

14 August 2018

**CITIBIND CORP**  
9011 Aranga St. San Antonio Village  
Makati City

Subject: **NOTICE OF AWARD**  
Solicitation/Reference Nos: BG-2018-011-496/5513365  
Procurement of Various Office Equipment

Dear Sir:

We are pleased to notify you that the contract for the Procurement of Various Office Equipment- Binding Machine is hereby awarded to **CITIBIND CORP** having adjudged its bid as the Lowest Calculated Bid at a contract price amounting to **PESOS: FORTY TWO THOUSAND FIVE HUNDRED (₱42,500.00)**, inclusive of all applicable taxes and fees.

You are therefore required, within ten (10) calendar days from receipt of this Notice of Award to formally enter into contract with BCDA through a Purchase Order. Failure to enter into the said contract shall constitute a sufficient ground for the cancellation of this Award.

Please indicate your concurrence by signing the Notice of Award on the space below "Conforme" and return the same upon signing.

Thank you.

Very truly yours,

  
**BGEN CARLOS F QUITA (RET)**  
VP for Corporate Services Group

Conforme:

**ERWIN BERSABE**  
Authorized Representative

Date: \_\_\_\_\_

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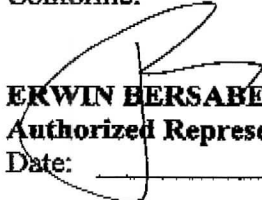
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