

RENTAL AGREEMENT

KNOWN ALL MEN BY THESE PRESENTS:

This agreement is made and entered into this 14TH day of APRIL, in 2023 by and between:

The **BASES CONVERSION AND DEVELOPMENT (BCDA)**, a government instrumentality vested with corporate powers, created by virtue of Republic Act No. 7227, as amended, with office and postal address at the BCDA Corporate Center, 2/F Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City, represented by its Officer-in-Charge, Office of the Executive Vice-President, **ARREY A. PEREZ**, duly authorized for the purpose by the BCDA Special Order No. 140, series of 2023, and the BCDA Revised Manual of Approval dated 23 November 2017, Page 27, Issue No. 002, 179 marked herein as *Annex A*.

and

OTUS COPY SYSTEMS, INC., a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with principal office address at 10/F MG Tower No. 75, Shaw Boulevard, Brgy. Daang-Bakal, Mandaluyong City, represented herein by its Chief Executive Officer, **ERWIN C. MANARPIIS**, duly authorized for this purpose as evidenced by the Secretary's Certificate dated 09 March 2023 which is hereto attached as *Annex B*.

BCDA and the Supplier may individually be referred to as Party or collectively as Parties

- ANTECEDENTS -

BCDA is in need of twenty-one (21) units of color multifunction copy machines for the day-to-day demand of its printing and photocopying machines. However, the purchase of these machines may not be advantageous to the government because of its high cost of maintenance and repair.

The most advisable and cost-efficient way of satisfying this demand for printing and photocopying services is through the rental of these multifunction copy machines.

BCDA invites Bids for certain goods and ancillary services, viz., for the rental of twenty-one (21) units of color multifunction copy machines for the day-to-day demand of its printing and photocopying services and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Nine Hundred Eighty-Four Thousand Pesos and 00/100 Centavos (Php2,984,000.00)** inclusive of VAT and all applicable taxes and fees (herein called "the Contract Price").

CERTIFIED TRUE COPY

RAUL G. BUENSALIDA
Chief Administrative Officer
BCDA Records Office

SEP 15 2023

ACCORDINGLY, the Parties agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) the Supplier's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring BCDA's bid evaluation;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract;
 - (f) the Performance Security; and
 - (g) the BCDA's Notice of Award.
3. In consideration of the payments to be made by BCDA to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the BCDA to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. BCDA hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.
5. This Agreement adopted the Rental Agreement that was previously reviewed and approved by the Office of the Government Corporate Counsel (OGCC) under Contract Review No. 134, series of 2017.

IN WITNESS WHEREOF, herein Parties have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

BASES CONVERSION AND DEVELOPMENT AUTHORITY

OTUS COPY SYSTEMS, INC.

ARREY A. PEREZ
Officer-in-Charge
Office of the Executive Vice President

ERWIN C. MANARPIIS
Chief Executive Officer

Records Administration Division



FX2023 - 0113

SIGNED IN THE PRESENCE OF:

RAUL G. BUENSALIDA
Officer-in-Charge, ICTD

CLARE B. JOSEPH
OIC- SALES

CERTIFIED TRUE COPY
RAUL G. BUENSALIDA
Chief Administrative Officer
BCDA Records Office

ACKNOWLEDGEMENT

Republic of the Philippines)
City of Taguig City) S.S.

BEFORE ME, a Notary Public for and in the City of Taguig City, this APR 18 2023, 2023, personally appeared the following:

Name	Government Issued ID	Expiry Date
1. Arrey A. Perez	PA [REDACTED]	[REDACTED]
2. Erwin C. Manarpiis	PA [REDACTED]	[REDACTED]

Known to me and to me known to be the same persons who executed the foregoing instruments as:

- | POSITION | COMPANY |
|--|--|
| 1. Officer-in-Charge, Office of the Executive Vice President | Bases Conversion and Development Authority |
| 2. Chief Executive Officer | Otus Copy Systems, Inc. |


And they acknowledge to me that the same are their own free act and deed, as well as the free and voluntary act of the entities they represent.

SIGNED AND SEALED on APR 18 2023 2023 in Taguig City.

Doc. No. 403 ;
Page No. 82 ;
Book No. 03 ;
Series of 2023.

[REDACTED]

ATTY. MARICEL C. KORONACION-SANTOS
 NOTARY PUBLIC FOR AND IN TAGUIG CITY
 NOTARIAL COMMISSION EXTENDED UNTIL DECEMBER 31, 2023
 ROLL OF ATTORNEYS NO. 63834
 IBP NO 273119 / 01-06-2023 / RIZAL
 PTR NO A-5700892 / 01-05-23 / TAGUIG CITY
 MCLE COMPLIANCE NO VII-0005758 / 30 JULY 2021

CERTIFIED TRUE COPY

 RAUL G. BUENSALIDA
 Chief Administrative Officer
 BCDA Records Office

[REDACTED]