

**BASES CONVERSION and DEVELOPMENT AUTHORITY**  
 2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City  
 Tel. No. 575-1700 loc. 1782/1784  
 Fax No. : 575-1785  
 Email: samateo@bcda.gov.ph  
**REQUEST FOR QUOTATION**

(Company Name):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: 30 August 2018  
 Quotation Number: PR# 429

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. **575-1785** not later than **06 September 2018**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

  
**STEFANY A. MATEO**  
 Canvasser

  
**VICKY NATIVIDAD**

TO: BCDA HEAD OF PROCUREMENT						
Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:						
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D=B+C)	TOTAL AMOUNT (AxD)
150	PC	BAG (FOR LAPTOP, PROJECTOR etc.) Specifications: ▪ Dimension: Height 31", Gusset 14", Width 14" ▪ Material: Polyester ▪ Thickness 4mm ▪ Color gray ▪ Hidden zipper ▪ with USB plug ▪ with BCDA logo				
30	PACK	GIFT BASKET Specifications: ▪ 12-15 premium products ▪ US/European brand ▪ With Appropriate Gift Wrap				
300	BOTTLE	RED/SPARKLING WINE Specifications: ▪ Premium Red or White Wine (Preferably hotel table wine) ▪ 1 French ate/spread ▪ Melba Toast 100g ▪ With BCDA logo on Papi box corrugated packaging				
215		RFID CARD CASE Specifications: ▪ Size: 116 x 62 x 9mm ▪ 47 cards can fit ▪ Material: Leather ▪ Color: Black and Dark Gray ▪ With BCDA logo (either printed, debossed)				

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300	PC	<b>MULTI-USB CHARGER</b> <i>Specifications:</i> <ul style="list-style-type: none"> <li>▪ Length: 19cm</li> <li>▪ Swirled-designed Cable</li> <li>▪ USB charging cables for iphone and Android smart phones</li> <li>▪ Color: Metallic Gray</li> <li>▪ With BCDA logo (either printed, debossed)</li> <li>▪ With appropriate packaging)</li> </ul>				
160	PC	<b>UMBRELLA</b> <i>Specifications:</i> <ul style="list-style-type: none"> <li>▪ Auto open</li> <li>▪ Material: Pongee fabric</li> <li>▪ Black fiber ribs</li> <li>▪ Black metal 12mm center post</li> <li>▪ Round handle</li> <li>▪ Color: Outer-Black, Inner-Blue</li> <li>▪ With BCDA logo (White color)</li> <li>▪ With plastic cover</li> </ul>				
150	PC	<b>PAPER BAG</b> <i>Specifications:</i> <ul style="list-style-type: none"> <li>▪ Material: Non-Woven</li> <li>▪ Color: Two tone body: Gray</li> <li>▪ Handle: BCDA Blue (refer to BCDA for color guide)</li> <li>▪ With Design printing</li> <li>▪ With BCDA logo (Full color)</li> <li>▪ 2 side printing</li> <li>▪ Size/Specs: 12" x 14"</li> </ul>				

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205	PC	<b>PAPER BAG</b> <i>Specifications:</i> <ul style="list-style-type: none"> <li>▪ Dimension: Height 34", Gusset 17", Weight 44cm</li> <li>▪ Basis weight: 50 lbs</li> <li>▪ Color: Body: White String handle: Black</li> <li>▪ With design printing</li> <li>▪ BCDA logo (Full color)</li> <li>▪ 2 side printing</li> </ul>				
		(SEE ATTACHED SAMPLE DESIGN)				
					<b>TOTAL AMOUNT</b>	₱

**Terms and conditions:**

- Price: Inclusive of all applicable taxes
- Payment: NET Thirty (30) working days
- Delivery: \_\_\_\_\_ (upon receipt of P.O.)
- Validity of price : one (1) month
- WARRANTY: at least one (1) year

We hereby certify, that we have prepared, checked and reviewed this quotation.  
 This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

\_\_\_\_\_  
 Printed Name/Signature/DATE

\_\_\_\_\_  
 Immediate Supervisor

\_\_\_\_\_  
 Telephone / Fax Number