



**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: apgonzales@bcda.gov.ph

**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_

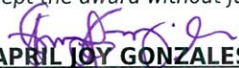
Date : **10 April 2024**

PR #: **PR0000512**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **15 April 2024**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

  
**APRIL JOY GONZALES**  
 Canvasser

  
**ALMIRA CLARIANES**  
 Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
105	ITEM	CATERING SERVICES-TRAINING for Seminar in Create Law and Tax Updates  Date of Event: April 17, 29 & 30, 2024 Time: 7am to 5pm Venue: BCDA Board Room Good for 35pax Php 1,200 per pax  Inclusion: Buffet Breakfast Buffet Lunch PM Snacks Overflowing Coffee, Water and Flavored beverage  Approved Budget for the Contract - Php 126,000.00				
				<b>TOTAL AMOUNT</b>	<b>P</b>	

Bidders/Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's Permit
- 2) Notarized Omnibus Sworn Statement
- 3) PhilGEPS Registration No.
- 4) Income/Business Tax Return if the ABC is above 500k

**NOTE:**

Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the notarized Omnibus Sworn Statement (OSS) within 3 calendar days upon notification of Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

**Terms and conditions:**

- Price : **(Inclusive of all applicable taxes)**
- Payment : **30days**
- Delivery : **April 17, 29 & 30, 2024**



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**APRIL JOY GONZALES**  
Canvasser

  
**ALMIRA CLARIFANES**  
Chief Administrative Officer

Validity of price : **one month**

Warranty : **NA**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Immediate Supervisor

\_\_\_\_\_  
Telephone / Fax Number