



**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: samateo@bcda.gov.ph

**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_

Date : **4 November 2023**

PR #: **PR0000179**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **7 November 2023**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

*BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.*

  
**STEFANY MATEO**  
 Canvasser

  
**ALMIRA CLARIANES**  
 Chief Administrative Officer

TO: BCDA HEAD OF PROCUREMENT						
Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
1	LOT	HOTEL ACCOMODATION for 28 PAX in PUERTO PRINCESA, PALAWAN  When: November 15-18, 2023 (Tentative Date)  Inclusion of the following: 1. Breakfast 2. Airport Transfer  3. Dedicated 24/7 Transport Service for 28 pax from Hotel to - November 15 (Arrival to Puerto Princesa) - November 16 (Arrival to Puerto Princesa) - November 17 (Camp Artemio Ricarte, Western Command, Puerto Princesa, etc) - November 18 (Puerto Princesa until departure at Puerto Princesa Airport)  4. Room Accommodation - Nov. 15 - 4 pax (Morning) - Nov. 16 - 28 pax afternoon flight from Manila (4pm or 5pm) - Nov. 17 - 28 pax - Nov. 18 - 28 pax afternoon flight to Manila (4pm or 5pm)  TOTAL ABC PHP300,000.00 for 28-PAX  for the Forum on the Role of BCDA in the AFP Modernization Program for the Western Command of the Armed Forces of the Philippines				
				<b>TOTAL AMOUNT</b>		<b>₱</b>

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's Permit
- 2) Omnibus Sworn Statement (winning bidder must submit the NOTARIZED OSS upon notification of Notice of Award)
- 3) PhilGEPS Registration No.
- 4) BIR 2303



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**Terms and conditions:**

- Price : **(Inclusive of all applicable taxes)**
- Payment : **Check On Delivery (COD)**
- Delivery : **Four (4) days**
- Validity of price : **one month**
- Warranty : **N/A**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Immediate Supervisor

\_\_\_\_\_  
Telephone / Fax Number