

Bids and Awards Committee for Consulting Services (BAC-C)

**PROCUREMENT OF CONSULTING SERVICES FOR THE CONSTRUCTION
MANAGEMENT AND SUPERVISION (CMS) FOR THE CONSTRUCTION OF PN
MODULAR FACILITIES AT BNS LOT 1**

Bid Bulletin No. 01

This Bid Bulletin clarifies queries/questions sent through email in relation to the Pre-eligibility Conference held on 18 June 2024 pertaining to the above-cited Consulting Services.

I. QUERIES/QUESTIONS BY THE BIDDERS

a. Queries/Questions raised during the Pre-eligibility Conference

Queries/Questions	Clarifications/Responses
<p>1. May a Consulting Firm with less than five (5) years in operation bid for the project? Provided that said consultant already has multiple PM/CM contracts that are at least PhP 5,000,000.00?</p>	<p>No. The Terms of Reference provides for the following qualifications of the Consultant.</p> <p>QUALIFICATION OF BIDDERS</p> <p>13.1 The Consultant should be a reputable firm with at least five (5) years of business operation.</p> <p>13.2 In case of Joint Venture (JV), at least one of the members of the JV should have at least five (5) years of business operation, provided further that the member with at least five (5) years of business operation must be designated as the lead of the JV.</p> <p>13.3 The Consultant should have experience in handling at least one (1) construction management and supervision of a building construction project with a contract amount of at least PhP 5,000,000.00. In case of a JV, at least one of the members of the JV should have experience in handling at least one construction management and supervision for Building Construction with a contract amount at least of PhP 5,000,000.00, provided further that the member that has the experience of handling the construction management and supervision project with a contract amount of at least PhP 5,000,000.00 must be designated as the lead of the JV.</p> <p>Thus, the consultant should satisfy all the enumerated qualifications including the required five (5) years of business operation to be qualified as a bidder.</p>
<p>2. May we get a copy of the detailed shortlisting criteria?</p>	<p>The shortlisting criteria is included in the bidding documents posted on the BCDA website and PhilGEPS.</p>
<p>3. Some of our key personnel are nominated in other projects of BCDA (no award yet as of late). May we use the same personnel for the eligibility stage of this bidding. Provided, if the first project</p>	<p>The Terms of Reference only prohibits nominating the same personnel in ongoing BCDA projects.</p> <p>However, in the event that the contract for the first project is awarded to the same bidder, nominating the</p>

<p>was awarded to us, we will make immediate adjustments in the second stage of this bidding.</p>	<p>same personnel for this project shall be a ground for disqualification.</p> <p>Moreover, we caution that adjustments/replacements in the second stage of this bidding are prohibited and subject to conditions set in Section 33.3 of Revised IRR of RA 9184 which provides that,</p> <p><i>“There should be no replacement of key personnel before the awarding of contract, except for justifiable reasons as may be determined by the BAC, such as, illness, death, or resignation provided it is duly supported by relevant certificates, or any delay caused by the Procuring Entity.”</i></p>
<p>4. Due to the limited number of Materials Engineer II in the country, and more so ME-II with at least 5 years of experience, may we request for the relaxation as to the qualifications of the Sr. Materials Engineer, either by lowering the required years of experience or allowing the ME-II to hold more than one government project, at least exclusively with BCDA.</p>	<p>No. The bidders are required to follow the qualifications and minimum years of experience as posted in the bidding documents.</p>
<p>5. Can BCDA consider a Licensed Architect with at least 10 years of experience as the Project Manager in lieu of a Licensed Civil Engineer?</p>	<p>No. The bidders are required to follow the qualifications and minimum years of experience as posted in the bidding documents.</p>

II. PRESENTATION FOR THE PRE-ELIGIBILITY CONFERENCE

The presentation discussed during the Pre-eligibility Conference held on 18 June 2024 can be accessed using the link below:

Presentation
<https://tinyurl.com/Pre-eligPNPres>

This presentation is for discussion purposes only. Should there be any inconsistencies, the bidding documents (i.e. Request for Expression of Interest, Eligibility Documents, Terms of Reference, and Bidding Forms) shall prevail over the presentation.

III. SCHEDULE OF PROCUREMENT ACTIVITIES*

	Activities	Time	Date	
1	Deadline for Requests for Clarification	05:00 PM	21 June 2024	
2	Issuance of Bid Bulletin for Additional Clarifications		24 June 2024	
3	Deadline for Submission of Eligibility Documents	09:00 AM	01 July 2024	
4	Opening of Eligibility Documents and Eligibility Check	10:00 AM	01 July 2024	
5	Eligibility Check and Shortlisting		02 July 2024	09 July 2024
6	Notification on the Results of Eligibility Check and Shortlisting		16 July 2024	

* *subject to change*

IV. OTHER CLARIFICATIONS

1. Bidders who are sole proprietors shall include copies of previous DTI Certificates as part of the eligibility documents submission to establish the length of their industry experience from registration. Please include the DTI certificate alongside the PhilGEPS Certificate of Registration in Tab No. 2. Failure to establish the minimum required length of industry experience is a ground for disqualification.
2. Updated Checklist and Tabbing of Eligibility Requirements (Annex A).

V. REMINDERS

A. General Notes/Reminders

1. All data on the forms shall be correct and consistent.
2. All forms shall be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
3. The CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of training attended, diplomas, work experiences and other supporting documents relative to the credentials of the proposed Professional staff.

For expired licenses, copy of the expired license, proof of application and payment for renewal shall be included.

4. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:
 - Certificate of Completion or Acceptance or valid proof of final payment issued by the client, in case of completed contracts.
 - Notice of Award, Notice to Proceed or signed contracts issued by the client for ongoing contracts and for contracts awarded but not yet started.
5. Only training supported with proofs shall be considered for evaluation.
6. For the Eligibility Forms:

Eligibility Forms	Duly signed by the Authorized Representative	Duly Notarized
• EF 1 - Eligibility Documents Submission Form	✓	
• EF 2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but not Yet Started as Well as Contracts Where Works Have Been Completed but not Yet Accepted for the Past 5 Years	✓	
• EF 3A - Summary of Completed Projects for the Past 5 Years (All completed government and private contracts)	✓	
• EF 3B - Summary of Ongoing Projects for the Past 5 Years (All ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works have been completed but not yet accepted)	✓	
• EF 4 - Consultant's References: Relevant Services Carried Out for the Past 5 Years That Best Illustrate Qualifications	✓	
• EF 5 - Summary of Curriculum Vitae (CV)	✓	

<ul style="list-style-type: none"> EF6A to 6E - Format of CV for Proposed Professional Staff 	<p style="text-align: center;">✓ (should also be duly signed by the nominated Key Personnel)</p>	
<ul style="list-style-type: none"> EF 7 - Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals and of availability for the duration of the Project 	<p style="text-align: center;">✓</p>	
<ul style="list-style-type: none"> Secretary's Certificate Format (where applicable) 	<p style="text-align: center;">✓</p>	<p style="text-align: center;">✓</p>
<ul style="list-style-type: none"> Special Power of Attorney Format (where applicable) 	<p style="text-align: center;">✓</p>	<p style="text-align: center;">✓</p>
<ul style="list-style-type: none"> Partnership Resolution Certificate Format (where applicable) 	<p style="text-align: center;">✓</p>	<p style="text-align: center;">✓</p>

7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the duly authorized representative of the prospective bidder.

- b. **Deadline for Submission of Eligibility Documents.** The Eligibility Documents must be duly received by the BAC-C Secretariat through manual/physical submission at the BCDA Central Receiving and Releasing Area (CRRA), BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, **on or before 09:00 AM of 01 July 2024, Tuesday.** Late submission of Eligibility Documents shall not be accepted. The prospective bidders may submit their Eligibility Documents before the deadline for submission of bids to avoid late submission. The editable eligibility forms may be downloaded using the link below:

Eligibility Documents
<https://tinyurl.com/EDocsPN>

Please be reminded that the reference time that will be followed shall be the computer system clock at the **BCDA-CRRA**, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City. All bidders are advised to synchronize their timepieces therewith.

- c. **Opening of Eligibility Documents and Eligibility Check.** Opening of Eligibility Documents and Eligibility Check shall be on **01 July 2024, 10:00 AM** at the BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, and/or through:

Zoom Link
<https://tinyurl.com/OpEligPN>

Meeting ID: 963 5190 3466
Passcode: 872615

For Online Participants:

1. Online participants will be requested to register to be admitted on the call.
2. The online platform will be opened 15 minutes prior to official start at 10:00 AM and participants are required to log in no later than five minutes prior to the said official start time.
3. The BAC-C Secretariat is the host of the meeting. We may mute/unmute audio inputs of any or all participants. Mute your mic whenever you're not speaking.
4. All participants shall use the following name format for easy identification:
<Company Acronym>_<Full Name of participant>
5. The camera should be turned off by default to preserve your Internet connection bandwidth and assure better audio. However, during the roll call, kindly turn on your camera, state the complete name of your company and your full name, so that you can be properly identified and acknowledged. The camera should again be turned off after the roll call.
6. Please refrain from asking questions during the presentation but rather type these in the chat box provided. The Secretariat shall then read each of the questions during the Q&A portion, and these will be answered by the BAC-C one by one.
7. If a prospective bidder needs to further clarify or ask follow-up questions, they can do so by raising their hand. Please wait to be acknowledged before speaking. Only one (1) participant shall speak at a time.

For In-Person Participants:

All bidders must adhere to the following health and safety protocols:

1. A maximum of two (2) participants per bidder is allowed to join the conference.
2. Participants must wear a face mask, and observe social distancing all throughout the conduct of the activity.
3. Bidders who show signs of COVID-19 related symptoms such as cough, flu, fever, high body temperature, and sneezing are advised not to proceed to the BCDA Office since they will not be allowed to enter the BCDA premises.

Eligibility Documents will be opened in the presence of the prospective bidder or its authorized representative who chooses to attend the activity. Attendance of the

bidders during the opening of the Eligibility Documents is not mandatory, but merely discretionary or optional.

All prospective bidders are also reminded to regularly check the PhilGEPS and BCDA's website for updates, advisories and postings of Bid Bulletin in relation to this procurement activity.

This Bid Bulletin shall be considered as an integral part of the Bidding Documents for the afore-cited Consulting Services. All provisions and statements in the Bidding Documents for the Consulting Services inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued this 24th day of June 2024.


ENGR. RICHARD BRIAN M. CEPE
Chairperson
Bids and Awards Committee for Consulting Services

BACC2024-0094

ANNEX A

BASES CONVERSION AND DEVELOPMENT AUTHORITY

**PROCUREMENT OF CONSULTING SERVICES FOR THE CONSTRUCTION
MANAGEMENT AND SUPERVISION (CMS) FOR THE CONSTRUCTION OF PN
MODULAR FACILITIES AT BNS LOT 1**

ELIGIBILITY FORMS

CHECKLIST AND TABBING OF ELIGIBILITY REQUIREMENTS

Tab #	Form No.	Description
1	EF 1	Eligibility Documents Submission Form
2		PhilGEPS Certificate of Registration under Platinum Membership (all pages) pursuant to Section 8.5.2 of the 2016 revised IRR, as amended by GPPB Resolution No. 15-2021.
3	EF 2	Statement of all on-going and completed government and private contracts, including contracts awarded but not yet started as well as, contracts where works have been completed but not yet accepted for the past 5 years.
4		Summary of projects
4a	EF 3A	Summary of completed projects for the past 5 years (all completed government and private contracts)
4b	EF 3B	Summary of ongoing projects for the past 5 years (all ongoing government and private contracts, including contracts awarded but not yet started as well as contracts where works have been completed but not yet accepted)
5	EF 4	Consultant's References
6	EF 5	Summary of CVs
7	EF 6	Curriculum Vitae for each of the following nominated key staff:
7a		Project Manager
7b		Deputy Project Manager
7c		Sr. Drainage/Hydraulic Engineer
7d		Sr. Highway Engineer

7e		Sr. Geodetic Engineer
7f		Sr. QA/QC/Materials Engineer
7g		Sr. Electrical Engineer
7h		Sr. Quantity Engineer
7i		Sr. Project Scheduler
8	EF 7	Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals and of availability for the duration of the Project
9		<p>Class “B” Document (if the bid is a joint venture) An executed Joint Venture Agreement (JVA) between parties, for joint venture. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid.</p> <p>Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the PhilGEPS Certificate of Registration in accordance with Section 8.5.2 of this IRR. The submission of technical and financial documents by any of the joint venture partners constitutes compliance.</p>

***Note:** BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the Bidder out of the data furnished by BCDA in relation to this bidding. The Bidder shall take the responsibility to ensure the completeness of its submission after taking the steps to carefully examine all the Bidding Documents and its amendments.*