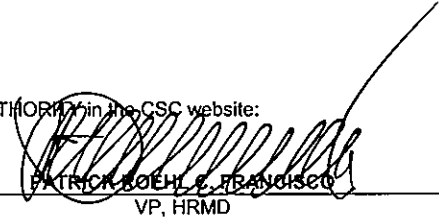


Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:



PATRICK NOEL E. FRANCISCO
VP, HRMD

Date: 05/20/2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Assistant II	220	JG 7	24,247	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 1st level eligibility		Land and Asset Development Department - Clarkfield, Pampanga
2	Land Management Officer III	228	JG 11	50,935	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd level eligibility		Land and Asset Development Department/Land Registry Division - Clarkfield, Pampanga
3	Land Management Officer V	221	JG 12	83,173	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours supervisory/management learning and development intervention undertaken	4 years supervisory/management experience	Career Service (Professional) 2nd level eligibility		Land and Asset Development Department/Land Registry Division - Clarkfield, Pampanga
4	Land Management Officer II	233	JG 10	42,293	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) 2nd level eligibility		Land and Asset Development Department/Masterplanning Division - Clarkfield, Pampanga
5	Land Management Officer IV	230	JG 12	83,173	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Land and Asset Development Department/Masterplanning Division - Clarkfield, Pampanga
6	Accountant III	65	JG 11	50,935	Bachelor's Degree in Commerce/Business Administration major in Accounting or BS Accountancy	8 hours of relevant training	2 years of relevant experience	RA 1080 (Certified Public Accountant)		Accounting and Comptrollership Department - Taguig City
7	Planning Officer V	46	JG 12	83,173	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours supervisory/management learning and development intervention undertaken	4 years supervisory/management experience	Career Service (Professional) 2nd level eligibility		Corporate Planning Department - Taguig City

8	Administrative Aide VI (Clerk III)	150	JG 5	18,974	Completion of 2 years studies in college	None Required	None Required	Career Service (Subprofessional) 1st level eligibility	Property and Procurement Management Department/General Services Division - Taguig City
9	Administrative Aide VI (Clerk III)	156	JG 5	18,874	Completion of 2 years studies in college	None Required	None Required	Career Service (Subprofessional) 1st level eligibility	Property and Procurement Management Department/General Services Division - Taguig City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 31, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email* their application to:

JOSHUA M. BINGCANG

President and CEO

31st Street cor 2nd Avenue, Bonifacio Global
City, Taguig City

hrmd_recruitment@bcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line