

\_\_\_\_\_ September 2024

**MS. KATRINA ISABELLE B. TRINIDAD**  
Authorized Representative  
**SVI Information Services Corporation**  
22nd Floor, Antel Global Building  
Dona Julia Vargas Avenue, Ortigas Center  
Pasig City, Metro Manila

Subject: **NOTICE TO PROCEED**  
*Procurement for the Digitization of BCDA Records - Phase 3*


Dear **Ms. Trinidad**:

In connection with the approval of the Contract between BCDA and **SVI Information Services Corporation**, notice is hereby given to **SVI Information Services Corporation** to proceed with the undertaking to deliver the *Digitization of BCDA Records - Phase 3* in accordance with the terms and conditions provided in the said Contract and Terms of Reference (TOR).

Please indicate your concurrence by signing in the space provided below the word "Conforme" and return the same to our office.

Thank you.

Truly yours,

  
**JOSHUA M. BINGCANG**  
President and CEO

Date: \_\_\_\_\_

Conforme:

  
**MS. KATRINA ISABELLE B. TRINIDAD**  
Authorized Representative

Date: SEPT. 27, 2024