

BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)

PROCUREMENT OF ADDITIONAL TWENTY (20) LICENSES OF CLOUD DOCUMENT SERVICES PLATFORM (AODOCS) FOR THE KNOWLEDGE MANAGEMENT SYSTEM THROUGH DIRECT CONTRACTING

RESOLUTION NO. BG-2024-024

WHEREAS, the Bases Conversion and Development Authority (BCDA), through its Information and Communications Technology Department (ICTD), intends to procure the **Additional Twenty (20) Licenses of Cloud Document Services Platform (AODOcs) for the Knowledge Management System through Direct Contracting** pursuant to Section 50 of Article XVI of Republic Act (RA) No. 9184 and Article V(A) of Annex H Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations of R.A. No. 9184;

WHEREAS, BCDA has been using the AODOcs Software since 2018 and is satisfied with its performance, including the services provided by its sole reseller in the Philippines, Kollab Guru Group, Inc.;

WHEREAS, in the 21 May 2024 memorandum of ICTD, the Executive Vice President approved the **Procurement of Additional Twenty (20) Licenses of Cloud Document Services Platform (AODOcs) for the Knowledge Management System** with an approved budget in the amount of Pesos: **One Hundred Two Thousand Two Hundred Thirty Seven and 40/100 (Php102,237.40)**, inclusive of VAT and all applicable taxes and fees for twenty (20) licenses;

WHEREAS, to date, 177 out of 180 **AODOcs** licenses were already assigned across the BCDA workforce and due to Office Automation Systems enhancement and designation of additional Records Coordinators assigned to different departments, committees and project teams, the additional licenses have become a necessity;

WHEREAS, a Pre-Procurement Conference was held on 24 June 2024, wherein BAC-G approved the recommendation of the ICTD to proceed with the Procurement of the **Additional Twenty (20) Licenses of Cloud Document Services Platform (AODOcs) for the Knowledge Management System through Direct Contracting**;

WHEREAS, the AODOcs was integrated into the Google Workspace platform, taking advantage of its built-in security, collaboration and other cloud functionality. It also maximizes the storage and file management component of Google Drive. With the AODOcs platform, the ICTD was able to develop and implement thirteen (13) database and office automation systems in-house, to wit:

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- a. Electronic Document Tracking System (eDTS) for 2020, 2021, 2022, 2023, and 2024;
- b. Vehicle Request Module;
- c. Board Materials Request Module;
- d. Acumatica Request Module;
- e. eMerchant Registry System;
- f. Documented Information Request Module;
- g. Bonds and Insurance Monitoring System;
- h. TCT Management System;
- i. Internal Audit Monitoring System; and
- j. LSD Reviews and Opinions Monitoring System;

WHEREAS, ICTD indicated that changing the system shall require three (3) years and two (2) months for the development and implementation of all the existing database or information system in the AODocs platform;

WHEREAS, since the Kollab Guru Group, Inc. is the sole reseller of **Cloud Document Services Platform (AODocs) for the Knowledge Management System ("ANNEX A")** in the Philippines, the said license can be procured through Direct Contracting pursuant to Section 50 (b) and (c) of the of Article XVI of Republic Act (RA) No. 9184 and Article V(A) of Annex H Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations of R.A. No. 9184, which states that:

"Section 50. Direct Contracting.

Sec. 50. Direct Contracting. - Direct Contracting may be resorted to only in any of the following conditions:

- (a) x x x
- (b) *When the Procurement of critical components from a specific manufacturer, supplier or distributor is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of his contract; or,*
- (c) *Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous terms to the government."* and

"Article V. Specific Guidelines, Section A. Direct Contracting

1. *Definition. Direct Contracting or single source procurement is a method of procurement of goods that does not require elaborate*

Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the conditions of sale. The offer may be accepted immediately or after some negotiations.

Direct Contracting may be resorted to under any of the following conditions:

x x x"


NOW, THEREFORE, We, the Members of the Bids and Awards Committee for Goods, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the following:

1. To award the contract to **Kollab Guru Group, Inc.** for the **Procurement of Additional Twenty (20) Licenses of Cloud Document Services Platform (AODocs) for the Knowledge Management System through Direct Contracting** in the amount of Pesos: **One Hundred Two Thousand Two Hundred Thirty Seven and 40/100 (Php102,237.40)**, inclusive of VAT and all applicable taxes and fees for twenty (20) licenses;
2. To direct the Information and Communications Technology Department (ICTD), as the end-user unit, to furnish the BAC-G with copies of the duly conformed Notice of Award, Notice to Proceed, and signed agreement/contract.

RESOLVED, at the BCDA Corporate Center Office, Bonifacio Global City, Taguig City, this **26 June 2024**.

BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)


ATTY. ELVIRA V. ESTANISLAO
Chairperson


LEILANI B. MACASAET
Vice Chairperson


MARIA JOSEFINA V. PE
Member


ATTY. MARICEL C. SANTOS
Member


ATTY. MARIA CELINE ERIKA A. LABRADOR
Member

Approved by:


HEDDA Y. RULONA
Officer-in-Charge, Executive Vice President

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