

REBIDDING FOR THE PROCUREMENT OF CATERING SERVICES FOR BCDA BOARD MEETINGS, COMMITTEE MEETINGS AND BOARD-RELATED ACTIVITIES FOR CY 2018

BID BULLETIN NO. RC 2018-001

This bid bulletin clarifies queries raised during the Pre-Bid Conference held last 18 June 2018, requests for clarifications sent through email, and other matters relative to the **Rebidding for the Procurement of Catering Services for BCDA Board Meetings, Committee Meetings, and Board-Related Activities for CY2018**.

1. Queries/Questions by Prospective Bidders

Issues Raised	Clarifications
1. On the amount of Bidding Documents.	The Bidding Documents can be purchased in the amount of Php5,000.
2. Whether the Prospective Bidder still needs to purchase the Bidding Documents for the Rebidding even if they have already bought in the first Bidding.	Yes, they still need to purchase a new set of Bidding Documents for the Rebidding.
3. On the alternative document/s for the Net Financial Contracting Capacity (NFCC)	For TAB D of the Checklist of Requirements, the Prospective Bidder may submit any of the following: <ul style="list-style-type: none"> a. A Computation of Net Financial Contracting Capacity (NFCC) in accordance with ITB Clause 5; OR b. A Committed Line of Credit (CLC) from a Universal or Commercial Bank which must be at least equal to 10% of the ABC.

2. Clarifications from the BAC

- a. Bidders must have a completed single largest contract similar to the project at hand within the last two (2) years (May 2016 to May 2018) with the contract amount equivalent to at least fifty percent (50%) of the ABC.
- b. Statement / List of all on-going, and completed government and private contracts, similar in nature to the contract/project subject of the bidding at hand, within at least the past **two (2) years (May 2016 to May 2018)** using the following forms and support documents:
 - (FORM SF-GOOD-13a) Statement of all its on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, supported with any of the following documents:

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1. Contract; or
 2. Purchase Order (PO); or
 3. Notice of Award (NOA) or Notice to Proceed (NTP)
- FORM SF-GOOD-13b) Statement / List of completed project or similar project to the contract-on-bid **within the past two (2) years** completed from May 2016 to May 2018 and whose value must be a (a) single contract of at least fifty percent (50%) of the ABC; or (b) a combination of at least two (2) similar contracts with aggregate amount equivalent to at least fifty percent (50%) of the Approved Budget for the Contract (ABC), supported with the following documents (in accordance to BDS Clause 5.4 of the BDS):
 1. Contract or Purchase Order (PO); AND
 2. Certificate of Completion or Official Receipt of last payment received
- c. The number of meetings are estimates and may vary depending on the requirement of the BCDA Board. The bidder must submit a financial proposal based on the price per meal, per person.
 - d. The bidders must be registered with PHILGEPS, otherwise the bidders will be rated failed in the submission of the said document, which shall result in declaring them as "ineligible".
 - e. The bid documents can be accessed in the PHILGEPS and BCDA Websites.
 - f. The bidding documents are available for sale until the day of submission. Only the bidders which purchased the bid documents shall be allowed to submit their bids.
 - g. The computation of the bid security shall be based on the Approved Budget for the Contract (ABC).
 - h. However, the bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
 - i. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
 - j. NFCC Computation should be based on the Audited Financial Statements for the year 2016 or 2017, whichever is available, using the computation provided in paragraph 5.5 of the Instruction to Bidders, and should be at least equivalent to the (ABC).
 - k. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

3. Reminders from the BAC

- a. BCDA adheres to the "No-Contact Rule". All clarifications should be made in writing and addressed to the BAC-G Secretariat. Deadline of Clarification is at **5pm on 20 June 2018**.
- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.
- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.
- d. The **deadline for the submission of bids for Rebidding for the Procurement of Catering Services for BCDA Board Meetings, Committee Meetings, and Board-Related Activities for CY2018 is on 02 July 2018 at 10:00 AM** at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 10:00 AM of 02 July 2018 shall not be accepted.**
- e. Bidders may submit their eligibility documents earlier before the deadline of submission to avoid late submission of bids.
- f. **Bid opening shall be on 02 July 2018 at 11:00 AM** at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. However, the Bidders' attendance during the Opening of Bids is not compulsory but it is advised that bidders should send their representatives to assist the BAC and answer clarifications, if any.
- g. All pages of the Bid Form must be appropriately signed by the bidders or the bidder's authorized representative. The corresponding authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids and signing of the contract.
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents to be able to prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED and should include complete information on the PTR No., MCLE No., Authority or Commission Number, etc..

- Omnibus Sworn Statement
 - Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement)
 - Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- l. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued on 22 June 2018.

BIDS AND AWARDS COMMITTEE FOR GOODS


BGEN CARLOS F QUITA (RET)
Chairperson

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