) calendar days from the receipt of this notice.

Please indicate your concurrence by signing the Notice to Proceed on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

Thank you.

Very truly yours,

**ATTY. ELVIRA V. ESTANISLAO**  
Senior Vice President, CSG

Conforme:

**ALVIN T. CLAVITE**  
Authorized Representative  
**TOYOSCO PARTS CENTER, INC.**  
Date: 09-26-24