**Letter of Expression of Interest**

Date

**LEILANI BARLONGAY-MACASAET**

Head, Corporate Communication Office

Bases Conversion and Development Authority

2nd Floor, Bonifacio Technology Center

31st Street corner 2nd Avenue

Bonifacio Global City, Taguig City 1634

Dear **Ms. Macasaet:**

I, the undersigned, as the duly authorized representative of **[Name of Company],** expresses the intent to join the procurement process to provide the Consulting Services for the Production of the BCDA 2017 Annual Report.

We are submitting along with this Letter of Intent is our technical and financial proposals along with other necessary Annexes as stated in the published Request for Quotation (RFQ).

We confirm that we have read, understood and accepted the contents of the Terms of Reference (TOR), and other forms sent to us.

We understand you are not bound to accept any Bid you receive.

Sincerely yours,

Authorized Signature:

Name of Signatory:

Address: