

**Bids and Awards Committee for Consulting Services (BAC-C)**

**PROCUREMENT OF CONSULTING SERVICES  
FOR THE BCDA 2023 CLIENT SATISFACTION MEASUREMENT**

**NEGOTIATED PROCUREMENT THROUGH SMALL VALUE PROCUREMENT**

**BAC-C RESOLUTION NO. 2023-016**

**WHEREAS**, the Bases Conversion and Development Authority (BCDA) is an instrumentality of the government vested with corporate powers under Republic Act (RA) No. 7227, as amended, mandated to transform and develop former military bases and properties into premier centers of economic growth. BCDA is committed to fulfill its mandate to its stakeholders and beneficiaries, particularly to its major stakeholder, the Armed Forces of the Philippines (AFP).

**WHEREAS**, the Bases Conversion and Development Authority (BCDA) acknowledges the importance of measuring the organization's performance through stakeholders' feedback as prescribed by the Anti-Red Tape Authority (ARTA) by virtue of Republic Act (RA) No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and by the Governance Commission for Government-Owned and -Controlled Corporation (GCG) by virtue of RA 10149 or the GOCC Governance Act of 2011;

**WHEREAS**, BCDA acknowledges the importance of stakeholder satisfaction as it pursues its mandate of development. By measuring stakeholders' feedback toward its programs and services, BCDA has the basis for necessitating continuous improvements in its operations and services.

**WHEREAS**, among BCDA's communication objectives is to create a feedback mechanism among its stakeholders on BCDA's performance to keep its corporate reputation and image in check.

**WHEREAS**, the said feedback mechanism will be through the conduct of the BCDA 2023 Harmonized Client Satisfaction Measurement (or CSM, also known as the BCDA 2023 Stakeholder Satisfaction Study)—which entails scholarly research on the satisfaction level of stakeholders towards BCDA, including its programs, projects and staff.

**WHEREAS**, in pursuit of Section 3b Rule IV of the Implementing Rules and Regulations of RA 11032, the ARTA issued ARTA Memorandum Circular No. 2022-05 or the Guidelines on the Implementation of the HCSM.

**WHEREAS**, RA 10149 which created the GCG, established the Performance Evaluation System (PES). The PES includes the Customer Satisfaction Survey (CSS) as one of the agencies' key performance indicators-serving as a monitoring tool to measure how GOCCS relate with their customers as this provides tangible and verifiable data on how GOCCs deliver their services.

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**WHEREAS**, under GCG Memorandum Circular (M.C.) No. 2012-07 or the Code of Corporate Governance, GOCCs are required to ensure integrity in dealing with customers; operate a highly effective and efficient organization, focused on meeting customer objectives; and operate policies of continuous improvement, of both processes and the skills of the staff to ensure that it continues to add value to its customers' undertakings.

**WHEREAS**, last 12 April 2023, the GCG and the ARTA issued Joint Memorandum Circular No. 1 which refers to the supplemental guidelines for the implementation of the CSM. In the circular, the GCG required the conduct of the CSS as required by the GCG-approved Performance Scorecard, while adopting the methodology described in ARTA Memorandum Circular 2022-05.

**WHEREAS**, it is imperative that the BCDA 2023 Client Satisfaction Measurement be conducted and interpreted by independent third party research professionals who have the expertise on the data management and analysis requirements of the 2023 BCDA Client Satisfaction Measurement Report;

**WHEREAS**, on 11 October 2023, the Public Affairs Department (PAD) already secured approval from the Office of the President and CEO to proceed with the procurement of the Consulting Services for the BCDA 2023 Client Satisfaction Measurement (BCDA 2023 Stakeholder Satisfaction Study) and to endorse the TOR, Criteria and Contract Agreement to the Bids and Awards Committee for Consulting Services (BAC-C) for the procurement process to commence, subject to LSD review.

**WHEREAS**, in a memo dated dated 23 October 2023, PAD endorsed to the Bids and Awards Committee for Consulting Services (BACC), the procurement of the services of a CONSULTANT to conduct the 2023 BCDA Client Satisfaction Measurement and its request to delegate the authority to procure to PAD, in accordance with the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the Government Procurement Reform Law;

**WHEREAS**, Section 53 of the 2016 RIRR of R.A. No. 9184 provides that the Negotiated Procurement is a method of procurement of Goods, Infrastructure Projects and Consulting Services, whereby the Procuring Entity directly negotiates a contract with a technically, legally and financially capable supplier, contractor or consultant in any of the following cases:

Xxxx

*53.9. Small Value Procurement. Procurement of Goods, Infrastructure Projects and Consulting Services, where the amount involved does not exceed the threshold prescribed in Annex "H" of this IRR: xxx.*

**WHEREAS**, Section V(D)(8)(a) of Annex H of 2016 RIRR of R.A. No. 9184 defines Small Value Procurement as the procurement of (a) goods not covered by Shopping under Section 52 of the IRR of RA 9184, (b) infrastructure projects, and (c) consulting services, where the amount involved does not exceed the following threshold:

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i. For NGAs, GOCCs, GFIs, SUCs, and Autonomous Regional Government, One Million Pesos (P1,000,000)

xxx

**WHEREAS**, the BCDA 2023 Client Satisfaction Measurement has an approved budget of Six Hundred Thousand Pesos (Php600,000.00) inclusive of all applicable taxes, fees and incidental expenses;

**WHEREAS**, Section IV (J) – Delegation of Authority under Annex H of 2016 RIRR of R.A. No. 9184 provides that,

*“The conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue may be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC through a Resolution approved by the HoPE.”*

**NOW, THEREFORE**, the BAC-C resolve, as it is hereby resolved:

1. To recommend the procurement of the said services using the Alternative Method of Procurement in accordance with Section 53.9 of the Revised IRR of RA 9184 under Small Value Procurement;
2. To delegate the procurement of said consulting services to PAD, pursuant to Annex H, Section J of the Revised IRR of RA 9184 under Delegation of Authority;
3. To direct the end user to secure the Certificate of Funds Availability (CFA) for the procurement prior to the award of the contract;
4. To direct the end-user to furnish the BAC-C Secretariat copies of the duly signed Notice of Award and Notice to Proceed as well as the executed contract, and all supporting documents pursuant to the procurement; and
5. To direct the end-user to report to the BAC-C the result of the procurement process within 10 days in the event that the procurement of said consulting services fails.

**RESOLVED**, at the BCDA Corporate Center Office this 31st of October 2023.

**BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)**

On leave  
**VIRGIL M. ALVAREZ**  
Chairperson

**MADONNA M. CINCO**  
Vice Chairperson

**PATRICK ROHEL C. FRANCISCO**  
Member

**ATTY. CHRISTIAN T. DULDULAO**  
Member

**ENGR. EDUARDO R. ROSQUETA**  
Member

**LEILANI BARLONGAY- MACASAET**  
Provisional Member

Approved by:

**JOSHUA M. BINGCANG**  
President and Chief Executive Officer