

17 January 2024

LEAH SOLINAP
Authorized Representative
YNZAL MARKETING CORP.
#20 Scout Limbaga St. Laging Handa
Quezon City 1103

Subject: **NOTICE TO PROCEED**
*Procurement for the BCDA IT Annual Subscription Software
2023-Lot 2*


Dear **Ms. Solinap:**

In connection with the approval of the Purchase Order (PO) No. 000256 for the *Procurement of the BCDA IT Annual Subscription Software 2023-Lot 2 (Adobe)*, notice is hereby given to **YNZAL MARKETING CORP.**, to proceed with its undertaking to deliver the said license, in accordance with the terms and conditions provided in the said PO and Terms of Reference (TOR).

Please indicate your concurrence by signing the Notice to Proceed in the space provided below and return the same upon signing.

Thank you.

Very truly yours,


ATTY. ELVIRA V. ESTANISLAO
Senior Vice President, CSG

Conforme:


LEAH SOLINAP
Authorized Representative
Ynzal Marketing Corp.

Date: January 17, 2024