

\_\_ May 2024

**MR. RICO M. HERNANDEZ**  
Authorized Representative  
**MYBUSYBEE INC.**  
Unit 7 G/F Burgundy Place Condo  
174B Gonzales St Loyola Heights  
Quezon City

Subject: **NOTICE TO PROCEED**  
*Procurement of Annual Maintenance of Cloud Based  
Procurement and Assets Monitoring System (PAMS)*

Dear **Mr. Hernandez:**

In connection with the approval of the Purchase Order (PO) No. 000475 for the *Annual Maintenance of Cloud Based Procurement and Assets Monitoring System (PAMS)*, notice is hereby given to **MYBUSYBEE INC.**, to proceed with its undertaking to deliver the said systems maintenance, in accordance with the terms and conditions provided in the said PO and Terms of Reference (TOR).

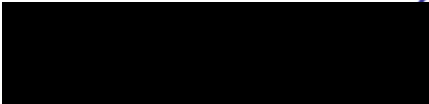
Please indicate your concurrence by signing the Notice to Proceed on the space below "Conforme" and return the same upon signing.

Thank you.

Very truly yours,

  
**ATTY. GISELA Z. KALALO**  
Executive Vice President

Conforme:

  
**RICO M. HERNANDEZ**  
Authorized Representative  
**MYBUSYBEE INC.**

Date: MAY 10, 2024